<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Agenda Items</th>
</tr>
</thead>
<tbody>
<tr>
<td>FEBRUARY 18</td>
<td>8:30 a.m.</td>
<td>Plymouth City Hall</td>
<td>Election of officers – Chair, Vice Chair, Secretary, Treasurer</td>
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<td>Committee appointments – Budget, Administrative Services, Education,</td>
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<td></td>
<td>Aquatic Plant Management/Aquatic Invasive Species</td>
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<td>Commissioners complete conflict of interest forms for auditor</td>
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<td>Designate official depositories</td>
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<td>Designate official news publication of the Commission</td>
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<td>Review year-end financial report</td>
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<td></td>
<td>Receive review of open meeting law</td>
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<td></td>
<td>Review draft feasibility study for Plymouth Creek Restoration Project</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>(2017CR-P)</td>
</tr>
<tr>
<td>MARCH 17</td>
<td>8:30 a.m.</td>
<td>Plymouth City Hall</td>
<td>Approve 5-year CIP (2018 – 2022)</td>
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<td>Approve Education &amp; Outreach Plan</td>
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<td>Receive 2015 water monitoring results</td>
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<td>Approve BWSR Biennial Budget Request</td>
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<td></td>
<td>Approve final feasibility study for Plymouth Creek Restoration Project</td>
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<td>(2017CR-P)</td>
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<tr>
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<td>Find volunteers for Plymouth Yard and Garden Expo</td>
</tr>
<tr>
<td>APRIL 21</td>
<td>8:30 a.m.</td>
<td>Plymouth City Hall</td>
<td>Review draft 2015 annual report</td>
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<td>Approval not to waive monetary limits on municipal tort liability</td>
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<tr>
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<td></td>
<td>Review draft feasibility study for Main Stem Erosion Repair Project</td>
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<td>(2017CR-M)</td>
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<tr>
<td>MAY 19</td>
<td>8:30 a.m.</td>
<td>Golden Valley City Hall</td>
<td>Approve 2015 annual report &amp; financial report</td>
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<td>Accept 2015 financial audit</td>
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<tr>
<td>Date/Time</td>
<td>Location</td>
<td>Agenda Item</td>
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<tr>
<td>JUNE 16 8:30 a.m.</td>
<td>Golden Valley City Hall</td>
<td>Approve final feasibility study for Main Stem Erosion Repair Project (2017CR-M)</td>
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<td>Approve maximum 2017 levy request for Hennepin County</td>
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<td>Authorize preparation of feasibility study for 2018 CIP project</td>
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<tr>
<td>JULY 21 8:30 a.m.</td>
<td>Golden Valley City Hall</td>
<td>Approve proposed 2017 operating budget and submit to cities by July 1&lt;sup&gt;st&lt;/sup&gt;</td>
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<td>Consider applying for Clean Water Fund grants</td>
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<td>Set September Public Hearing for 2017 CIP projects</td>
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<tr>
<td>AUGUST 18 8:30 a.m.</td>
<td>Golden Valley City Hall</td>
<td>Approve 2017 final operating budget</td>
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<td>Approve CWF grant application, as needed</td>
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<td>Find volunteers for Golden Valley Days</td>
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<tr>
<td>SEPTEMBER 15 8:30 a.m.</td>
<td>Golden Valley City Hall</td>
<td>Public Hearing on 2017 CIP projects</td>
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<td>Resolution ordering 2017 CIP projects</td>
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<td>Agreement with cities to design/construct 2017 CIP projects</td>
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<td>Certify 2017 levy costs to Hennepin County</td>
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<td>Consider requests to attend Water Resources Conference, as needed</td>
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<tr>
<td>OCTOBER 20 8:30 a.m.</td>
<td>Golden Valley City Hall</td>
<td>Consider request for MN Association of Watershed District attendance, as needed</td>
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<tr>
<td>NOVEMBER 16 (WEDNESDAY) 8:30 a.m.</td>
<td>Golden Valley City Hall</td>
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<tr>
<td>DECEMBER 15 8:30 a.m.</td>
<td>Golden Valley City Hall</td>
<td>Review draft feasibility study of 2018 CIP project</td>
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</tbody>
</table>
Resolution to Transfer Funds from CIP Account to Administrative Account

Resolution to Transfer Funds from Administrative Account to Channel Maintenance Fund and Long Term Maintenance Fund

Proposal from MMKR to Perform Financial Audit

Final Financial Report for Clean Water Fund Grant

Contracts and Agreements

Met Council – Watershed Outlet Monitoring Program (WOMP)
Met Council – Citizen Assisted Monitoring Program (CAMP)
Met Council – Cost share for tasks related to SWLRT
Wenck Associates – WOMP monitoring
HDR – Website maintenance and hosting
Hennepin County – River Watch Program

Recording Secretary
Amy Herbert Administrative Services
Keystone Waters - Administrator

BCWMC 2016 AREAS OF WORK

Budget Committee

KEY ROLE: Develop 2017 Operating Budget & City Assessments

Meetings:
March 2016
April 2016

- Review ideas and staff recommendations for 2017 programs/budget items
- Develop and recommend 2017 operating budget and city assessments
- Assist with development of “Budget Detail Document”
- Timeline:
  - May Commission meeting: submit draft recommendations
  - June Commission meeting: approval of proposed 2017 budget/assessments
  - July 1 – August 1: Cites review proposed budget/assessments and provide comments
  - August Commission meeting: final approval of 2017 budget/assessments

Education Committee

KEY ROLE: Develop 2016 Education and Outreach Plan & assist with implementation

Meetings:
Late February 2016
As needed

- Discuss options for education programs, trainings, partners & develop 2016 education and outreach plan
- Present draft education and outreach plan at March Commission meeting
- Assist with implementation of plan, as needed
  - Outreach at education events
  - Hosting Watershed Tour
- Recommend further improvements to BCWMC website
<table>
<thead>
<tr>
<th><strong>Administrative Services Committee</strong></th>
<th><strong>KEY ROLE:</strong> Guide development of policy and overall processes of Commission; evaluate staff</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Meetings:</strong></td>
<td></td>
</tr>
<tr>
<td>March 2016</td>
<td></td>
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<tr>
<td>May 2016</td>
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<tr>
<td>As needed</td>
<td></td>
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<td><strong>Tasks:</strong></td>
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<tr>
<td>• Consider needed revisions to 2011 (draft) policy documents</td>
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<tr>
<td>• Consider Flood Control Project recommended policies from TAC</td>
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<tr>
<td>• Review Commission policies regarding evaluation of projects</td>
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<tr>
<td>• Assist with securing records/data management system</td>
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<tr>
<th><strong>Aquatic Plant Management/Aquatic Invasive Species</strong></th>
<th><strong>KEY ROLE:</strong> Determine the Commission’s role in managing aquatic plants and preventing the introduction and spread of aquatic invasive species</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Meetings:</strong></td>
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<tr>
<td>Monthly April – September</td>
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<tr>
<td><strong>Members will include</strong></td>
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<tr>
<td>Interested Commissioners, staff, some TAC members, agency staff, park district staff, Hennepin County</td>
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<tr>
<td><strong>Tasks:</strong></td>
<td></td>
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<tr>
<td>• Understand the issues and the science</td>
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<tr>
<td>o What are nuisance aquatic plants and where are they in the watershed?</td>
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<tr>
<td>o What are the aquatic invasive species (AIS) of concern and where are they in the watershed?</td>
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<tr>
<td>o As water clarity improves and plants are more abundant, how can Commission facilitate understanding expectations of lake users?</td>
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<tr>
<td>• Review practices/roles of member cities, park districts, Hennepin County, lake organizations</td>
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<tr>
<td>• Review practices/roles of other watershed organizations</td>
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<tr>
<td>• Develop recommendations for Commission role</td>
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<tr>
<th><strong>Technical Advisory Committee</strong></th>
<th><strong>KEY ROLE:</strong> Provides guidance and recommendations and assists with developing policies related to technical aspects of Commission projects and activities.</th>
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<tbody>
<tr>
<td><strong>Meetings:</strong></td>
<td></td>
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<tr>
<td>January 7, 2016</td>
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<td>February 5, 2016</td>
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<td>March 3, 2016</td>
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<td>As needed</td>
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<td><strong>Tasks:</strong></td>
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<tr>
<td>• Develop recommended policies related to the routine maintenance, and long term rehabilitation and replacement of Flood Control Project components along with possible funding mechanisms.</td>
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<tr>
<td>• Recommend 2018 – 2022 Capital Improvement Program projects.</td>
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<tr>
<td>• Review results of XP-SWMM Phase II project; make recommendations on presentation to Commission and future use and model maintenance</td>
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<tr>
<td>• Review results of P8 modeling and possible ways to utilize data</td>
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<tr>
<td>• Assist with Aquatic Plant Management/Aquatic Invasive Species Committee</td>
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<tr>
<td>• Make recommendations on possible shoreland habitat monitoring program</td>
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</table>