



Bassett Creek Watershed Management Commission

Regular Meeting

Thursday, December 17, 2015

8:30 – 11:00 a.m.

Medicine Lake Room, Plymouth City Hall, 3400 Plymouth Blvd., Plymouth MN

AGENDA

1. CALL TO ORDER and ROLL CALL

2. **CITIZEN FORUM ON NON-AGENDA ITEMS** - *Citizens may address the Commission about any item not contained on the regular agenda. A maximum of 15 minutes is allowed for the Forum. If the full 15 minutes are not needed for the Forum, the Commission will continue with the agenda. The Commission will take no official action on items discussed at the Forum, with the exception of referral to staff or a Commissions Committee for a recommendation to be brought back to the Commission for discussion/action.*

3. APPROVAL OF AGENDA

4. CONSENT AGENDA

- A. Approval of Minutes - November 18, 2015 Commission Meeting
- B. Approval of December 2015 Financial Report
- C. Approval of Payment of Invoices
 - i. Keystone Waters, LLC – November 2015 Administrator Services
 - ii. Barr Engineering – November 2015 Engineering Services
 - iii. Amy Herbert – November 2015 Secretarial Services
 - iv. ACE Catering – December 2015 Meeting Refreshments
 - v. HDR – October 2015 Website Redesign Project
 - vi. Kennedy Graven – October 2015 Legal Services
 - vii. Wenck – November 2015 WOMP Monitoring
- D. Set January 7th Technical Advisory Committee Meeting
- E. Authorize Commission Engineer to Submit Flood Control Project Inspection Report to Cities, MDNR, ACOE
- F. Approval of Contract with Wenck Associates for Operation of WOMP Station in 2016

5. BUSINESS

- A. Consider Approval of Douglas Drive Project, Golden Valley
- B. Consider Approval of Revised Channel Maintenance Fund Policy
- C. Phase II Environmental Site Assessment Work Plan for 2017CR-M: Bassett Creek Main Stem Erosion Repair Project
 - i. Consider Authorizing Submittal of Work Plan to MPCA
 - ii. Consider Approval of Increase to Phase II Budget
- D. Receive Preview of New BCWMC Website
- E. Receive Updates on Feasibility Studies for 2017: Plymouth Creek Restoration Project and Main Stem Erosion Repair Project
- F. Consider Approval of Request from Metro Blooms to Act as Fiscal Agent for Metropolitan Council Grant

6. COMMUNICATIONS

- A. Administrator's Report
 - i. Changes in Services from Amy Herbert Starting February 2016
 - ii. Update on Clean Water Fund Grant from BWSR for Northwood Lake Improvement Project

- iii. Report on Minnesota Association of Watershed District Annual Meeting
- B. Chair
- C. Commissioners
- D. TAC Members
- E. Committees
- F. Legal Counsel
- G. Engineer
 - i. Update on Schaper Pond Diversion Project

7. INFORMATION ONLY (Information online only)

- A. CIP Project Update Chart
- B. Grant Tracking Summary and Spreadsheet
- C. Letter of Support for Metro Blooms Project
- D. New West Metro Water Alliance Website: www.westmetrowateralliance.org

8. ADJOURNMENT

Upcoming Meetings & Events

- Mississippi River Forum: Maximizing the Efficiency of Seneca's Wastewater Effluent: Friday, December 18th, 8:00-9:30 a.m., McKnight Foundation, 710-2nd Street S., Suite 400, Minneapolis
- BCWMC TAC Meeting: Thursday January 7th, 8:30 a.m., Plymouth City Hall
- BCWMC Regular Meeting: Thursday January 21st, 8:30 a.m., Plymouth City Hall

Future Commission Agenda Items list

- Address Organizational Efficiencies
- Finalize Commission policies (fiscal, data practices, records retention, roles and responsibilities, etc.)
- Presentation on joint City of Minnetonka/ UMN community project on storm water mgmt
- State of the River Presentation
- Presentation on chlorides