



Bassett Creek Watershed Management Commission

DRAFT Minutes of Regular Meeting

June 16, 2016

Golden Valley City Hall, 8:30 a.m.

Commissioners and Staff Present:

Crystal	Commissioner Guy Mueller, Vice Chair	Plymouth	Commissioner Ginny Black
Golden Valley	Commissioner Stacy Hoschka, Secretary/Treasurer	Robbinsdale	Alternate Commissioner Michael Scanlan
Medicine Lake	Commissioner Clint Carlson	St. Louis Park	Commissioner Jim de Lambert, Chair
Minneapolis	Alternate Commissioner Lisa Goddard	Administrator	Laura Jester
Minnetonka	<i>Absent</i>	Attorney	Kyle Hartnett, Kennedy & Graven
New Hope	Alternate Commissioner Pat Crough	Engineer	Karen Chandler, Barr Engineering

Technical Advisory Committee (TAC) Members/ Other Attendees Present:

Ben Scharenbroich, TAC, City of Plymouth	Bob Paschke, TAC, City of New Hope
Erick Francis, TAC, City of St. Louis Park	Liz Stout, TAC, City of Minneapolis
Jeff Oliver, TAC, City of Golden Valley	Jane McDonald Black, Alternate Commissioner, Golden Valley
Richard McCoy, TAC, City of Robbinsdale	Dave Tobelmann, Alternate Commissioner, Plymouth
Tom Dietrich, TAC, City of Minnetonka	

1. CALL TO ORDER AND ROLL CALL

On Thursday, June 16, 2016, at 8:34 a.m. in the Council Conference Room at Golden Valley City Hall (7800 Golden Valley Rd.), Chair de Lambert called to order the meeting of the Bassett Creek Watershed Management Commission (BCWMC) and asked for roll call to be taken. [The city of Minnetonka was absent from roll call].

2. CITIZEN FORUM ON NON-AGENDA ITEMS

No comments.

3. AGENDA

MOTION: Commissioner Mueller moved to approve the agenda. Alt. Commissioner Goddard seconded the motion. Upon a vote, the motion carried 8-0. [The city of Minnetonka was absent from the vote.]

4. CONSENT AGENDA

MOTION: Commissioner Black moved to approve the consent agenda. Alt. Commissioner Mueller seconded the motion. Upon a vote, the motion carried 8-0. [The city of Minnetonka was absent from the vote.]

[The following items were approved as part of the consent agenda: the May 19, 2016, Commission Meeting Minutes, the June 2016 Financial Report, the payment of invoices, the Theodore Wirth Welcome Center Utilities Plan.]

The general and construction account balances reported in the May 2016 Financial Report are as follows:

Checking Account Balance	\$678,522.75
TOTAL GENERAL FUND BALANCE	\$678,522.75
TOTAL CASH & INVESTMENTS ON-HAND (6/8//16)	\$3,210,961.71
CIP Projects Levied – Budget Remaining	(\$4,312,906.12)
Closed Projects Remaining Balance	(\$1,101,944.41)
2011-2015 Anticipated Tax Levy Revenue	\$10,213.74
2016 Anticipated Tax Levy Revenue	\$1,222,000.00
Anticipated Closed Project Balance	(\$130,269.33)

5. BUSINESS

A. Consider Conditional Approval of Southwest Light Rail Transit (LRT) Project Plans and Extension of Approval Expiration Date

Commission Engineer Chandler provided an overview of the portion of the proposed Southwest LRT within the Bassett Creek watershed. She indicated the linear project has three distinct segments spanning two miles within the watershed. She reminded Commissioners of their action in March allowing a connection to the Bassett Creek tunnel for stormwater management. She indicated that the Engineer's review of the proposed plans being considered today include many comments because the consultants were not available to answer questions (they have been laid off due to lack of funding and inaction by the State legislature). Engineer Chandler also indicated that Commission approval of project plans expire after two years, however, the SWLRT is requesting an extension of that date to December 2020 when the project is slated to be complete and service to begin. She also noted the project plans are still under review by the Federal Transit Authority.

Engineer Chandler went on to describe some of the issues currently in the plans including inconsistency among different pieces of information submitted for review and that the current plans do not meet Commission requirements for rate control and water quality (MIDS) in one of the segments. She reported that MIDS may be difficult to meet in this segment due to contaminated soils, high ground water, and limited space. However, she noted the SWLRT has not requested a variance from those requirements. She noted that the Commission could

grant conditional approval today and that the final review and approval would happen administratively (unless a variance is requested which would come back before the Commission). However, she recommended that due to so many unanswered questions with the plans, that the Commission direct staff to send comments to SWLRT and bring revised plans back to a future Commission meeting.

There was discussion about the Commission's options and obligations at this point and the ramifications of different possible actions. There were questions about whether or not the application was complete and how inaction today would affect the project timeline.

MOTION: Commissioner Black moved to direct staff to submit comments to the project proposer and to bring revised project plans to the Commission at a future meeting at which time the Commission will also consider extending the approval expiration date. Commissioner Hoschka seconded the motion. Upon a vote the motion carried unanimously. [City of Minnetonka was absent from the vote.]

B. Receive Update on Main Stem Bassett Creek Erosion Repair Project (2017CR-M)

Administrator Jester noted that the meeting materials include a grant application submitted by the Commission and the City of Minneapolis to Hennepin County to cover the cost of developing a Response Action Plan (RAP) that will outline the specific approach to managing contaminated soil during the Main Stem Erosion Repair Project. She noted that no money will actually come to the Commission with this grant, but that Barr Engineering would be paid directly by the County. She noted that the RAP must be developed in order to apply for additional clean up funds through the County's Environmental Response Fund in the future. Administrator Jester reviewed the timeline for that future grant application. There were no questions from the Commission.

[Alt. Commissioner McDonald Black arrives.]

C. Receive Update on Metro Blooms' Harrison Neighborhood Project

Administrator Jester reported that Metro Blooms is preparing for the boulevard bio-swale installations around the entire block containing Redeemer Lutheran Church on Glenwood Avenue and that the work will happen July 5-15 with the Conservation Corps Youth Outdoors crews and with Step Up interns based at Redeemer Lutheran. She indicated the Minneapolis Park and Recreation Board's forestry team is removing all ash trees on the block and deep grinding all stumps prior to the project start date and that the Redeemer Block Party is scheduled for August 17th and typically draws 800 residents. She noted Metro Blooms will participate in the block party as it will be an opportunity to engage the neighborhood and showcase the bio-swale installations.

Administrator Jester further noted that Metro Blooms continues to seek grant funding for the originally envisioned Harrison Neighborhood project to install BMPs in alleyways and to engage neighborhood youth. She indicated the \$200,000 grant proposal submitted to the Met Council by the Commission on Metro Blooms' behalf is likely to be funded at \$100,000. There were no questions from the Commission.

D. Consider Applying for Clean Water Fund Grants for 2017 Projects and Harrison Neighborhood Project

Administrator Jester reported that the request for proposals for the 2017 Clean Water Fund grants from the MN Board of Water and Soil Resources (BWSR) would be out soon and applications will be due in early August. She indicated the Commission could apply for funding from the "projects and practices" portion of the grant for one or both of the 2017 CIP projects (Plymouth Creek Restoration Project and Main Stem Erosion Repair Project) and that Metro Blooms is requesting the Commission apply for funding on their behalf (as they are not eligible to apply) for the Harrison Neighborhood project. There was discussion about how the stream projects would rank and how much staff time is involved with applying for the grants and then managing grants if awarded. Alt. Commissioner Goddard asked about where in the Harrison Neighborhood the BMPs would be installed as half the neighborhood is in the Mississippi WMO. Administrator Jester said she didn't know the answer, BMP locations

had not been determined but that was a good thing to consider. Administrator Jester noted the grant application for the Harrison Neighborhood Project would be developed by Metro Blooms and they would also perform the bulk of the reporting. She noted the grant application could include funding for Commission staff time in coordination and reporting as well.

There was consensus that staff should discuss the two stream projects and the Harrison project with BWSR staff to get a sense of how the different projects would rank and that the Commission should probably apply for funding for one of the stream projects and the Harrison project and bring draft applications to the July Commission meeting.

E. Receive Update on Plans for Watershed Tour

Administrator Jester reported that almost 30 people had registered for the tour and she reviewed the tour stops and presenters. There were no questions from the Commission.

7. COMMUNICATIONS

A. Administrator's Report

Administrator Jester reported that the APM/AIS Committee will hold their first meeting on June 28th at 8:30 a.m. and that the TAC will also meet on June 28th, at 1:30 p.m. – both meetings at Golden Valley City Hall. She also reported the Budget Committee will meet on August 8th and that all meetings are included on the online calendar. She further noted the Clean Water Summit in September and reported that she registered the Commission as an endorsing organization. She noted that Commissioners that wished to attend the conference could be reimbursed for the registration fee. Finally, she noted she had done a cursory review and provided comments to the City of Minneapolis on their Stormwater Management Program annual report.

Within the Administrator's report, there was a question about the status of the Four Seasons Mall Project. Engineer Chandler reported that plans for demolition of the mall were recently approved administratively by the Commission. However, it was unclear what type of future project was planned for the site and whether or not additional water quality improvements would be incorporated there.

B. Chair

Chair de Lambert noted that registration is open for the Water Resources Conference in October. He indicated that he always finds it to be a good conference and reminded Commissioners that they can be reimbursed for the registration fee.

C. Commissioners - No comments

D. TAC Members – No comments

E. Committees - No comments

F. Legal Counsel – No comments

G. Engineer

Engineer Chandler asked the Commission if in the future, projects that propose only temporary floodplain impacts should come to a Commission meeting or if they could be approved administratively. After some questions and discussion, she indicated it was probably more complicated and took the question off the table.

7. INFORMATION ONLY (Available at <http://www.bassettcreekwmo.org/document/meeting-materials-minu/meeting-materials/bcwmc-monthly-meeting>)

- A. CIP Project Updates: Now Available Online <http://www.bassettcreekwmo.org/projects>
- B. Grant Tracking Summary and Spreadsheet
- C. Clean Water Summit September 22nd, Minnesota Landscape Arboretum, Register at <http://www.arboretum.umn.edu/2016cleanwatersummit.aspx>
- D. MWMO's "Water Wednesdays" Workshop Series (June 8, July 13, Aug 10): <http://mwmo.org/blog/introducing-water-wednesdays-new-summer-workshop-series/>
- E. WCA Notice of Application, Plymouth Commons, Plymouth
- F. WCA Notice of Application, Vrieze Property, Plymouth
- G. WCA Notice of Application, St. Barnabas Lutheran Church, Plymouth

8. ADJOURNMENT - Chair de Lambert adjourned the meeting at 9:43 a.m.

Signature/Title

Date

Signature/Title

Date