



Bassett Creek Watershed Management Commission

AGENDA MEMO

Date: July 10, 2013

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: Background information on 7/18/13 BCWMC Meeting & Workshop

1. CALL TO ORDER and ROLL CALL
2. CITIZEN FORUM ON NON-AGENDA ITEMS
3. APPROVAL OF AGENDA – ACTION ITEM
4. CONSENT AGENDA
 - A. Approval of June 20, 2013 Meeting Minutes and June 24, 2013 Commission Workshop Minutes – ACTION ITEM with attachments
 - B. Approval of June Financial Report - ACTION ITEM with attachment
 - C. Approval of Payment of Invoices – ACTION ITEM with attachments
 - i. Keystone Waters, LLC – June 2013 Administrator Services
 - ii. Barr Engineering – Engineering Services
 - iii. Amy Herbert – June 2013 Secretarial Services
 - iv. D'amico-ACE Catering – July 2013 Meeting Catering
 - v. GTS – Watershed Summit Assistance and Facilitation
 - vi. Wenck – June WOMP Station Operation
 - vii. Kennedy & Graven – Legal Services through May 31, 2013
5. **NEW BUSINESS**
 - A. Consider Proposal for Fish Survey of Sweeney and Twin Lakes – ACTION ITEM with attachment *At the 6/20/13 Commission meeting, staff was directed to 1) repeat a request to the MDNR to conduct fish surveys of Twin and Sweeney Lakes and 2) if that request was unsuccessful, to solicit a proposal for fish surveys by a private company. The MDNR is not able to conduct fish surveys of Twin and Sweeney Lakes due to funding and staffing cuts. MDNR staff recommended Blue Water Science to conduct fish surveys. Steve McComas of Blue Water Science submitted a proposal for these surveys and will be present at the meeting to answer questions. No other proposals were sought.*
 - B. Dispute Resolution Request from Cities of New Hope and Golden Valley – ACTION ITEM with five attachments *The cities of New Hope and Golden Valley are requesting dispute resolution by the Commission regarding an intercommunity drainage issue and the need for cost sharing on a Phase 2 study. (This issue was initially on the 9/20/12 Commission agenda but was taken off the agenda due to continuing discussions among the cities.) The five attachments include letters from all three cities, the dispute resolution process from the Watershed Plan, and a timeline of events. The Commission should consider appointing a committee of 3 Commissioners or alternate Commissioners (from cities other than those in dispute) to make recommendations in this matter.*

C. Set TAC Meeting and Agenda – **ACTION ITEM no attachments**

The TAC requests that the Commission set a July 29th TAC meeting with the following agenda items (as discussed at the 6/20/13 Commission meeting): a discussion of appropriate development review fees, schedule for updating the XP-SWMM and P8 models, and feasibility study process improvement.

D. Discuss BCWMC Meeting Time – **DISCUSSION ITEM no attachments**

Chair Black recommended a discussion of appropriate Commission meeting times noting that the current normal meeting time of 11:30 a.m. may not be working for several Commissioners or alternate Commissioners. Perhaps there is a different time of day that works better for the majority.

E. Consider BCWMC Projects for Clean Water Fund Grant Application - **DISCUSSION ITEM no attachments** *Engineer Chandler notes that Clean Water Fund grant applications are typically due in mid-September, before the September Commission meeting. The Commission could discuss applying for a grant for projects like the Briarwood/Dawnview or Four Seasons Mall water quality improvement projects.*

6. OLD BUSINESS

A. Discussion and TAC Recommendations Regarding Completed P8 Model – **ACTION ITEM with attachments** *Engineer Chandler will review the development and uses of the P8 model and the TAC's recommendations regarding its maintenance. Attachments include a 3-page memo summarizing the model that includes the TAC's recommendations, and a 17-page memo with full details. The TAC recommends that the Commission accept the P8 model (per their 6/6/13 meeting).*

B. Receive Update on Next Generation Plan Development – **INFORMATIONAL ITEM**

Next Gen Plan Steering Committee Chair Linda Loomis and Engineer Chandler will provide updates on the Plan development. The workshop immediately following the meeting will focus on goals development for the Plan.

- i. Draft Next Generation Plan Steering Committee Meeting Notes (7/1/13) - **attachment**
- ii. Link to Channel 12 News Coverage of Summit: <http://youtu.be/4EVEam8jSPk>
- iii. Update on Development of Plan Sections

C. JPA Amendment Next Steps – **DISCUSSION ITEM – no attachment**

The Commission should discuss the next steps needed for amending the JPA to extend the term to January 1, 2025. There may be new input from cities presented at the meeting to consider in this discussion.

D. Reschedule Watershed Tour – **DISCUSSION ITEM – no attachment**

The Watershed Tour that had been scheduled for 6/24/13 was cancelled that morning due to extensive storm damage and flooding within the watershed. The Commission should consider rescheduling the tour for an August or September date.

7. COMMUNICATIONS – INFORMATIONAL ITEMS

- A. Administrator's Report - **attachment**
- B. Chair
- C. Commissioners
- D. Committees
- E. Legal Counsel
- F. Engineer

8. INFORMATION ONLY – INFORMATIONAL ITEMS with documents online

- A. Upcoming Events and Notices
- B. Links to Water Related News Articles
- C. Grant Tracking Summary and Spreadsheet
- D. Response to Comments on Upper Mississippi River Bacteria TMDL
- E. Commission Letter to FEMA
- F. New videos by MDNR on groundwater and results of study on groundwater usage in Twin Cities at: <http://mndnr.gov/groundwater>
- G. Clean Water Summit September 12th at Arboretum: www.arboretum.umn.edu/2013CleanWaterSummit.aspx

9. ADJOURNMENT of REGULAR MEETING

10. COMMISSION WORKSHOP on Next Generation Watershed Management Plan

- A. Discussion and Refinement of Draft Commission Goals – **DISCUSSION with attachment**

Next Gen Plan Steering Committee Chair Linda Loomis and Barr Engineering staff Greg Williams will facilitate a discussion regarding the draft goals for the Watershed Management Plan. All Commissioners, alternate Commissioners, TAC members, review agencies and other stakeholders are encouraged to participate.

Upcoming Meetings

- **Monday July 29th – TAC Meeting – 1:30 – 3:30 p.m. Golden Valley City Hall**