



# Bassett Creek Watershed Management Commission

Regular Meeting  
Thursday December 15, 2016  
8:30 – 11:00 a.m.

Council Conference Room, Golden Valley City Hall, Golden Valley, MN

## AGENDA

### 1. CALL TO ORDER and ROLL CALL

2. **CITIZEN FORUM ON NON-AGENDA ITEMS** - *Citizens may address the Commission about any item not contained on the regular agenda. A maximum of 15 minutes is allowed for the Forum. If the full 15 minutes are not needed for the Forum, the Commission will continue with the agenda. The Commission will take no official action on items discussed at the Forum, with the exception of referral to staff or a Commissions Committee for a recommendation to be brought back to the Commission for discussion/action.*

### 3. APPROVAL OF AGENDA

### 4. CONSENT AGENDA

- A. Approval of Minutes – November 16, 2016 Commission Meeting
- B. Approval of December 2016 Financial Report
- C. Approval of Payment of Invoices
  - i. Keystone Waters, LLC – November 2016 Administrator Services
  - ii. Keystone Waters, LLC – November Meeting Materials Distribution Expenses
  - iii. Barr Engineering – November 2016 Engineering Services
  - iv. Triple D Espresso – December 2016 Meeting Refreshments
  - v. Wenck – November 2016 WOMP Monitoring
  - vi. Lawn Chair Gardener - November 2016 Educational Services
  - vii. Kennedy Graven – October 2016 Legal Services
  - viii. MPCA – 2017 Main Stem Project Document Review
- D. Approval to Set February 2<sup>nd</sup> Technical Advisory Committee Meeting
- E. Approval to Reimburse Alt. Commissioner Scanlan for MAWD Workshop Registration
- F. Approval of Contract with Wenck Associates for Operation of WOMP (Watershed Outlet Monitoring Program) Station 2017
- G. Approval to Submit Grant Application to Minnesota Conservation Corps on Behalf of Metro Blooms for Harrison Neighborhood Project
- H. Approval to Direct Commission Engineer to Submit Flood Control Inspection Report to Cities, Minnesota DNR, U. S. Army Corps of Engineers

### 5. BUSINESS

- A. Receive Update on Clean Water Fund Grant Applications
- B. Consider Approval of Resolution of Appreciation for Commissioner Ginny Black
- C. Consider Approval of Southwest Light Rail Transit Project
- D. Consider Approval to Provide Financial Contributions for Stormwater Management at Agora Development, Plymouth
- E. Consider Approval to Submit Aquatic Invasive Species Prevention Grant Application to Hennepin County
- F. Receive Information on Application of Atlas 14 Flood Levels to Blue Line LRT Project
- G. Consider Approval of Administrative Services Committee Recommendations
  - i. Policy Manual Updates
  - ii. Resolution Approving Records Retention Schedule

- iii. Report on Staff Performance Evaluation
- iv. Solicit Letters of Interest Proposals for Technical and Legal Services
- v. Amendments to Administrator Contract

## 6. COMMUNICATIONS

- A. Administrator's Report
  - i. Report on MAWD Conference
- B. Chair
- C. Commissioners
  - i. Report on MAWD Conference
- D. TAC Members
  - i. Report on 11/28/16 Meeting
  - ii. Next Meeting 2/2/17
- E. Committees
  - i. APM/AIS Committee – Next Meeting 1/24 – [Meeting Materials](#)
- F. Legal Counsel
- G. Engineer
  - i. Report on Meeting with Hennepin County on West Mesonet

## 7. INFORMATION ONLY (Information online only)

- A. CIP Project Updates: Now Available Online <http://www.bassettcreekwmo.org/projects>
- B. Grant Tracking Summary and Spreadsheet
- C. WMWA Meeting Minutes
- D. HennepinWest Mesonet
- E. WCA Notice of Decision, Plymouth
- F. WCA Notice of Application, Plymouth
- G. WCA Notice of Decision, Plymouth
- H. WCA Notice of Application, Crystal

## 8. ADJOURNMENT

### Upcoming Meetings & Events

- BCWMC APM/AIS Committee Meeting: Tuesday January 24th, 8:30 – 10:00 a.m., Medicine Lake Room, Plymouth City Hall
- BCWMC Technical Advisory Committee Meeting: Thursday February 2<sup>nd</sup>, 1:30 – 3:30 p.m. Council Chambers, Golden Valley City Hall
- BCWMC Regular Meeting: Thursday January 19<sup>th</sup>, 8:30 a.m., Council Conference Room, Golden Valley City Hall

### Future Commission Agenda Items list

- Address Organizational Efficiencies
- Finalize Commission policies (fiscal, data practices, records retention, roles and responsibilities, etc.)
- Presentation on joint City of Minnetonka/ UMN community project on storm water mgmt
- State of the River Presentation
- Presentation on chlorides