



## Bassett Creek Watershed Management Commission

**Minutes of Regular Meeting**  
**Wednesday, November 15, 2017**  
**8:30 a.m.**  
**Golden Valley City Hall, Golden Valley MN**

**Commissioners and city staff present:**

City	Commissioner	Alternate Commissioner	Technical Advisory Committee Members (City Staff)
Crystal	<i>Absent</i>	<i>Absent</i>	
Golden Valley	Stacy Harwell	<i>Absent</i>	Tom Hoffman
Medicine Lake	Clint Carlson	<i>Absent</i>	
Minneapolis	<i>Absent</i>	<i>Absent</i>	
Minnnetonka	<i>Absent</i>	<i>Absent</i>	
New Hope	<i>Absent</i>	Pat Crough	
Plymouth	Jim Prom	John Byrnes	
Robbinsdale	Michael Scanlan	<i>Absent</i>	
St. Louis Park	<i>Absent</i>	<i>Absent</i>	
<b>Administrator</b>	Laura Jester, Keystone Waters		
<b>Engineer</b>			
<b>Recorder</b>			
<b>Legal Counsel</b>			
<b>Public</b>			

**1. CALL TO ORDER and ROLL CALL**

On Wednesday, November 15, 2017 at 8:32 a.m. in the Council Conference Room at Golden Valley City Hall (7800 Golden Valley Rd.), Secretary Scanlan called to order the meeting of the Bassett Creek Watershed Management Commission (BCWMC) and asked for roll call to be taken.

**2. CITIZEN FORUM ON NON-AGENDA ITEMS - None.**

**3. APPROVAL OF AGENDA**

**MOTION:** Commissioner Prom moved to approve the agenda. Alternate Commissioner Crough seconded the motion. Upon a vote, the motion carried 5-0. [Cities of Crystal, Minneapolis, Minnetonka, & St. Louis Park absent from the vote.]

**4. CONSENT AGENDA**

The following items were approved as part of the consent agenda: the October 19, 2017 Commission Meeting Minutes, the November 2017 Financial Report, the payment of invoices, approval of Minneapolis Impound Lot Facility Improvement Project, Minneapolis.

The general and construction account balances reported in the November 2017 Financial Report are as follows:

Checking Account Balance	\$510,474.27
<b>TOTAL GENERAL FUND BALANCE</b>	<b>\$510,474.27</b>
<b>TOTAL CASH &amp; INVESTMENTS ON-HAND (11/08/17)</b>	<b>\$3,309,591.78</b>
CIP Projects Levied – Budget Remaining	(4,364,861.10)
Closed Projects Remaining Balance	(1,055,269.32)
2012-2016 Anticipated Tax Levy Revenue	\$10,014.74
2017 Anticipated Tax Levy Revenue	643,220.55
Anticipated Closed Project Balance	(402,034.03)

**MOTION:** Commissioner Prom moved to approve the consent agenda. Commissioner Carlson seconded the motion. Upon a vote, the motion carried 5-0. [Cities of Crystal, Minneapolis, Minnetonka, & St. Louis Park absent from the vote.]

**5. COMMUNICATIONS**

**A. Administrator** – Administrator Jester noted her written report is included with meeting materials. She also reviewed information from the Commission Engineer regarding the discovery of zebra mussels (ZM) in Medicine Lake. She noted that ZM were found on a dock by a resident on November 1 and verified by MnDNR November 2; that the MDNR found two additional ZM on docks at different locations; that the ZM estimated to range in age from 1 to 3 years; that if the infestation consists of 3 small, isolated clusters, a rapid response would be feasible but if it’s a lake-wide population, rapid response treatment would not be feasible. She noted the MnDNR suspects the infestation is lake-wide. She reported the possible next step includes the BCWMC working with the Minnesota Aquatic Invasive Species Research Center (MAISRC) and MnDNR to design and implement a spring 2018 monitoring program for Medicine Lake to define the extent of the infestation (adults and veligers). The results would determine whether or not a rapid response chemical treatment is advised.

There was discussion about the lifecycle of the ZM and how/when they may have entered the lake. Commissioners Prom and Carlson indicated their intent to contact lakeshore residents in order to search for more ZM yet this fall.

**B. Chair** – None

**C. Commissioners** – Alt. Commissioner Crough reported that he attended the DeCola Ponds Improvement Project Open House and he was impressed by the work that went into the information presented to residents. Commissioner Prom noted the sale of the Four Seasons Mall Property still was not final.

**D. TAC Members** – None

**E. Committees** – None

**F. Legal Counsel** – None

**G. Engineer** – (update on zebra mussels given by Administrator)

**7. INFORMATION ONLY (Information online only)**

- A. CIP Project Update Chart
- B. Grant Tracking Summary and Spreadsheet
- C. WCA Notice of Application, Plymouth
- D. WCA Notice of Decision, Plymouth

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Signature/Title      Date

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Signature/Title      Date

**8. ADJOURNMENT** The meeting was adjourned at 8:52 a.m.