Item 4E.
BCWMC 11-19-14

Minneapolis
City of Lakes

Department of Public Works
Steven A. Kotke, P.E.
City Engineer
Director

350 South 5th Street - Room 203
Minneapolis MN 55415

Office 612 673-2352
Fax 612 673-3565
TTY 612 673-2157

October 20, 2014

Bassett Creek Watershed Management Organization
c/o Laura Jester, Administrator, Keystone Waters, LLC (via mail and email)
16145 Hillcrest Lane
Eden Prairie MN
55346

Subject: INVOICE #C-35628-2
Cooperative Agreement for Bassett Creek Main Stem Restoration
Minneapolis Contract # C-35628

Dear Ms. Jester:

In reference to the Cooperative Agreement for Bassett Creek Main Stem Restoration between the Bassett Creek Watershed Management Commission and the City of Minneapolis (City), please issue payment to the City for $29,035.50. This is reimbursement for Engineering Fees, as itemized below. Supporting documentation is enclosed.

Engineering Fees		$29,035.50
WSB & Associates, Project 01165-820, Invoice numbers:		
8	$ 3,356.00	
9	3,073.50	
10	1,543.00	
11	1,870.00	
12	3,867.00	
13	5,970.50	
14	4,338.00	
15	3,513.50	
16	1,504.00	
	$29,035.50	
Total this invoice		$29,035.50
Total to date		$59,753.61

Please make check payable to Minneapolis Finance, and mail to:
City of Minneapolis
Lois Eberhart, Water Resources Administrator
309 South Second Avenue, Room 300
Minneapolis MN 55401

Sincerely,

Lois E. Eberhart

Lois Eberhart, Water Resources Administrator
Public Works Surface Water & Sewers Division
309 South Second Avenue, Room 300
Minneapolis MN 55401
phone 612-673-3260, email lois.eberhart@minneapolismn.gov

Call 311 Minneapolis
City Information and Services

www.ci.minneapolis.mn.us
Affirmative Action Employer

Actual Charges fc 16

Project	Activity	Fund	Dept	Account	Acctg Date	Journal ID	Descr	Voucher	BU Amount	PO No.	Name	Trans Date	Date/Time
910AP649	PC108	14300	9101000	507000	6/23/2014	AP00087566	PROFESSIONAL SERVICES FOR BASS	00602413	1504.000	0000390906	WSB AND ASSOCIATES, INC.	5/29/2014	6/24/2014 22:13
910AP649	PC108	14300	9101000	507000	11/12/2013	AP00080287	PROFESSIONAL SERVICES FOR BASS	00550726	3073.500	0000390906	WSB AND ASSOCIATES, INC.	10/23/2013	11/12/2013 22:12
910AP649	PC108	14300	9101000	507000	1/2/2014	AP00081810	PROFESSIONAL SERVICES FOR BASS	00561363	1543.000	0000390906	WSB AND ASSOCIATES, INC.	11/30/2013	1/2/2014 22:12
910AP649	PC108	14300	9101000	507000	1/21/2014	AP00082555	PROFESSIONAL SERVICES FOR BASS	00566519	1870.000	0000390906	WSB AND ASSOCIATES, INC.	12/23/2013	1/21/2014 22:12
910AP649	PC108	14300	9101000	507000	2/13/2014	AP00083735	PROFESSIONAL SERVICES FOR BASS	00571518	3867.000	0000390906	WSB AND ASSOCIATES, INC.	1/28/2014	2/13/2014 22:12
910AP649	PC108	14300	9101000	507000	3/13/2014	AP00084557	PROFESSIONAL SERVICES FOR BASS	00578309	5970.500	0000390906	WSB AND ASSOCIATES, INC.	3/4/2014	3/13/2014 22:12
910AP649	PC108	14300	9101000	507000	4/10/2014	AP00085433	PROFESSIONAL SERVICES FOR BASS	00585165	4338.000	0000390906	WSB AND ASSOCIATES, INC.	3/31/2014	4/10/2014 22:10
910AP649	PC108	14300	9101000	507000	5/29/2014	AP00086813	PROFESSIONAL SERVICES FOR BASS	00596315	3513.500	0000390906	WSB AND ASSOCIATES, INC.	4/30/2014	5/29/2014 22:10
910AP649	PC108	14300	9101000	507000	10/16/2013	AP00079446	PROFESSIONAL SERVICES FOR BASS	00544669	3356.000	0000390906	WSB AND ASSOCIATES, INC.	9/19/2013	10/16/2013 22:12
									29035.500				

Bassett Creek Main Stem Erosion Repairs

AP649

Project Manager: Andrea Weber

REVENUES	Contract Date	BUDGET	2013	2014	TOTAL EXPENDED	ENCUMB	TOTAL COMMITTED	
BCWMC - City of MPLS		856,000.00	30,718.11		30,718.11		30,718.11	825,281.89
Total Annual Rev Rec'd		856,000.00	30,718.11	0.00	30,718.11		30,718.11	
Total Project to Date Rev Rec'd			30,718.11	30,718.11	30,718.11		30,718.11	
EXPENDITURES								
PC102 Advertising / Publication			1,863.61		1,863.61		1,863.61	
PC108 Engineering fees			38,697.00	19,193.00	57,890.00		57,890.00	
Total Annual Expenditures			40,560.61	19,193.00	59,753.61	0.00	59,753.61	
Total Project to Date Exp			40,560.61	59,753.61	59,753.61		59,753.61	
PROJECT CASH BALANCE			**(9,842.50)**	**(29,035.50)**	**(29,035.50)**			
CONTRACTED AVAILABLE BALANCE							**796,246.39**	

Reimbursement to City of MPLS for BCWMC in the amount of 30,718.11 to Andrea on 9/25/13 — **29,035.50**

MPRB contingency coded to 11500 for 1533.61 to PC 102

WSB & Associates, Inc.

engineering · planning · environmental · construction

REC'D OCT 15 2013

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

RECEIVED
SEP 26 2013
BY:

City of Minneapolis
C/O Andrea Weber
Finance - Accounts Payable
350 S. 5th St Room 325M
Minneapolis, MN 55415-1315

September 19, 2013
Project No: 01165-820
Invoice No: 8

Main Stem of Bassett Creek Restoration Project
Professional Services from August 01, 2013 to August 31, 2013
Professional Personnel

	Hours	Rate	Amount	
Design				
Francis, Erick	27.00	75.00	2,025.00	
Meetings				
Francis, Erick	4.00	75.00	300.00	
Permit Application				
Foster, Elizabeth	.50	62.00	31.00	
Totals	31.50		2,356.00	
Total Labor				**2,356.00**

Reimbursable Expenses

License & Permits				
8/31/2013	MN Department of Natural Resources	Permit No. 2014-0436	1,000.00	
Total Reimbursables			**1,000.00**	**1,000.00**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	3,356.00	28,854.50	32,210.50
Limit			117,841.00
Remaining			85,630.50

Total this Invoice **$3,356.00**

Comments: LC488752

OK to PAY MSW
2P 649
Bassett Creek

Approved by: Peter Willenbring

VI # _____ PO# 390906 Peter Willenbring
rancis

VE# 7559 PO# 390906
UT ACCT # _____ CODE _____
INV # 8-01165-820 DATE 9.19.13
VO # 5446669 LOC # _____ SPC _____
AP CLERK LL DATE PD 10-16-13

WSB & Associates, Inc.
Engineering ▪ Planning ▪ Environmental ▪ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Minneapolis
C/O Andrea Weber
Finance - Accounts Payable
350 S. 5th St Room 325M
Minneapolis, MN 55415-1315

October 23, 2013
Project No: 01165-820
Invoice No: 9

RECEIVED
OCT 29 2013
BY:

Main Stem of Bassett Creek Restoration Project
Professional Services from August 01, 2013 to September 30, 2013
Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Nguyen, Alison	.50	62.00	31.00
Design			
Francis, Erick	11.00	75.00	825.00
Willenbring, Peter	6.00	142.00	852.00
Meetings			
Foster, Elizabeth	.25	62.00	15.50
Francis, Erick	4.00	75.00	300.00
Research/Data Collection			
Francis, Erick	8.00	75.00	600.00
Permit Application			
Francis, Erick	6.00	75.00	450.00
Totals	35.75		3,073.50
Total Labor			**3,073.50**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	3,073.50	32,210.50	35,284.00
Limit			117,841.00
Remaining			82,557.00

Total this Invoice ~~$3,073.50~~

Comments: OSW OK to pay
Bassett Creek
Main Stem
AP649

Approved by: Peter Willenbring

Reviewed by: Peter Willenbring
Project Manager: Erick Francis

39096

FC 493197

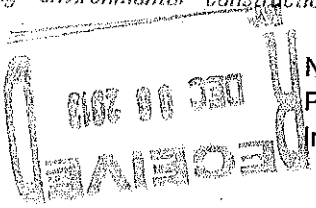
710PL75

WSB & Associates, Inc.

engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Minneapolis
C/O Andrea Weber
Finance - Accounts Payable
350 S. 5th St Room 325M
Minneapolis, MN 55415-1315



November 30, 2013
Project No: 01165-820
Invoice No: 10

Main Stem of Bassett Creek Restoration Project
Professional Services from October 01, 2013 to October 31, 2013
Professional Personnel

	Hours	Rate	Amount
Design			
Francis, Erick	6.00	75.00	450.00
Willenbring, Peter	4.00	142.00	568.00
Meetings			
Francis, Erick	2.00	75.00	150.00
Permit Application			
Francis, Erick	5.00	75.00	375.00
Totals	17.00		1,543.00
Total Labor			**1,543.00**

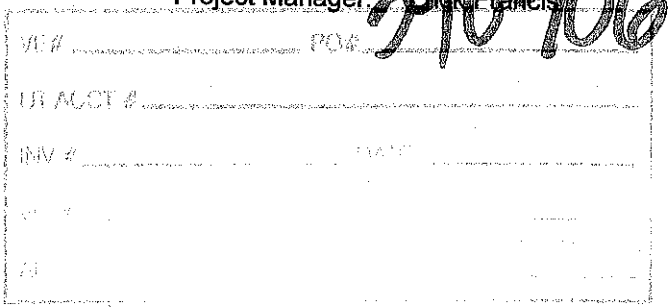
Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	1,543.00	35,284.00	36,827.00
Limit			117,841.00
Remaining			81,014.00

Total this Invoice **$1,543.00**

Comments: LC-002773 OK to Pay DSW AP649 Bassett Creek-CDs

Approved by: Peter Willenbring

Reviewed by: Peter Willenbring
Project Manager: Erick Francis



Parks

DEC 3 0 2013

WSB & Associates, Inc.

engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Minneapolis
Finance - Accounts Payable
350 S. 5th St Room 325M
Minneapolis, MN 55415-1315

December 23, 2013
Project No: 01165-820
Invoice No: 11

Main Stem of Bassett Creek Restoration Project
Professional Services from November 01, 2013 to November 30, 2013
Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
McKinney, Samantha	1.25	56.00	70.00	
Design				
Francis, Erick	14.00	75.00	1,050.00	
Permit Application				
Francis, Erick	10.00	75.00	750.00	
Totals	25.25		1,870.00	
Total Labor				**1,870.00**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	1,870.00	36,827.00	38,697.00
Limit			117,841.00
Remaining			79,144.00

Total this invoice **$1,870.00**

OK to pay

Comments:

Approved by:

Reviewed by: Peter Willenbring
Project Manager: Erick Francis

lc# 510751
1/16/14

VE# 7559 PO# 340906
UT ACCT # CODE
INV # 11-01165-820 DATE 12/23/13
VO # LOC # SPC
AP CLERK DATE PD

AP649

Scint

WSB & Associates, Inc.

engineering · planning · environmental · construction

RECEIVED
JAN 30 2014
BY:

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Minneapolis
C/O Andrea Weber
Finance - Accounts Payable
350 S. 5th St Room 325M
Minneapolis, MN 55415-1315

January 28, 2014
Project No: 01165-820
Invoice No: 12

Main Stem of Bassett Creek Restoration Project
Professional Services from December 01, 2013 to December 31, 2013
Professional Personnel

		Hours	Rate	Amount	
Design					
Francis, Erick		23.00	75.00	1,725.00	
Willenbring, Peter		1.00	142.00	142.00	
Totals		24.00		1,867.00	
Total Labor					**1,867.00**
Consultants					
Other Consultants					
12/31/2013	Blondo Consulting LLC	Invoice No. 2013-01402		2,000.00	
Total Consultants				**2,000.00**	**2,000.00**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	3,867.00	38,697.00	42,564.00
Limit			117,841.00
Remaining			75,277.00

Total this Invoice **$3,867.00**

Comments:

Admin Dir
AP 649

Approved by:

Reviewed by: Peter Willenbring
Project Manager: Erick Francis

Bch 514329
Vch # 2559 Inv 39090L
DATE
LOC # SPC
DATE PD

CEIVE
JAN 30 2014
BY:

BLONDO CONSULTING LLC.
CULTURAL HERITAGE CONSULTING
STEVEN J. BLONDO, MA
3939 SAND HILL RD. KETTLE RIVER, MN 55757
218-485-1174 | STEVEN@BLONDOCONSULTING.COM
WWW.BLONDOCONSULTING.COM

January 10, 2014

INVOICE 2013-01402
For Professional Services through January 10, 2014

Blondo Consulting Project Numbers: 2013-014
Bassett Creek Main Stem Cultural Resources Report
Work Order Dated February 2013

Invoice Breakdown:

CR Report - $2,000.00*
Total Amount Due: $2,000.00
**Remaining Balance of Total Contract $4,500.00*

Please remit payment by: February 10, 2013

Please feel free to contact me should you have any questions or comments.
Thank You,

Steven J. Blondo, MA
Owner
Blondo Consulting, LLC

OK signature
Project # 1165-82 Phase # 1
Accounting Code:
Account Code 515.00 AP ✓

WSB & Associates, Inc.

engineering · planning · environmental · construction

RECEIVED
MAR 17 2014
BY:

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Minneapolis
C/O Andrea Weber
Finance - Accounts Payable
350 S. 5th St Room 325M
Minneapolis, MN 55415-1315

March 04, 2014
Project No: 01165-820
Invoice No: 13

Main Stem of Bassett Creek Restoration Project
Professional Services from January 01, 2014 to January 31, 2014
Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
McKinney, Samantha	4.00	57.00	228.00
Design			
Francis, Erick	51.00	82.00	4,182.00
Meetings			
Foster, Elizabeth	1.00	62.00	62.00
Francis, Erick	7.00	82.00	574.00
Hubmer, Todd	3.50	147.00	514.50
Permit Application			
Francis, Erick	5.00	82.00	410.00
Totals	71.50		5,970.50
Total Labor			**5,970.50**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	5,970.50	42,564.00	48,534.50
Limit			117,841.00
Remaining			69,306.50

Total this Invoice **$5,970.50**

Comments: OK KW
AP 649
Bassett Creek

V= 7559
PO = 390905
RC = 522330

Approved by:

Reviewed by: for Peter Willenbring
Project Manager: Erick Francis

WSB & Associates, Inc.
engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Minneapolis
C/O Andrea Weber
Finance - Accounts Payable
350 S. 5th St Room 325M
Minneapolis, MN 55415-1315

RECEIVED
APR 04 2014
BY:

March 31, 2014
Project No: 01165-820
Invoice No: 14

Main Stem of Bassett Creek Restoration Project

Professional Services from February 01, 2014 to February 28, 2014

Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
McKinney, Samantha	1.50	57.00	85.50
Design			
Evans, Earth V=7559	1.50	119.00	178.50
Francis, Erick PO = 390906	35.00	82.00	2,870.00
Meetings			
Hubmer, Todd Re. = 529225	5.50	147.00	808.50
Research/Data Collection			
Roy, Gregory	3.50	113.00	395.50
Totals	47.00		4,338.00
Total Labor			**4,338.00**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	4,338.00	48,534.50	52,872.50
Limit			117,841.00
Remaining			64,968.50

Total this Invoice **$4,338.00**

Comments: BL XKW

XP649 Bassett Creek CDS

Approved by:

Reviewed by: Peter Willenbring
Project Manager: Erick Francis

WSB & Associates, Inc.
engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Minneapolis c/o Andrea Weber
Finance - Accounts Payable
350 S. 5th St Room 325M
Minneapolis, MN 55415-1315

April 30, 2014
Project No: 01165-820
Invoice No: 15

Main Stem of Bassett Creek Restoration Project
Professional Services from March 01, 2014 to March 31, 2014

RECEIVED
MAY 19 2014
BY:

Professional Personnel

		Hours	Rate	Amount	
Project Management/Coordination					
McKinney, Samantha	V=7559	.50	57.00	28.50	
Design					
Francis, Erick	PO=390906	39.50	82.00	3,239.00	
Meetings					
Francis, Erick	RC=539990	3.00	82.00	246.00	
Totals		43.00		3,513.50	
Total Labor					3,513.50

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	3,513.50	52,872.50	56,386.00
Limit			117,841.00
Remaining			61,455.00

Total this Invoice $3,513.50

Comments: AP 649
CDS

Approved by: Peter Willenbring

Reviewed by: Peter Willenbring
Project Manager: Erick Francis

WSB & Associates, Inc.

engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Minneapolis
C/O Andrea Weber
Finance - Accounts Payable
350 S. 5th St Room 325M
Minneapolis, MN 55415-1315

RECEIVED
JUN - 5 2014
BY:

May 29, 2014
Project No: 01165-820
Invoice No: 16

V- 7559
PO = 390906
RC = 543673

Main Stem of Bassett Creek Restoration Project
Professional Services from April 01, 2014 to April 30, 2014
Professional Personnel

	Hours	Rate	Amount	
Design				
Francis, Erick	4.00	82.00	328.00	
Willenbring, Peter	8.00	147.00	1,176.00	
Totals	12.00		1,504.00	
Total Labor				**1,504.00**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	1,504.00	56,386.00	57,890.00
Limit			117,841.00
Remaining			59,951.00

Total this Invoice **$1,504.00**

Comments: OK AGW

AP 649 (CD)

Approved by: Peter Willenbring

Reviewed by: Peter Willenbring
Project Manager: Peter Willenbring