



Bassett Creek Watershed Management Commission

MEMO

Date: July 9, 2014
From: Laura Jester, Administrator
To: BCWMC Commissioners
RE: **Administrator's Report**

I'm sorry I will not be able to attend this meeting. I will be spending some time with family and could not avoid the conflict with this meeting date!

Aside from this month's meeting agenda items, the Commission Engineers, city staff, committee members, and I continue to work on the following Commission projects and issues.

CIP Projects

Main Stem Restoration Project, Golden Valley Rd. to Irving Ave. N., Minneapolis and Golden Valley (mostly in Wirth Park) (2012CR): Final design plans are nearing completion. WSB, the engineering firm developing the designs, has been in contact with the Commission Engineer regarding possible increases in stage in the project area. Additionally, the Minneapolis Park and Rec Board is still working to secure a permit from the U.S. Army Corps of Engineers. We are still hoping to begin construction this fall. A request to extend the Clean Water Fund grant for this project will be made to the BWSR (pending Commission approval at this meeting under item 4D.)

Schaper Pond Diversion Project, Golden Valley (SL-3): (See agenda item 5C). On June 26th, Jeff Oliver with Golden Valley, Commission Engineer Len Kremer, and Chair de Lambert met with MPCA Commissioner John Linc Stine to discuss the project and its impact on the city's MS4 permit. A verbal report on that meeting will be given at this Commission meeting. Barr Engineering is updating its proposal for designing the project. At your August meeting, the Commission will consider approving an agreement with the City of Golden Valley to proceed with design and construction of the project.

Twin Lake In-lake Alum Treatment, Golden Valley (TW-2): The Commission Engineer will analyze water quality data as it becomes available in order to make a recommendation on whether or not to proceed with an alum treatment this fall.

Briarwood/Dawnview Water Quality Improvement Project, Golden Valley (BC-7): The Commission will review and consider approving the 90% plans for this project at the August Commission meeting.

2015 Main Stem Restoration Project 10th Avenue to Duluth Street, Golden Valley (2015CR): The next step for the 2015 Main Stem Restoration Project is determining which sites to restore and which restoration methods to use. City of Golden Valley staff met with their consultant on June 9th to define our priorities. City staff has started meeting with effected residents to discuss their concerns and preferences for stabilization.

Other Projects

Major Plan Amendment: No comments were received during the Commission's 6/19/14 public hearing. The County received no comments at their 5/13/14 public hearing and County staff also have no comments. At its meeting on 6/24/14, the Hennepin County Board of Commissioners approved the Major Plan Amendment (along with the maximum levy of \$1M). The Board of Water and Soil Resources has requested any final comments from review agencies by 8/22/14. The BWSR Metro Water Planning Committee will consider the proposed amendment in early September and the full BWSR Board is likely to approve the amendment at their 9/24/14 meeting.

Watershed Map Project: There were no comments on the map received at the 6/19/14 Commission meeting. Final edits are being made and 2,500 copies of the map will be ordered from the printer. Delivery is expected yet this summer.

Sweeney Lake Educational Sign(s): Two signs – one relaying information on how residents can help improve and protect water quality and the other with facts about algae have been designed and approved by Golden Valley staff with some input from me on behalf of the Commission. Plans on sign placement and installation continue with the City and homeowners associations.

CIP Process Improvement: There has been no change on this item since my last Administrator's Report in June. I hope to work with Alternate Commissioner Tobelmann on the use of project management software and with Amy Herbert on creating one webpage per CIP project.

Next Generation Watershed Management Plan: I continue to help draft policies, coordinate Plan Steering Committee meetings, disseminate information, and track the project timeline. The 6/23/14 Plan Steering Committee meeting was cancelled. Other meetings are scheduled for July 7 and July 28th. A Commission workshop to review all policies will be held in August. We are hoping the draft Plan will be out for its initial 60-day review this fall.

NEMO workshops: As of this writing there are eight local officials and/or BCWMC Commissioners registered for the July 23rd Workshop on the Water. I continue to help plan these events but will not be able to attend the July 23rd event. A final event - a bus tour of projects in the west metro is scheduled for September 25th. Watch for announcements and registration materials.

Develop "New Commissioner" materials: By the August meeting I will have a list of materials we have and materials we need to fully inform new Commissioners about the Commission, policies, programs, projects, staff, etc. Materials will be developed as needed and will likely be dovetailed into a new Commission website next year.

Commission Policies: As recently directed by the Administrative Services Committee, by the end of the year I will develop policies on records and data retention, public access to documents, and fiscal policies.

