

KEYSTONE WATERS, LLC

Laura Jester

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Phone (952) 270-1990

Item 4Ci.
BCWMC 6-19-14**INVOICE**

DATE: JUNE 8, 2014

TO:

Bassett Creek Watershed Management Commission
c/o Sue Virnig, Deputy Treasurer
City of Golden Valley
7800 Golden Valley Road
Golden Valley, MN 55427

FOR:

Watershed Administration Services for May 2014
Watershed Management Plan Development for May 2014

DESCRIPTION	HOURS	RATE/HR	AMOUNT
Administration – Correspondence, informational meetings, general administration: Phone and email correspondence with various Commissioners, TAC members, consultants and other partners including: S. Virnig, J. Fox, K. Chandler, A. Herbert, C. LeFevere, D. Asche, M. Welch, T. Hoshal, J. de Lambert, C. Carlson, Hennepin County, P. Tiede, state agencies Coordination of various projects, meetings, and programs including tracking CIP project implementation; preparing annual report; preparing for watershed tour including gathering registrations, arranging tour logistics and tour bus, developing handout, purchasing refreshments, etc.; assisting with promotion and coordination of NEMO workshops; writing some text for watershed map; preparing for meeting with Medicine Lake City Council regarding JPA; responding to resident questions about Twin Lake alum treatment; discussing next steps with Schaper Pond project; attending meeting regarding 2015CR feasibility study	51.0	\$65	\$3,315.00
Administration – Meeting attendance: 5/1/14 TAC Meeting 5/6/14 Budget and Administrative Services Committee Meetings 5/13/14 WMWA Meeting 5/13/14 Hennepin County Public Hearing 5/15/14 Commission Meeting 5/27/14 Administrative Services Committee Meeting 5/29/14 Watershed Tour	16.25	\$65	\$1,056.25
Administration – Preparing agendas, meeting materials, meeting notes, follow up: Develop meeting agendas and materials and review relevant documents for regular BCWMC meeting, send materials to Recording Secretary for distribution; review draft meeting minutes, list follow up tasks; coordinate meetings for multiple committee meetings and draft meeting minutes (TAC, Education, Budget, Admin Services)	26.75	\$65	\$1,738.75
Administration - Watershed Management Plan Development: Develop and distribute agenda and meeting materials for 5/19/14 Plan Steering Committee meeting; attend meeting	3.75	\$65	\$243.75
SUBTOTAL	97.75	\$65	\$6,353.75
Hours not billed from April tasks	15.5	\$65	\$1,007.50
Expenses: Refreshments for Watershed Tour			\$30.70
TOTAL HOURS and EXPENSES			\$7,391.95
Less amount over \$5,000 maximum billing allowed (held for future billing)		-	\$2,391.95
TOTAL INVOICE:			\$5,000.00

BCWMC
Watershed Tour

Cub

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Eden Prairie Mn 55344
952-941-9050
Pharmacy-952-941-6728

Cashier:Chris

05/29/14 09:32:55

CARD NUMBER XXXXXX2939

GROCERY

ESSEVRYDY NAPKINS	4130301321	.88 T
1 @ 3/ 12.00		
DIET COKE 12PK	4900002891	4.00 FT
1 @ 2/ 7.00		
ICE MOUNTAIN WATER	8304600402	3.50 F

BAKERY

ENG TOFFEE COOKIES	25969500000	5.99 F
CHOC CHIP COOKIES	26796200000	5.99 F
GINGER COOKIES	20798000000	5.99 F

FROZEN

SC ICE CUBES	4113021172	3.99 F
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SUBTOTAL 30.34

7.275% State Tax .36

TOTAL 30.70

Visa TENDER 30.70

Acct:XXXXXXXXXXXX1557

APPRVL CODE 029018

Cas Ref# 21334

Cash CHANGE .00

NUMBER OF ITEMS 7

Trx:90 Oper 117 Term: 17 Store: 9028
05/29/14 09:33:35

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