

**COOPERATIVE AGREEMENT
FOR
PREPARATION OF A FEASIBILITY REPORT FOR THE
HONEYWELL POND EXPANSION – DOUGLAS DRIVE AND DULUTH STREET –
PROJECT BC-4**

This Agreement is made as of this ____ day of _____, 2014, by and between the Bassett Creek Watershed Management Commission, a joint powers watershed management organization (hereinafter the “Commission”), and the City of Golden Valley, a Minnesota municipal corporation (hereinafter the “City”).

WITNESSETH:

WHEREAS, the Commission adopted the Bassett Creek Watershed Management Commission Water Management Plan, July 2004 on September 16, 2004 (the “Plan”), a watershed management plan within the meaning of Minn. Stat. § 103B.231; and

WHEREAS, the Plan, as amended, includes in the Commission’s Capital Improvement Program (“CIP”) a Project referred to as Honeywell Pond Expansion – Douglas Drive and Duluth Street – Project BC-4 (the “Project”); and

WHEREAS, the Joint Powers Agreement for the Commission requires the preparation of a feasibility report for projects in its CIP; and

WHEREAS, the City is willing to prepare a feasibility report for the Project on the terms and conditions hereinafter set forth.

NOW, THEREFORE, ON THE BASIS OF THE PREMISES AND MUTUAL COVENANTS HEREINAFTER SET FORTH, THE PARTIES AGREE AS FOLLOWS:

1. The Project will consist of expansion of the existing Honeywell Pond at Douglas Drive and Duluth Street – Project BC-4.
2. The City will prepare a feasibility report for the Project (the “Report”) in accordance with the Proposal of WSB & Associates attached as Attachment One.
3. The Commission will reimburse up to twenty nine thousand eight hundred dollars (\$29,800) of the cost of preparing the Report.
4. Reimbursement to the City will not exceed the amount specified in paragraph 3. Reimbursement will not exceed the costs and expenses incurred by the City for preparation of the Report, less any amounts the City receives for preparation of the Report as grants from other sources. All costs of preparing the Report incurred by the City in excess of such reimbursement shall be borne by the City or secured by the City from other sources.

5. All City books, records, documents, and accounting procedures related to the preparation of a Report are subject to examination by the Commission.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers on behalf of the parties as of the day and date first above written.

BASSETT CREEK WATERSHED
MANAGEMENT COMMISSION

By: _____
Its Chair

And by: _____
Its Secretary

CITY OF GOLDEN VALLEY

By: _____
Its Mayor

And by: _____
Its Manager



June 2, 2014

Mr. Jeff Oliver
City of Golden Valley
7800 Golden Valley Road
Golden Valley, MN 55427

Re: Honeywell Pond Enhancement/Improvement Project Feasibility Report Work Plan

Dear Mr. Oliver:

We are pleased to submit to you a scope of work to provide professional services necessary to develop a feasibility report for the Honeywell Pond Enhancement/Improvement Project. Our Scope of Services and schedule to complete this project are as follows:

SCOPE OF SERVICES

Task 1: Gather Background Information

Estimated Cost: \$5,400

- Meet with Stakeholders, complete site inspection,
- Develop photographic record for area.
- Gather existing GIS, survey, aerial mapping, wetland delineations, and other relevant data for site.
- Complete wetland Delineation, and MnRam or other suitable functions and values assessment of area.

Task 2: Complete Review and Analysis of Background Data

Estimated Cost: \$6,500

- The background data that is gathered as part of **task 1**, , along with previously completed water quality and related evaluations for purpose of identifying options and alternatives to expand functions and values of pond.
- Meet with Stakeholders to informally discuss options, obtain feedback.

Task 3: Evaluate Benefits and Costs for Alternatives

Estimated Cost: \$7,100

- Complete technical analyses as needed to evaluate Alternatives, Benefits and Costs.
- Develop information as needed on alternative designs, construction techniques, unique general and special conditions, etc.
- Develop preliminary quantity take off and cost estimate for each alternative.
- Review information with Property Owner, City, Watershed Commission, and other stakeholders to obtain further input.

Task 4: Evaluate regulatory/permit issues associated with Alternatives

Estimated Cost: \$4,300

- Develop information as needed to evaluate and assess the ability of each alternative to meet regulatory requirements of the DNR, Bassett Creek Watershed Commission, Wetland Conservation Act, Corp of Engineers, or other applicable regulatory agency rules.
- Meet with agencies/stakeholders to obtain feedback and further assess the permitting /mitigation considerations associated implementation of the alternatives identified.

Task 5: Prepare Draft/Final Feasibility Report.

Estimated Cost: \$6,500

- Upon Completion of the above tasks, a Draft feasibility report will be prepared that includes the components outlined in the document “Feasibility Study Criteria” approved October 17th, 2013 by the Bassett Creek Watershed Management Commission.
- Draft report will be submitted to City and Bassett Creek Staff for comments, based on comments, appropriate changes will be made, and a final plan will be completed and forwarded to the City and Commission for approval.

COST ESTIMATE

We propose to complete the tasks outlined above on an hourly reimbursable basis, at an estimated cost of \$29,800 as outlined above.

Mr. Jeff Oliver
May 5, 2014
Page 3

SCHEDULE

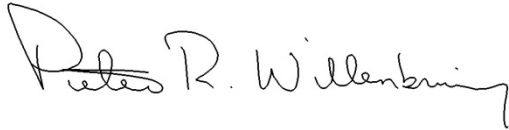
The following schedule defining dates for task completion is based on authorization to proceed by June 19, 2014 and that permitting agencies will be able to meet the schedule.

Notice to Proceed	June 2014
Gather Background Data.....	July 2014
Review and Analysis.....	August 2014
Draft Feasibility Report	September 2014
Final Feasibility Report.....	December 2014

We appreciate the opportunity to provide you with this proposal and look forward to working with you on this project. If you have any questions, please contact me at 763-287-7188.

Sincerely,

WSB & Associates, Inc.



Vice President

Attachments

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