

	A	E	F	G	H	I	J	K	L
1	<b>Proposed 2009 Operating Budget</b>								
2	<b>Bassett Creek Watershed Management Commission - May 15, 2008</b>								
3									
4	Item	2007 Actual	2008 Budget	2008 Estimated	Proposed 2009 Budget				
5	<b>ENGINEERING</b>								
6	Technical Services	84,936	110,000	110,000	110,000				
7	Plat Reviews (funded by permit fees) 2007-\$37,600	51,032	45,000	45,000	55,000				
8	Commission and TAC Meetings	7,119	13,000	13,000	13,000				
9	Surveys and Studies	16,931	20,000	20,000	20,000				
10	Water Quality / Monitoring	19,642	25,000	25,000	49,000 (9)				
11	Water Quantity	7,925	9,000	9,000	11,000				
12	Inspections								
13	Watershed Inspections	11,898	8,000	8,000	8,000				
14	Project Inspections	12,466	10,000	16,000 (7)	10,000 (7)				
15	Municipal Plan Review	507	24,000	24,000	6,000 (6)				
16	<b>Subtotal Engineering</b>	<b>\$212,456</b>	<b>\$264,000</b>	<b>\$270,000</b>	<b>\$282,000</b>				
17	Administrator		35,000	35,000	35,000				
18	Legal	15,489	15,000	15,000	18,500				
19	Financial Management	1,200	3,000	3,000	3,000				
20	Audit, Insurance & Bond	12,411	13,000	13,000	13,000				
21	Meeting Catering Expenses		5,100	5,100	5,100				
22	Administrative Services	41,752	45,900	45,900	45,000				
23	Public Relations & Outreach	1,144							
24	Publications / Annual Report	3,884	4,000	4,000	4,000				
25	Website	0	4,000	4,000	1,575				
26	WOMP	1,316	10,000	10,000	10,000				
27	Demonstration/Education Grants	0	5,000	5,000 (4)	5,000 (4)				
28	Watershed Education Partnerships	2,000	11,500	11,500	11,500 (8)				
29	Education and Public Outreach	2,160	12,000	12,000 (5)	8,200 (5)				
30	Public Communications	0	3,000	3,000	3,000				
31	Erosion/Sediment (Channel Maintenance)	25,000 (1)	25,000 (1)	25,000 (1)	25,000 (1)				
32	Long-Term Maint. (Flood Control Project)	25,000 (2)	25,000 (2)	25,000 (2)	25,000 (2)				
33	Contingencies				0				
34	<b>Subtotal</b>	<b>\$131,356</b>	<b>\$216,500</b>	<b>\$216,500</b>	<b>\$212,875</b>				
35	TMDL Studies	\$35,000 (3)	\$10,000 (3)	10,000 (3)	\$10,000 (3)				
36	<b>Subtotal TMDL Studies</b>	<b>\$35,000</b>	<b>\$10,000</b>	<b>10,000</b>	<b>\$10,000</b>				
37	<b>GRAND TOTAL</b>	<b>\$378,812</b>	<b>\$490,500</b>	<b>\$496,500</b>	<b>\$504,875</b>				
38	<b>For Information (Administrative Account)</b>								
39	<b>Financial Information</b>								
40	Audited fiscal year 2007 fund balance at January 31, 2008			197,115					
41	Expected income from assessments in 2008			455,500					
42	Expected interest income in 2008			1,500					
43	Expected income from project review fees			45,000					
44	Estimated funds available for fiscal year 2008			699,115					
45	Estimated expenditures for fiscal year 2008			496,500					
46	Estimated fund balance as of January 31, 2009			202,615					
47	-								
48	<b>2009 Budget</b>								
49	Proposed 2009 Capital Projects			1,000,000					
50	Proposed 2009 Operating Budget			504,875					
51	Proposed total 2009 Budget			1,504,875					
52	<b>2009 Assessments and Fees</b>								
53	Assessment proposed for 2009 Capital Projects (Hennepin Cty)			1,000,000					
54	Estimated 2009 permit fees			55,000					
55	Assessment proposed for 2009 Operating Budget			449,875					
56	Proposed Budget Reserve on January 31, 2009			202,615					
57	(1) Will be transferred to Channel Maintenance Fund								
58	(2) Will be transferred to Long-Term Maintenance Fund								
59	(3) Will be transferred to a TMDL Studies Fund								
60	(4) Grant program for demonstrations and education								
61	(5) Includes brochures, fact sheets, miscellaneous education products, etc.								
62	(6) Review three cities municipal comp plan.								
63	(7) Includes \$6,000 for tunnel inspections.								
64	(8) CAMP (\$4500) ; RiverWatch (\$2000); Watershed Partners (\$5,000)								
65	(9) Includes two biota monitoring on two stations.								

**Bassett Creek Watershed Management Commission  
Proposed 2009 Assessment  
June 2008**

Community	For Taxes Payable in 2008 Net Tax Capacity *	2008 Percent of Valuation	Current Area Watershed in Acres	Percent of Area	Average Percent	2007 Assessment	2008 Assessment	Proposed 2009 Assessment
54  Crystal	\$8,322,231	5.61	1,264	5.09	5.35	\$365,049	\$455,500	\$449,875
28  Golden Valley	\$34,387,665	23.19	6,615	26.63	24.91	\$20,149	\$23,176	\$24,067
79  Medicine Lake	\$986,232	0.67	199	0.80	0.73	\$91,719	\$121,287	\$112,052
1  Minneapolis	\$11,830,822	7.98	1,690	6.80	7.39	\$2,566	\$3,649	\$3,298
34  Minnetonka	\$8,570,480	5.78	1,108	4.46	5.12	\$26,348	\$30,986	\$33,246
86  New Hope	\$8,643,001	5.83	1,252	5.04	5.43	\$17,398	\$20,315	\$23,031
40  Plymouth	\$65,864,301	44.41	11,618	46.77	45.59	\$20,438	\$22,956	\$24,445
44  Robbinsdale	\$3,265,458	2.20	345	1.39	1.80	\$166,672	\$213,018	\$205,093
46  St. Louis Park	\$6,432,334	4.34	752	3.03	3.68	\$6,559	\$6,326	\$8,077
<b>TOTAL</b>	<b>\$148,302,524</b>	<b>100.00</b>	<b>24,843</b>	<b>100.00</b>	<b>100.00</b>	<b>\$365,049</b>	<b>\$455,500</b>	<b>\$449,875</b>

3.85%  
-7.61%  
-9.62%  
7.29%  
13.37%  
6.49%  
-3.72%  
27.68%  
20.14%  
-1.23%

# Bassett Creek Water Management Commission

## Proposed 2009 Budget and Levy

### June 2008

The Joint and Cooperative Agreement establishing the Bassett Creek Water Management Commission (BCWMC) sets forth the procedure required to adopt the annual budget. Article VIII, Subdivision 3, provides that each member agrees to contribute each year to a general fund to be used for administrative purposes and certain operating expenses. Half of the annual contribution of each member is based on assessed valuation of property within the watershed and the other half on the ratio of area of each member within the watershed to the total area of the Bassett Creek watershed. Subdivision 5 of Article VIII further provides: "On or before July 1 of each year, the Board shall adopt a detailed budget for the ensuing year and decide upon the total amount necessary for the general fund." Budget approval requires a two-thirds vote (six Commissioners). Further, the Secretary "shall certify the budget on or before July 1 to the clerk of each member governmental unit, together with a statement of the proportion of the budget to be provided by each member." Each of the nine members then has until August 1 to file an objection to the budget.

The 2009 budget was prepared by a Budget Committee consisting of Commissioner Michael Welch (BCWMC Chair), Commissioner Ginny Black (BCWMC Vice Chair), Commissioner Linda Loomis (Commission Treasurer), and Commissioner Pauline Langsdorf (Commission Secretary).

The proposed 2009 budget is enclosed. The BCWMC's "Second Generation" *Watershed Management Plan* (WMP) was approved by the Minnesota Board of Water and Soil Resources on August 25, 2004, and adopted by the BCWMC on September 16, 2004. Although the flood control project is completed, budget to inspect the project and to create a reserve fund for future maintenance as outlined in the WMP is included in the 2008 budget. The WMP includes a capital projects budget, which is funded by ad valorem taxes and has been amended to include channel restoration projects. Commission activities have focused on implementation of the Watershed Management Plan. The proposed 2009 budget of \$504,875 was adopted by seven commissioners voting in favor of the budget and no commissioners voting against the budget at the BCWMC meeting on June 19, 2008. The cities of Robbinsdale and St. Louis Park were absent from the vote. Specific items in the budget are discussed below.

1. **Engineering** services are budgeted at \$282,000 for 2009. At its December 15, 2005 meeting, the BCWMC instated a permit fee effective January 1, 2006, to cover the expense of reviewing development plans and improvement projects. The 2009 budget reflects \$55,000 budgeted for plat reviews, which are funded by permit fees. The budget estimates that the BCWMC will receive \$55,000 in permit fees in 2009.

A decrease in 2009 Engineering Services is for Municipal Plan Reviews, which is budgeted at \$6,000 since many BCWMC Member-Cities have indicated they will be submitting their plans for review in 2008 and the BCWMC expects to receive only one plan for review in 2009. Water Quality expenditures, which for many years have been directed at examining methods for improving water quality in Bassett Creek and its several sub-drainage basins, are now concerned largely with monitoring water quality. Water Quality monitoring is budgeted for \$49,000, which is an increase over 2008 and reflects sampling of three lakes and the assessment of benthic invertebrates in the stream.

2. **Administrator** services was a new budget item in 2008. Administrator services are budgeted at \$35,000 for 2009, which is the same as 2008. The BCWMC does not anticipate the administrator costs to be only \$35,000 but anticipates that the administrator costs will be an additional \$35,000 to the 2009 budget.

The BCWMC is currently undertaking, through an independent firm, an operations analysis. This analysis will provide specific direction for making the BCWMC's functions and operations more efficient and cost effective. The results of the operations analysis will provide an independent perspective on whether the addition of an administrator or coordinator is advisable, and if so, how that person should be deployed.

The BCWMC recognizes that if all funds from this Administrator services budget item are not expended, the Commission has the leeway to move the funds to its administrative account in order to reduce the Member-Cities' assessments in relation to the budget amount not expended.

3. Routine **Legal** services are budgeted at \$18,500.
4. **Financial Management** is budgeted for \$3,000 for services provided by the Deputy Treasurer at the City of Golden Valley.
5. **Liability Insurance, Auditing and Bonding** is budgeted at \$13,000.
6. **Secretarial /Administrative** services, including mailing and copying, are budgeted at \$45,000.
7. **Public Relations and Outreach** is budgeted as follows: Publications/Annual Report (\$4,000), Website (\$1,575), and Watershed Outlet Monitoring Program (WOMP) (\$10,000).
8. **Demonstration/ Education Grants** is budgeted at \$5,000 for the BCWMC's small-grant program.
9. **Watershed Education Partnerships** is budgeted at \$11,500 and includes participation in programs including the Metropolitan Council Environmental Service's Citizen-Assisted Monitoring Program (CAMP), Hennepin County Environmental Services River Watch program, and Metro WaterShed Partners and Minnesota Water Let's Keep it Clean.
10. **Education and Public Outreach** is budgeted at \$8,200 and encompasses a variety of educational outreach items such as educational brochures and factsheets, seed packets, exhibit enhancements, exhibit registration fees, and Joint Education and Public Outreach staff reimbursement.
11. **Erosion/Sediment (Channel Maintenance)** is budgeted at \$25,000.
12. **Long-Term Maintenance (Flood Control Project)** is budgeted at \$25,000.
13. **Total Maximum Daily Load (TMDL) Studies** was added to the 2005 budget in the amount of \$35,000 to prepare TMDL studies on impaired waters within the watershed. The 2009 budget amount for TMDL studies is \$10,000. A TMDL study for Sweeney Lake is in its second year, and TMDL studies for Medicine Lake and Wirth Lake are underway. The BCWMC will fund water quality assessments as necessary from this line item to supplement the existing data that has been collected on water resources in the watershed.

At its June 19, 2008 meeting, the BCWMC Commissioners also considered the proposed assessment on the cities. The 2009 assessment was adopted by seven commissioners voting in favor and no commissioners voting against (Robbinsdale and St. Louis Park commissioners were absent from the vote) levying \$449,875 for the 2009 fiscal year, as compared with the \$455,500 adopted in 2008, based on the following:

**Funding Needs:**

2009 Administrative Budget .....\$504,875

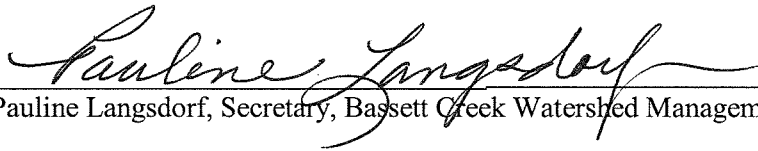
**Funding Source:**

2009 Assessment.....\$449,875

Permit Review Fees.....\$55,000

Assessment for 2009 Capital Projects (Hennepin County) .....\$1,000,000

The Bassett Creek Watershed Management Commission's proposed 2009 Operating Budget and 2009 Assessment per community are enclosed.



Pauline Langsdorf, Secretary, Bassett Creek Watershed Management Commission

Enclosures: 2009 Operating Budget  
2009 Assessment