



Bassett Creek Watershed Management Commission

Regular Meeting

8:30 – 11:00 a.m.

Thursday, February 19, 2015

Council Conference Room, Golden Valley City Hall, 7800 Golden Valley Rd., Golden Valley MN

AGENDA

1. CALL TO ORDER and ROLL CALL

2. **CITIZEN FORUM ON NON-AGENDA ITEMS** - *Citizens may address the Commission about any item not contained on the regular agenda. A maximum of 15 minutes is allowed for the Forum. If the full 15 minutes are not needed for the Forum, the Commission will continue with the agenda. The Commission will take no official action on items discussed at the Forum, with the exception of referral to staff or a Commissions Committee for a recommendation to be brought back to the Commission for discussion/action.*

3. APPROVAL OF AGENDA

4. CONSENT AGENDA

- A. Approval of Minutes - January 15, 2015 Commission Meeting
- B. Approval of FY2014 Year End Financial Report (Feb 1, 2014 – Jan 31, 2015)
- C. Approval of February 2015 Financial Report
- D. Approval of Payment of Invoices
 - i. Keystone Waters, LLC – January 2015 Administrator Services
 - ii. Barr Engineering – January 2015 Engineering Services
 - iii. Amy Herbert – January 2015 Secretarial Services
 - iv. ACE Catering – February 2015 Meeting Refreshments
 - v. Wenck – January 2015WOMP Monitoring
 - vi. Kennedy & Graven – December 2014 Legal Counsel
 - vii. Kennedy & Graven – January 2015 Legal Counsel
 - viii. CNA Surety – Insurance Premium
 - ix. Shingle Creek WMC – FY2015 WMWA Funding
 - x. City of Golden Valley – 2014 Financial Management
- E. Resolution 15-03 Designating Depositories for Bassett Creek Watershed Management Commission Funds
- F. Approval to Designate *Finance and Commerce* as the Official News Publication of the Bassett Creek Watershed Management Commission
- G. Approval of Agreement with Shingle Creek WMC for Participation of West Metro Water Alliance (WMWA)
- H. Approval of Reimbursement Request from Channel Maintenance Fund by City of Golden Valley
- I. Approval to Set TAC Meeting for March 5, 2015
- J. Order Preparation of 2014 Annual Report
- K. Approval of Press Release on Bassett Creek Water Quality Monitoring Report
- L. Approval of Vicksburg Lane Reconstruction
- M. Approval to Execute Agreement with Metropolitan Council for Participation in 2015 Watershed Outlet Monitoring Program (WOMP) Pending Approval by Commission Legal Counsel

5. ORGANIZATIONAL MEETING

- A. Appoint Officers
- B. Appoint Committee Members
 - i. Administrative Services Committee Meeting
 - ii. Budget Committee
 - iii. Education Committee
 - iv. Next Generation Plan Steering Committee

- C. Review Year End Financial Status and 2015 Budget (see 4B and 4C for materials)
- D. Receive Overview of Open Meeting Law

6. BUSINESS

- A. Receive Update on Comments from 60-Day Review of Watershed Management Plan
- B. Consider Approval of 90% Design Plans for Schaper Pond Diversion Project (SL-3)
- C. Receive Presentation on 2014 Twin and Sweeney Lake Monitoring Results
- D. Review Results of Staff Performance Evaluations
- E. Consider Approval of Technical Advisory Committee Recommendations
- F. Consider Clean Water Partnership Grant Application for Northwood Lake Improvement Project
 - i. Resolution to Submit Application
 - ii. Preliminary Draft Grant Application
- G. Receive Update on Major Plan Amendment Comments and Timeline

7. COMMUNICATIONS

- A. Administrator's Report
 - i. CAMP & Education Event Volunteers Sought
- B. Chair
- C. Commissioners
- D. TAC Members
- E. Committees
 - i. Administrative Services Committee
- F. Legal Counsel
- G. Engineer

8. INFORMATION ONLY (Information online only)

- A. CIP Project Update Chart
- B. BCWMC Review of Proposed Revisions to Golden Valley Comp Plan
- C. 2014 NEMO Program Report & Video Interviews of Participants
- D. 2014 River Watch Report
- E. Grant Tracking Summary and Spreadsheet
- F. Clean Water Fund Grant Report for CR2012 Main Stem Restoration Project

9. ADJOURNMENT

Upcoming Meetings

- TAC Meeting, (if approved in 4J above) Thursday March 5th at 1:30 p.m., Golden Valley City Hall
- Education Committee Meeting Monday March 9th at 8:30 a.m., Golden Valley City Hall
- March Commission Meeting, Thursday March 19th, 8:30 a.m., Golden Valley City Hall
- Twin Lake Alum Treatment Public Info Meeting, Thurs March 19th, 6:00 p.m., Golden Valley City Hall
- Plymouth Home Expo Friday (6-9 p.m.) & Saturday (9 a.m. – 1 p.m.) April 10 – 11, Plymouth Creek Center

Future Commission Agenda Items list

- Address Organizational Efficiencies
- Finalize Commission policies (fiscal, data practices, records retention, roles and responsibilities, etc.)
- Presentation on joint City of Minnetonka/ UMN community project on storm water mgmt
- State of the River Presentation
- Presentation on chlorides

Future TAC Agenda Items List

- Develop guidelines for annualized cost per pound pollutant removal for future CIP projects
- Stream identification signs at road crossings
- Look into implementing "phosphorus-budgeting" in the watershed – allow "x" pounds of TP/acre.