



Bassett Creek Watershed Management Commission

Watershed Plan Steering Committee Meeting

Wednesday, March 5, 2025

8:30 – 10:30 a.m.

Wirth Lake Room, Brookview

AGENDA

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1. **WELCOME**

2. **REVIEW FEBRUARY 5 MEETING NOTES** – included with meeting materials

3. **REVIEW PLAN PROGRESS TRACKER** - included with meeting materials

4. **REVIEW PLAN TAC INPUT** – included with meeting materials

The Plan TAC met via Zoom on February 7th to review the issues, goals, and potential activities for the Education and Engagement category and Organizational Effectiveness category. They also spent a few minutes hearing about likely changes to development requirements. Notes from the meeting are attached along with a few recommended additions to activity tracking for education and engagement, and a few potential recommendations to wording of goals for organizational effectiveness. Potential changes are tracked in blue.

5. **DISCUSS CAPITAL IMPROVEMENT PROGRAM** – two documents included with meeting materials

In the Implementation Section 4.1, there is currently a placeholder for implementation of the CIP. The attached memo outlines staff recommendations for this program along with some questions for the PSC to consider. The memo also includes a table of potential projects developed by staff.

The PSC should also discuss prioritization metrics. The current prioritization matrix/spreadsheet is attached with suggested revisions tracked in red (this was included with February meeting materials).

6. **REVIEW DRAFT NON-CIP IMPLEMENTATION TABLE** – to be sent ahead of meeting

The draft table of activities and programs (non-CIP) will be included in the implementation section of the plan. The final table will list the activities, the year(s) in which the activity is scheduled to take place, and the estimated budget in 2025 dollars. The working draft of the table lists activities and the goal they address. Staff will provide additional information when the table is sent separately.

7. **REVIEW REVISED IMPLEMENTATION SECTION 4.1 (formerly Section 5.1)** – to be sent ahead of meeting

At the February meeting, the committee discussed the format of this section and requested 1) more explicit connection between issues, goals, and activities/policies; and 2) information indicating continuing vs. new activities/policies. There was also discussion about the wording or need for some of the draft policies, and some potentially missing policies.

Staff continues to refine this section and will send a revised draft ahead of the meeting.

8. **REVIEW DRAFT INTRODUCTION SECTION 1.0** – included with February meeting materials

As time allows, staff requests feedback on the draft introduction section, which provides a high-level overview of the BCWMC's structure, history, and authorities. (An executive summary of the plan will be a separate section developed near the end of the planning process.)

9. **ADJOURN** – Next meeting April 2, 8:30 a.m.