

Event Order Confirmation

Client/Organization Laura Jester - Bassett Creek Watershed Manage	Event Date 4/21/2022 (Thu)	Booking Tel (952) 270-1990	Booking Email
Party Name Bassett Creek Watershed Commission		Booking Contact	Site Contact
			Guests 30 (Pln)

EVENT INFORMATION						
Description	Start	End	Serving	Bar	Type	Banquet Room
	8:30 am	12:30 pm	NA	NA		Bassett Creek North

FOOD/SERVICE ITEMS						
Food/Service Items	Time	Price	Qty	Total		

*****8:15AM Food & Beverages Served**

Assorted Pastries		25.00	2	50.00
Bagels (with cream cheese)		25.00	1	25.00
Coffee - 24 cup (served with 8-oz cups, creamers, and sugar)		48.00	1	48.00
Pitcher of Orange Juice		16.00	1	16.00
Staffing Fee		20.00	4	80.00

	Food	Beverage	Liquor	Equipment	Labor	Room	Other	Total
Subtotal	75.00	64.00	0.00	80.00	0.00	0.00	0.00	219.00
Service Charge	13.50	11.52	0.00	14.40	0.00	0.00	0.00	39.42
Taxes	6.66	0.87	0.00	7.10	0.00	0.00	0.00	14.63
Total	95.16	76.39	0.00	101.50	0.00	0.00	0.00	273.05

Subtotal	219.00	Next Deposit	0.00
Taxes	14.63	Due Date	
Service Charge	39.42	Paid	0.00
Total Value	273.05	Per Guest	9.10

Meeting Catering 3060

Catering and Beverage Service Agreement

This Agreement applies to all food and beverage transactions at Brookview catered by Three One Six. Please check which service(s) you wish to purchase:

Beverage Service
 Food Service