



Bassett Creek Watershed Management Commission

AGENDA MEMO

Date: March 16, 2020

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: Background Information for 3/19/20 BCWMC Meeting – Revised Agenda

1. **CALL TO ORDER and ROLL CALL**
2. **PUBLIC FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**
4. **CONSENT AGENDA**
 - A. Approval of Minutes – February 20, 2020 Commission Meeting- **ACTION ITEM with attachment**
 - B. Acceptance of March Financial Report - **ACTION ITEM with attachment**
 - C. Approval of Payment of Invoices - **ACTION ITEM with attachments (online)** – *I reviewed the following invoices and recommend approval of payment.*
 - i. Keystone Waters, LLC – February 2020 Administrative Services
 - ii. Keystone Waters, LLC – February 2020 Printing Expenses
 - iii. Barr Engineering – February 2020 Engineering Services
 - iv. Triple D Espresso – March 2020 Meeting Refreshments
 - v. Wenck – February 2020 WOMP Monitoring
 - vi. Lawn Chair Gardener – February 2020 Administrative and Education Services
 - vii. Triple D Espresso – Smart Salt Training Catering
 - viii. MMKR – 2019 Financial Audit
 - D. Approval of Agreement with Hennepin County for 2020 River Watch Program – **ACTION ITEM with attachment** – *Each year the Commission enters an agreement with Hennepin County for participation in the River Watch Program. The program engages students through field trips to the creek to collect macroinvertebrates and other data on stream health. This item is paid through the Watershed Education Partnerships annual budget line. Staff recommends approval. The agreement was reviewed by the Commission Legal Counsel.*
 - E. Approval of Resolution of Appreciation for Alternate Commissioner Monk- **ACTION ITEM with attachment** – *Alternate Commissioner Monk from Minnetonka has resigned from the Commission. As is customary, the Commission should recognize his work with the attached resolution of appreciation.*
 - F. Approval of Reimbursement Request from Golden Valley for DeCola Ponds B & C Improvement Project – **ACTION ITEM with attachment** (additional documentation available upon request) – *The DeCola Ponds B and C Improvement Project is well underway with all of design work and at least 75% of the dredging work complete. The city is requesting reimbursement for work completed October 2018 through December 2019. I reviewed all expense documentation and recommend approval.*
 - G. Approval of Leef South Redevelopment Project, Minneapolis – **ACTION ITEM with attachment** - *The proposed project is in the Bassett Creek Valley in Minneapolis includes construction of a six-story office building, a second level parking deck, a surface parking lot, a stormwater management system, and utility improvements resulting in 1.19 acres of grading and creating 1.14 acres of new and fully reconstructed impervious surfaces. The proposed project will result in a net increase in floodplain storage of approximately 284 cubic yards and does not result in an increase in flood level at any point along the trunk system. An underground filtration system is proposed to provide stormwater treatment. Staff recommends*

conditional approval with comments in the attached memo.

5. BUSINESS

- A. Set Public Hearing for Minor Plan Amendment – ACTION ITEM with attachment – *This item was tabled at the February meeting. A public hearing should be held no later than the Commission’s May meeting (May 21st) in order to set a maximum levy for Hennepin County. Although the agenda for the public hearing is dependent on decisions that will be made regarding the 5-year CIP at a future meeting, staff recommends setting the public hearing for May 21st in order to give member cities a 45-day notice, as required by the BCWMC Watershed Management Plan. Once the agenda for the hearing is set, an updated notice will be sent to cities and published in news outlets. Staff is recommending that the plan amendment include updates to the wetland management policies in the plan. Please see the attached memo for further information.*

6. COMMUNICATIONS (10 minutes) – INFORMATION ITEMS no attachments

- A. Administrator’s Report
 - i. Update on CIP projects
 - ii. CAMP Volunteers Update
 - iii. Volunteers Needed for Discover Plymouth Event and Westwood Hills Grand Opening
- B. Chair
- C. Commissioners
- D. TAC Members
- E. Committees
- F. Education Consultant
- G. Legal Counsel
- H. Engineer
 - i. Update on MTD work group

7. INFORMATION ONLY (Information online only)

- A. CIP Project Updates <http://www.bassettcreekwmo.org/projects>
- B. Grant Tracking Summary and Spreadsheet
- C. 2020 BCWMC Administrative Calendar
- D. WMWA February Meeting Minutes
- E. BCWMC Letter to MPCA
- F. AMLAC Request to Permanently Close West Medicine Lake Access
- G. WCA Notice of Decision, Plymouth
- H. WCA Notices of Application, Plymouth
- I. MAWD Summer Tour

8. ADJOURNMENT

Upcoming Meetings & Events

- ~~MAWD Legislative Event: March 18 – 19, State Capitol, St. Paul~~
- BCWMC Education Committee Meeting: Monday April 6th, 11:00 – 12:30, Golden Valley City Hall
- Sweeney Lake Water Quality Improvement Project Public Open House: Wednesday April 8th, 5:30 – 7:30 p.m., Brookview Golden Valley
- BCWMC Budget Committee Meeting: Thursday April 9th, 12:00 – 1:30 p.m., Golden Valley City Hall
- Bassett Creek Watershed Mgmt Commission Meeting: Thursday April 16th, 8:30 a.m., Golden Valley City Hall

- Discover Plymouth: April 18th; 9:00 a.m. – 2:00 p.m., Plymouth Creek Center, Plymouth
- Metro MAWD Meeting: April 21; 7:00 – 9:00 p.m., Capitol Region Watershed District, St. Paul
- St. Louis Park Arbor Day/Earth Day Event – April 25th, 9:00 – 12:00, Westwood Hills Nature Center
- Westwood Hills Nature Center Grand Opening – Monday June 8th, 4:00 – 8:00 p.m., Westwood Hills Nature Center