



Bassett Creek Watershed Management Commission

Watershed Plan Steering Committee Meeting

Wednesday, February 5, 2025

8:30 – 10:30 a.m.

Wirth Lake Room, Brookview

AGENDA

[Link to Prioritized Issues List](#)

1. **WELCOME**

2. **REVIEW JANUARY 3 MEETING NOTES** – included with meeting materials

3. **REVIEW PLAN PROGRESS TRACKER** - included with meeting materials

4. **REVIEW DRAFT TABLE OF CONTENTS** – included with meeting materials

The draft table of contents includes staff’s recommendations for plan layout and section headings. Text shown in red indicates notes for staff and PSC members on content to be included in various sections. The PSC should review and provide feedback on the table of contents.

5. **REVIEW REVISED IMPLEMENTATION SECTION 4.1 (formerly Section 5.1)** – included with meeting materials
At the meeting in January, the committee ran out of time to review and discuss this draft section, however there was a comment that the section should more explicitly tie back to issues and goals. Hence, the section has been revised from January meeting materials and now includes a matrix of issues vs. tools (page 3) and other changes tracked in blue. The committee should review and provide feedback.

As a reminder: At its meeting in September, the PSC reviewed two pieces of Section 5.1 (now numbered as 4.1), mainly for format. Staff has now drafted most of the remaining parts of this section which describes the BCWMC implementation program – the policies, tools, and activities carried out by the BCWMC to achieve its goals. (The section on the Capital Improvement Program is still under development and is not included here.) The attached document includes **specific policies** (numbered and shown in bold) and guidance describing how the BCWMC goes about its work, and it identifies relevant roles and responsibilities the BCWMC delegates to its member cities. Nearly all of the draft policies and guidance come from the 2015 Watershed Plan or from notes on activities the PSC has been recording while developing issues and goals. Red text indicates internal notes while yellow highlighting indicates content for PSC discussion.

6. **REVIEW DRAFT 10-YEAR CIP PROJECTS & DISCUSS PRIORITIZATION** – two documents included with meeting materials

The Plan must include a 10-year schedule and budget estimates for capital improvement program projects. A table of potential projects (attached) was developed by staff and should be reviewed and discussed with the PSC and TAC. The PSC should also discuss prioritization metrics and options for CIP implementation. The current prioritization matrix/spreadsheet is attached with suggested revisions tracked in red. Staff recommends that CIP implementation remain similar to current practice which includes flexibility for member cities, partners (e.g., TRPD and MPRB), the Commission, or even private companies to design and construct CIP projects.

7. **DISCUSS USE OF EQUITY METRICS**

Plan goals centered on enhancing the BCWMC’s communication with and representation from diverse communities and equitable delivery of projects and programs within the watershed (listed below for reference) may require a better understanding of demographics and areas of socially vulnerable communities within our jurisdiction. At this meeting, staff will provide an overview of how the Nine Mile

Creek Watershed District is using various regional and federal data sets to gain insights on demographics and social considerations to better understand areas of social vulnerability and to consider equity in program delivery. The PSC could discuss options for assessing social vulnerability within the BCWMC now (during plan development), or as an activity during early plan implementation.

Goal 4A. Prioritize and implement programs and projects with guidance from social vulnerability metrics.

Goal 2A. Establish and maintain relationships and communication avenues with under-represented communities

Goal 2B. Seek, consider, and respond to input from all impacted communities as part of the BCWMC's plans, programs, and projects.

8. REVIEW DRAFT INTRODUCTION SECTION 1.0 – included with meeting materials

As time allows, staff requests feedback on the draft introduction section which provides a high-level overview of the BCWMC's structure, history, and authorities. (An executive summary of the plan will be a separate section developed near the end of the planning process.)

9. ADJOURN - Next meeting March 5, 8:30 a.m.