

KEYSTONE WATERS, LLC

Laura Jester

16145 Hillcrest Lane ~ Eden Prairie, MN 55346

Phone (952) 270-1990

Item 4Ci.
BCWMC 10-15-15**INVOICE**

DATE: OCTOBER 4, 2015

TO:
Bassett Creek Watershed Management Commission
c/o Sue Virnig, Deputy Treasurer
City of Golden Valley
7800 Golden Valley Road
Golden Valley, MN 55427

FOR:
Watershed Administration Services for September 2015
Watershed Management Plan Development for September 2015

DESCRIPTION	HOURS	RATE/HR	AMOUNT
Administration – Correspondence, program coordination, general administration: Phone and email correspondence with various Commissioners, TAC members, consultants, Hennepin County, BWSR, residents, developers, and other stakeholders. Coordination of various projects, meetings, and programs including tracking CIP project implementation and updating CIP Project Update Chart; walking 2017CR-P Plymouth Creek Restoration Project site, taking/downloading photos, talking with Commission Engineer and city staff; drafting Channel Maintenance Fund policy for TAC consideration; drafting letter to MnDOT re: culvert clean out; drafting/disseminating email w/ table and explanation of new Requirements Document to cities; determining Clean Water Fund grant close-out timeline; assisting with NEMO workshop planning; visiting North Branch erosion sites with Commission Engineer and city staff; transmitting invoices for 2016 assessments to city clerks; assisting Met Council with drafting agreement re: Blue Line LRT work; gathering, developing, and delivering display and materials for Golden Valley Rotary meeting and Golden Valley Arts and Music Festival	35.25	\$67	\$2,361.75
Administration – Meeting attendance: 9/8/15 WMWA Meeting 9/8/15 BCWMC TAC Meeting 9/15/15 Clean Water Summit 9/17/15 Commission Meeting 9/22/15 Hennepin County Natural Resources Partnership Meeting	17.0	\$67	\$1,139.00
Administration – Preparing agendas, meeting materials, meeting notes, follow up: Develop meeting agenda and materials and review relevant documents and invoices for regular BCWMC meeting, send materials to Recording Secretary for distribution; review draft meeting minutes; prepare follow up task list for staff; prepare for 9/8 TAC meeting and draft meeting notes	21.75	\$67	\$1,457.25
Administration - Watershed Management Plan Development: Drafting transmittal letter; editing credits page; drafting/disseminating email with links to Plan	1.50	\$67	\$100.50
SUB-TOTAL INVOICE	75.5	\$67	\$5,058.50
Materials and Supplies (postage, meeting refreshments, website HTML one year registration)			\$60.27
TOTAL INVOICE			\$5,118.77

From: invoice@register.com
To: laura.jester@keystonewaters.com
Subject: Thank you for your business with Register.com
Date: Sunday, September 27, 2015 2:29:35 AM



Dear Laura Jester,

Thank you for choosing Register.com as your web services provider. Below is confirmation of your order:

Date (MM/DD/YYYY): 09/27/2015
Name: Laura Jester
Company: Bassett Creek Watershed Management Commission
Address 1: 16145 Hillcrest Lane
Address 2:
City: Eden Prairie
Country: US
State: MN
Postal code: 55346

Services	Billing Cycle	Status	Price
bassettcreekwmo.org	1 year	FULFILLED	\$38.00
			Total: \$38.00

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LSW BCWMC CAKE



Eden Prairie #783
12011 Technology Drive
Eden Prairie, MN 55344

X8 Member 111774448613
E 39595 SPECIAL CHOC 18.99
SUBTOTAL 18.99
TAX 0.00
**** TOTAL **18.99**

XXXXXXXXXXXX2146 SWIPED
Seq#: 5454 App#: 101628
EFT/Debit Resp: APPROVED
Tran ID#: 525900005454....
Merchant ID: 99078311

APPROVED - Purchase
AMOUNT: \$18.99
CASHBACK: \$0.00

EFT/Debit 18.99
CHANGE 0.00

TOTAL NUMBER OF ITEMS SOLD = 1

09/16/2015 19:27 783 5 505 10

OP#: 10 Name: Beverly

Thank You!

Please Come Again

Whse:783 Trn:5 Trn:505 OP:10

BCWMC

MINNETONKA BRANCH
MINNETONKA, Minnesota
553459909
2663650345-0098
09/17/2015 (800)275-8777 03:58:33 PM

Sales Receipt			
Product Description	Sale Unit Qty Price		Final Price
MINNEAPOLIS MN 55435 Zone-1			\$1.20
First-Class Mail Large Env			
1.80 oz.			
Expected Delivery: Sat 09/19/15			
Issue Postage:			\$1.20
SAINT PAUL MN 55101 Zone-1			\$2.08
First-Class Mail Large Env			
5.10 oz.			
Expected Delivery: Sat 09/19/15			
Issue Postage:			\$2.08
Total:			\$3.28

Paid by:
VISA \$3.28
Account #: XXXXXXXXXXXX1557
Approval #: 017256
Transaction #: 444
23903340693

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