Bassett Creek Watershed Management Commission General Account General Fund (Administration) Financial Report

Fiscal Year: February 1, 2016 through January 31, 2017 MEETING DATE: February 18, 2016

Item 4C. BCWMC 2-18-16

(UNAUDITED)

BEGINNING BALANCE DEDUCT:	10-Feb-16			629,992.43
Checks:				
2824	D'Amico	Feb Meeting	144.62	
2825	Shingle Creek WMC	2016 General	9,750.00	
		Total Checks		9,894.62
Outstanding from previous month:				
	2819 Barr Engineering	Jan Engineering	113,698.53	
	2820 Amy Herbert LLC	Jan Secretarial	1,223.59	
	2821 Kennedy & Graven	Dec/Jan Legal	2,648.48	
	2822 Keystone Waters LLC	Jan Administrator	4,149.83	
	2823 HDR Engineering	Website Design	1,219.42	
	2826 Michael Scanlan	Conference Registration	85.00	
	2827 City of New Hope	NL-1 Northwood Lake	83,484.84	
	2828 Wenck Associates	Outlet Monitoring	567.60	
	2829 MPCA	2017 Main Stem	187.50	
		Total Expenses		9,894.62
ENDING BALANCE	10-Feb-16			620,097.81

	2016 / 2017 BUDGET	CURRENT MONTH	YTD 2016 / 2017	BALANCE
OTHER GENERAL FUND REVENUE			,	
ASSESSEMENTS TO CITIES-PREPAID			0.00	
ASSESSEMENTS TO CITIES	490,345	139,118.00	223,401.00	266,944.00
PERMIT REVENUE	0	0.00	0.00	0.00
WOMP REIMBURSEMENT	0	0.00	0.00	0.00
TRANSFERS FROM LONG TERM FUND & CIP	0	0.00	0.00	0.00
REVENUE TOTAL	490,345	139,118.00	223,401.00	266,944.00
EXPENDITURES				
ENGINEERING & MONITORING				
TECHNICAL SERVICES	120,000	0.00	0.00	120,000.00
DEV/PROJECT REVIEWS	65,000	0.00	0.00	65,000.00
NON-FEE/PRELIM REVIEWS	15,000	0.00	0.00	15,000.00
COMMISSION AND TAC MEETINGS	13,000	0.00	0.00	13,000.00
SURVEYS & STUDIES	25,000	0.00	0.00	25,000.00
WATER QUALITY/MONITORING	76,000	0.00	0.00	76,000.00
SHORELAND HABITAT MONITORING	6,000	0.00	0.00	6,000.00
WATER QUANTITY	11,500	0.00	0.00	11,500.00
WATERSHED INSPECTIONS -EROSION CONTROL	1,000	0.00	0.00	1,000.00
ANNUAL FLOOD CONTROL INSPECTIONS	10,000	0.00	0.00	10,000.00
REVIEW MUNICIPAL PLANS	2,000	0.00	0.00	2,000.00
WOMP	17,000	0.00	0.00	17,000.00
ENGINEERING & MONITORING TOTAL	361,500	0.00	0.00	361,500.00
ADMINISTRATION				
ADMINISTRATOR	62,000	0.00	0.00	62,000.00
LEGAL COSTS	18,500	0.00	0.00	18,500.00
AUDIT, INSURANCE & BONDING	15,500	0.00	100.00	15,400.00
FINANCIAL MANAGEMENT	3,200	0.00	0.00	3,200.00
DIGITIZE HISTORIC PAPER FILES	5,000	0.00	0.00	5,000.00
MEETING EXPENSES	2,200	144.62	144.62	2,055.38
ADMINISTRATIVE SERVICES	25,000	0.00	0.00	25,000.00
ADMINISTRATION TOTAL	131,400	144.62	244.62	131,155.38
OUTREACH & EDUCATION				
PUBLICATIONS/ANNUAL REPORT	2,500	0.00	0.00	2,500.00
WEBSITE	3,500	0.00	0.00	3,500.00
PUBLIC COMMUNICATIONS	2,500	0.00	0.00	2,500.00
EDUCATION AND PUBLIC OUTREACH	22,500	9,750.00	9,750.00	12,750.00
WATERSHED EDUCATION PARTNERSHIPS	15,500	0.00	0.00	15,500.00
OUTREACH & EDUCATION TOTAL	46,500	9,750.00	9,750.00	36,750.00
MAINTENANCE FUNDS				
EROSION/SEDIMENT (CHANNEL MAINT)	25,000	0.00	0.00	25,000.00
LONG TERM MAINTENANCE (moved to CF)	25,000	0.00	0.00	25,000.00
MAINTENANCE FUNDS TOTAL	50,000	0.00	0.00	50,000.00
TMDL WORK				
TMDL IMPLEMENTATION REPORTING	20,000	0.00	0.00	20,000.00
TMDL WORK TOTAL	20,000	0.00	0.00	20,000.00
TOTAL EXPENSES	609,400	9,894.62	9,994.62	599,405.38