



Stantec Consulting Services Inc.
2335 Highway 36 West
St. Paul MN 55113
Tel: (651) 636-4600
Fax: (651) 636-1311

Item 4G.
BCWMC 2-18-16
Full documentation online

February 10, 2016
File: 193802816

Attention: Laura Jester
Keystone Waters, LLC
BCWMC Administrator
16145 Hillcrest Lane
Eden Prairie, MN 55346

Reference: Northwood Lake Improvements – Reimbursement Request #1
City Project No.: 938, 967, 974

Dear Laura,

Per the terms of the Cooperative Agreement for the 2016 Northwood Lake Improvements Project, the City of New Hope is requesting reimbursement for expenses incurred during the preparation of the design plans. The request for reimbursement for engineering services is \$83,484.84, which accounts for 89.38% of the Design engineering, and the breakdown of these costs per Concept A and C design concepts is shown in the table below:

Period Ending	Invoice No.	BCWMC Related Amount	Concept A (89%)	Concept C (11%)
8/28/2015	974134	\$25,892.61	\$23,044.42	\$2,848.19
10/2/2016	988968	\$23,870.70	\$21,244.92	\$2,625.78
11/27/2015	994974	\$33,721.53	\$30,012.16	\$3,709.37
Total Amount		\$83,484.84	\$74,301.51	\$9,183.33

Enclosed please find the attached invoices from Stantec and the proof of payment from the City.

If you have any questions or require further information please call me at (651)604-4808.



February 10, 2016
Ms. Laura Jester
Page 2 of 2

Reference: Northwood Lake Improvements – Reimbursement Request **#1**

Sincerely,

STANTEC

Christopher W. Long, P.E.

Attachments: Stantec Invoices; Proof of Payment by New Hope

Cc: Bob Paschke, Bernie Weber, Shawn Markham – New Hope; Kellie Schlegel – Stantec.



INVOICE

Page 1 of 3

Invoice Number	974134
Invoice Date	November 3, 2015
Customer Number	92751
Project Number	193802816

Bill To

City of New Hope
Accounts Payable
4401 Xylon Avenue N
New Hope MN 55428
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID
11-2167170

Project Description: 2016 Northwood Lake Storm Water, Park and Playground Improvements

Stantec Project Manager:	Long, Chris
Stantec Office Location:	St. Paul MN
Current Invoice Due:	\$36,781.98
For Period Ending:	August 28, 2015

City Project # 938/967

Due on Receipt

INVOICE

Page 2 of 3

Concept A (89%) = \$23,044.42
Concept C (11%) = \$2,848.19

Invoice Number
Project Number

974134
193802816

Top Task 400

Design

Storm Water BCWMC- \$25,892.61 (75.6%), City Streets- \$3,767.44 (11.0%), City Storm Sewer- \$1,883.72 (5.5%), City Water Main- \$2,637.21 (7.7%), City Sanitary Sewer- \$68.50 (.2%)

Progress Charge

113,664.00 X 31.52 % Complete

Total Invoiced	Previously Invoiced	Current Amount
35,829.98	1,580.50	34,249.48

Progress Charge Subtotal

34,249.48

Top Task 400 Total

34,249.48

Top Task 450

Meetings

Professional Services

Billing Level

Project Manager

Hours	Rate	Current Amount
2.50	127.00	317.50
2.50		317.50
2.50		317.50

Professional Services Subtotal

Top Task 450 Total

317.50

Top Task 550

Parks/Playground Improvements

Professional Services

Billing Level

Engineer

Hours	Rate	Current Amount
9.00	105.00	945.00
9.00		945.00

Project Manager

10.00	127.00	1,270.00
10.00		1,270.00
19.00		2,215.00

Professional Services Subtotal

INVOICE

Page 3 of 3

Invoice Number

974134

Project Number

193802816

Top Task 550 Total

2,215.00

Total Fees & Disbursements

\$36,781.98

INVOICE TOTAL (USD)

\$36,781.98



INVOICE

Page 1 of 2

Invoice Number	988968
Invoice Date	December 9, 2015
Customer Number	92751
Project Number	193802816

Bill To

City of New Hope
Accounts Payable
4401 Xylon Avenue N
New Hope MN 55428
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID
11-2167170

Project Description: 2016 Northwood Lake Storm Water, Park and Playground Improvements

Stantec Project Manager:	Long, Chris
Stantec Office Location:	St. Paul MN
Current Invoice Due:	\$33,819.00
For Period Ending:	October 2, 2015

City Project # 938/967
Professional Services Rendered August 29, 2015 to October 2, 2015

Due on Receipt

INVOICE

Page 2 of 2

Concept A (89%) = \$21,244.92
Concept C (11%) = \$2,625.78

Invoice Number
Project Number

988968
193802816

Top Task 400

Design

Storm Water BCWMC- \$23,870.70 (75.6%), City Streets- \$3,473.25 (11%), City Storm Sewer- \$1,736.63 (5.5%), City Water Main- \$2,431.27 (7.7%), City Sanitary Sewer- \$63.15 (.2%)

Progress Charge

125,316.00 X 53.79 % Complete

Total Invoiced	Previously Invoiced	Current Amount
67,404.98	35,829.98	31,575.00

Progress Charge Subtotal

31,575.00

Top Task 400 Total

31,575.00

Top Task 550

Parks/Playground Improvements

Professional Services

Billing Level

Engineer

Hours	Rate	Current Amount
1.00	105.00	105.00
1.00		105.00

Project Manager

10.00	125.00	1,250.00
7.00	127.00	889.00
17.00		2,139.00

Professional Services Subtotal

18.00		2,244.00
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Top Task 550 Total

2,244.00

Total Fees & Disbursements

\$33,819.00

INVOICE TOTAL (USD)

\$33,819.00



INVOICE

Page 1 of 3

Invoice Number	994974
Invoice Date	December 22, 2015
Customer Number	92751
Project Number	193802816

Bill To

City of New Hope
Accounts Payable
4401 Xylon Avenue N
New Hope MN 55428
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID
11-2167170

Project Description: 2016 Northwood Lake Storm Water, Park and Playground & Jordan Avenue North Improvements

Stantec Project Manager:	Long, Chris
Stantec Office Location:	St. Paul MN
Current Invoice Due:	\$51,280.34
For Period Ending:	November 27, 2015

City Project # 938/967/974
Professional Services Rendered October 3, 2015 to November 27, 2015

Due on Receipt

INVOICE

Page 2 of 3

Concept A (89%) = \$30,012.16
Concept C (11%) = \$3,709.37

Invoice Number
Project Number

994974
193802816

Top Task 400**Design**

Storm Water BCWMC- \$33,721.53 (75.6%), City Streets- \$4,906.57 (11%), City Storm Sewer- \$2,453.29 (5.5%), City Water Main- \$3,434.60 (7.7%), City Sanitary Sewer- \$89.21 (.2%)

Progress Charge

125,316.00 X 89.38 % Complete

Total Invoiced	Previously Invoiced	Current Amount
112,010.18	67,404.98	44,605.20

Progress Charge Subtotal**44,605.20****Top Task 400 Total****44,605.20****Top Task 550****Parks/Playground Improvements****Professional Services****Billing Level**

	Hours	Rate	Current Amount
Engineer	3.00	125.00	375.00
	3.00		375.00
Engineering Technician	4.25	106.00	450.50
	4.25		450.50
Landscape Designer	21.25	108.00	2,295.00
	21.25		2,295.00
Project Manager	21.00	125.00	2,625.00
	4.00	127.00	508.00
	25.00		3,133.00
Senior Landscape Architect	1.00	155.00	155.00
	1.00		155.00
Senior Principal	1.00	142.00	142.00
	0.50	172.00	86.00
	1.50		228.00
Professional Services Subtotal	56.00		6,636.50

INVOICE

Invoice Number994974

Project Number193802816

Disbursements

	Current Amount
Direct - Vehicle (mileage)	38.64
Disbursements Subtotal	<u>38.64</u>

Top Task 550 Total

6,675.14

Total Fees & Disbursements

\$51,280.34

INVOICE TOTAL (USD)

\$51,280.34

Note: Payment amount may not reflect the actual amount due to data sequencing and/or data selection.

Council Check Summary

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11/25/2015 - 11/25/2015

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subdgr	Account Description	BU Description	Co	Dept	Div
162842			*115732*												
STANTEC CONSULTING SERVICES INC															
162842	11/25/2015	115732	STANTEC CONSULTING SERVICES INC												
			13980 COLLECTIONS CENTER DRIVE												
			CHICAGO												
			IL 60693												
367.50	8/1-8/28/15	Victory Improvemen	88946	973270			0526	7030		942	Engineer Service	Park Infr Capital Proje	09233	306	
252.60	8/1-8/28/15	Meadow Lake Playgr	88947	973278			0526	7030		952	Engineer Service	Park Infr Capital Proje	09233	306	
1,376.43	Gates of New Hope		88948	973253			9015	2460		99201405	Deposits Payable	Econ Dvlpmnt-BS/Inc	09015		
769.93	Hy-Vee		88949	973254			9015	2460		99201409	Deposits Payable	Econ Dvlpmnt-BS/Inc	09015		
8,072.98	Centra Homes - Parkview		88950	973256			9015	2460		99201502	Deposits Payable	Econ Dvlpmnt-BS/Inc	09015		
62.50	Scrap Metal Processors		88951	973257			9015	2460		99201501	Deposits Payable	Econ Dvlpmnt-BS/Inc	09015		
127.00	North Memorial Clinic		88952	973259			9015	2460		99201510	Deposits Payable	Econ Dvlpmnt-BS/Inc	09015		
250.00	Industrial Equities		88953	973260			9015	2460		99201514	Deposits Payable	Econ Dvlpmnt-BS/Inc	09015		
42,896.96	Xylon Ave Construction		88954	973266			0320	7975		944	Improv/Reimbursable	Econ Dvlpmnt Authority	09015	100	
8,527.40	Xylon Ave Streetscape		88955	973276			0320	7975		944	Improv/Reimbursable	Econ Dvlpmnt Authority	09015	100	
520.40	Engineering Meeting		88956	973252			0230	7030			Engineer Service	Engineering	09001	020	
190.50	Attended City Council Work Ses		88956	973252			0230	7030			Engineer Service	Engineering	09001	020	
1,597.00	2015 Sanitary Sewer Televising		88956	973252			0391	7030			Engineer Service	Sewer Admin	09300	511	
284.00	2016 Noise Wall		88956	973252			0523	7030		928	Engineer Service	Street Repair and Maint	09203	287	
284.00	Bassett Creek Regional Trail		88956	973252			0525	7030			Engineer Service	Park Infrstrctr	09233	306	
360.00	45th Avenue Water Main Break		88956	973252			0069	7030			Engineer Service	Water Admin	09301	501	
1,879.00	2013 Utility and Infrastuctur		88957	973262			0523	7030		906	Engineer Service	Street Repair and Maint	09203	287	
472.50	2014 Sanitary Sewer Lining		88958	973263			0523	7030		931	Engineer Service	Street Repair and Maint	09203	287	
3,533.10	2014 Winnetka Avenue Quiet Zon		88959	973265			0523	7030		945	Engineer Service	Street Repair and Maint	09203	287	
46,549.84	2015 Infrastructure Improvemen		88960	973267			0523	7030		946	Engineer Service	Street Repair and Maint	09203	287	
36,781.98	2016 Northwood Storm Park and		88961	974134			0523	7030		938	Engineer Service	Street Repair and Maint	09203	287	
394.50	2015 Lift Station 4 Generator		88962	973273			0523	7030		949	Engineer Service	Street Repair and Maint	09203	287	
339.65	2015 Sanitary Sewer Lining		88963	973274			0523	7030		953	Engineer Service	Street Repair and Maint	09203	287	
2,266.50	2015-16 Pond Maintenance-NW-YM		88964	973275			0290	7030			Engineer Service	Storm Admin	09304	581	
7,965.18	2015 55th Ave Water Main Insta		88965	973279			0523	7030		963	Engineer Service	Street Repair and Maint	09203	287	
1,415.40	2015 Seal Coat		88966	973281			0523	7030		961	Engineer Service	Street Repair and Maint	09203	287	
422.05	2015 Crack Repair		88967	973282			0523	7030		961	Engineer Service	Street Repair and Maint	09203	287	
93.75	2015 Northwood Lake Sump Struc		88968	973284			0523	7030		958	Engineer Service	Street Repair and Maint	09203	287	
26,466.95	2016 MSA Infrastructure Improv		88969	973289			0523	7030		962	Engineer Service	Street Repair and Maint	09203	287	
194,519.60															

Co Dept Div

X

Note: Payment amount may not reflect the actual amount due to data sequencing and/or data selection.

Council Check Summary

12/30/2015 - 12/30/2015

Check # Date Amount Supplier / Explanation PO#

* 163171 *

* 115732 *

* 12-30-2015 *

BU Obj Sub

Subledger Account Description

BU Description

Co Dept Div

X

* STANTEC CONSULTING SERVICES IN *

163171

12/30/2015

115732

STANTEC CONSULTING SERVICES INC

13980 COLLECTIONS CENTER DRIVE

CHICAGO IL 60693

8,749.26	Xylon Streetscaping Electrical	89530	988037	0320	7975	944	Improv/Reimbursable	Econ Dvlpmt Authority	09015	100
852.00	Gates of New Hope	89531	988034	9015	2460	99201405	Deposits Payable	Econ Dvlpmt-BS/Inc	09015	
1,766.06	Hy-Yee	89532	988036	9015	2460	99201409	Deposits Payable	Econ Dvlpmt-BS/Inc	09015	
23,613.39	Centra Homes Parkview	89533	988037.1	9015	2460	99201502	Deposits Payable	Econ Dvlpmt-BS/Inc	09015	
861.26	North Memorial	89534	988038	9015	2460	99201510	Deposits Payable	Econ Dvlpmt-BS/Inc	09015	
125.00	Industrial Equities	89535	988039	9015	2460	99201514	Deposits Payable	Econ Dvlpmt-BS/Inc	09015	
54,224.61	Xylon Street Construction	89536	988048	0320	7975	944	Improv/Reimbursable	Econ Dvlpmt Authority	09015	100
456.00	Meadow Lake Playground - 8/29-	89537	988059	0526	7030	952	Engineer Service	Park Infrass Capital Proje	09233	306
9,429.01	Victory Park - 8/29-10/2/15	89538	988052	0526	7030	942	Engineer Service	Park Infrass Capital Proje	09233	306
190.50	Utility Rate Study Review	89539	988033	0069	7030		Engineer Service	Water Admin	09301	501
50.00	City Council Meeting	89539	988033	0230	7030		Engineer Service	Engineering	09001	020
508.00	Engineering Meeting	89539	988033	0230	7030		Engineer Service	Engineering	09001	020
825.50	Bassett Creek Meeting	89539	988033	0290	7030		Engineer Service	Storm Admin	09304	581
635.25	Welland Conservation Aid-Bass	89539	988033	0290	7030		Engineer Service	Storm Admin	09304	581
785.00	TMDL Infraseek Implementation	89539	988033	0290	7030		Engineer Service	Storm Admin	09304	581
127.00	CIP Updates Streets	89539	988033	0004	7030		Engineer Service	Street Administration	09001	023
473.75	2014 MCEAS III Surcharge	89539	988033	0391	7341		I & I Abatement	Sewer Admin	09300	511
934.00	2016 Noise Wall	89539	988033	0523	7030	928	Engineer Service	Street Repair and Maint	09203	287
1,383.00	Bassett Creek Regional Trail	89539	988033	0525	7030		Engineer Service	Park Infrastctr	09233	306
375.00	9001 Science Center Drive-Sto	89539	988033	0290	7030		Engineer Service	Storm Admin	09304	581
525.00	Bassett Trail-Structure Inspe	89539	988033	0290	7030		Engineer Service	Storm Admin	09304	581
127.00	42nd and Nevada Turn Lane Rev	89539	988033	0004	7030		Engineer Service	Street Administration	09001	023
127.00	3535 Winnetka Pre-application	89539	988033	0069	7030		Engineer Service	Water Admin	09301	501
127.00	5401 Boone Pre-application Me	89539	988033	0069	7030		Engineer Service	Water Admin	09301	501
2,151.25	2013 Utility and Infrastructu	89540	988043	0523	7030	906	Engineer Service	Street Repair and Maint	09203	287
1,130.75	2014 Winnetka Avenue Quiet Zo	89541	988046	0523	7030	945	Engineer Service	Street Repair and Maint	09203	287
38,411.74	2015 Infrastructure Improve	89542	988049	0523	7030	946	Engineer Service	Street Repair and Maint	09203	287
33,819.00	2016 Northwood Lake Improve	89543	988968	0523	7030	938	Engineer Service	Street Repair and Maint	09203	287
155.00	2015 Lift Station 4 Generator	89544	988054	0523	7030	949	Engineer Service	Street Repair and Maint	09203	287
570.43	2015 Sanitary Sewer Lining	89545	988056	0523	7030	953	Engineer Service	Street Repair and Maint	09203	287
778.75	2015 54th Avenue Valve Replac	89546	988060	0523	7030	959	Engineer Service	Street Repair and Maint	09203	287

Note: Payment amount may not reflect the actual amount due to data sequencing and/or data selection.

[illegible]

Note: Payment amount may not reflect the actual amount due to data sequencing and/or data selection.

Council Check Summary

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1/6/2016 - 1/6/2016

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
* 163237 *			* 115732 *												

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
* 163237 *			* 115732 *												

X

* STANTEC CONSULTING SERVICES INC *

163237

1/6/2016

115732

STANTEC CONSULTING SERVICES INC

13980 COLLECTIONS CENTER DRIVE
CHICAGO IL 60693

63.50	LOC Release Midland Shopping C	89689	994339	0167	7030						Engineer Service	Planning Budget	09001	011
127.00	Gates of New Hope punch list r	89690	994340	0167	7030						Engineer Service	Planning Budget	09001	011
127.00	Compass Pointe LOC reduction	89691	994342	9015	2460					99201403	Deposits Payable	Econ Dvlpmt-BS/Inc	09015	
21,323.52	Parkview	89692	994347	9015	2460					99201408	Deposits Payable	Econ Dvlpmt-BS/Inc	09015	
281.25	Scrap Metal Processors	89693	994348	0167	7030						Engineer Service	Planning Budget	09001	011
1,882.01	North Memorial	89694	994919	9015	2460					99201510	Deposits Payable	Econ Dvlpmt-BS/Inc	09015	
1,903.33	Hy-Vee	89695	995092	9015	2460					99201409	Deposits Payable	Econ Dvlpmt-BS/Inc	09015	
98,443.64	Xylon reconstruction	89696	994941	0320	7975					944	Improv/Reimbursable	Econ Dvlpmt Authority	09015	100
13,307.70	Xylon Streetscape	89697	994982	0320	7975					944	Improv/Reimbursable	Econ Dvlpmt Authority	09015	100
72.00	Little Acre Park improvements	89698	994975	0526	7030					927	Engineer Service	Park Infrass Capital Proje	09233	306
953.33	Victory Park improvements	89699	994978	0526	7030					942	Engineer Service	Park Infrass Capital Proje	09233	306
498.25	Meadow Lake Park improvements	89700	994984	0526	7030					952	Engineer Service	Park Infrass Capital Proje	09233	306
656.00	PWAC Proposal Review	89701	994903	0230	7030						Engineer Service	Engineering	09001	020
150.00	City Council Meeting	89701	994903	0230	7030						Engineer Service	Engineering	09001	020
1,016.00	Engineering Meeting	89701	994903	0230	7030						Engineer Service	Engineering	09001	020
317.50	Council Work Session	89701	994903	0230	7030						Engineer Service	Engineering	09001	020
762.00	Bassett Creek Watershed Meetin	89701	994903	0290	7030						Engineer Service	Storm Admin	09304	581
2,658.00	Zoning Map Revisions-Mapping/F	89701	994903	0230	7030						Engineer Service	Engineering	09001	020
698.50	Annual Updates-Pavement Manage	89701	994903	0004	7030						Engineer Service	Street Administration	09001	023
601.50	Surface Water Management	89701	994903	0290	7030						Engineer Service	Storm Admin	09304	581
628.00	Wetland Conservation Aid-Basse	89701	994903	0004	7030						Engineer Service	Storm Admin	09304	581
622.75	2015 Sanitary Sewer Televising	89701	994903	0391	7030						Engineer Service	Storm Admin	09304	581
1,000.00	MS4 Preparation and Presentati	89701	994903	0290	7030						Engineer Service	Storm Admin	09304	581
448.00	TMDL Reporting	89701	994903	0290	7030						Engineer Service	Storm Admin	09304	581
4,145.00	TMDL Infraseek Implementation	89701	994903	0290	7030						Engineer Service	Storm Admin	09304	581
6,765.25	CIP Updates	89701	994903	0290	7030						Engineer Service	Storm Admin	09304	581
283.25	CIP Parks	89701	994903	0038	7030						Engineer Service	Storm Admin	09304	581
1,165.35	2016 Noise Wall	89701	994903	0523	7030						Engineer Service	Storm Admin	09304	581
3,635.74	Bassett Trail-Structure Inspect	89701	994903	0038	7030						Engineer Service	Storm Admin	09304	581
1,849.60	4115 Nevada-Survey Grading Pla	89701	994903	0290	7030						Engineer Service	Storm Admin	09304	581
127.00	Meadow Lake Elementary-West Si	89701	994903	0290	7030						Engineer Service	Storm Admin	09304	581