

**KEYSTONE WATERS, LLC**

Laura Jester

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Phone (952) 270-1990

Item 4Ci.  
BCWMC 8-18-16**INVOICE**

DATE: AUGUST 3, 2016

**TO:**Bassett Creek Watershed Management Commission  
c/o Sue Virnig, Deputy Treasurer  
City of Golden Valley  
7800 Golden Valley Road  
Golden Valley, MN 55427**FOR:**

Watershed Administration Services for July 2016

DESCRIPTION	HOURS	RATE/HR	AMOUNT
<b>Administration – Correspondence, program coordination, general administration:</b> Phone and email correspondence with various Commissioners, TAC members, consultants, residents, developers, State agencies, and other stakeholders.  Coordination of various projects, meetings, and programs including tracking CIP project implementation; gathering responses to 2017 proposed budget; drafting BWSR Clean Water Fund grant application for Plymouth Creek Restoration Project; reviewing and commenting on Clean Water Fund grant application for Harrison Neighborhood Project; reviewing and commenting on work plan for Met Council grant for Harrison Neighborhood Project; developing interim report and invoice for Clean Water Partnership grant for Northwood Lake Improvement Project; posting updated water quality graphs on website	21.75	\$67	\$1,457.25
<b>Administration – Meeting attendance:</b> 7/12/16 – BCWMC Education Committee 7/19/16 – Hennepin County Board of Commissioners Committee 7/21/16 – BCWMC Regular Meeting	5.5	\$67	\$368.50
<b>Administration – Preparing agendas, meeting materials, meeting notes, follow up:</b> Develop meeting agenda and materials and review documents and invoices for regular BCWMC meeting, post materials to website and send materials to Recording Secretary for distribution; prepare meeting minutes; prepare follow up task list; prep for APM/AIS Committee, Education Committee and Budget Committee meetings	19.0	\$67	\$1,273.00
<b>SUB-TOTAL HOURS</b>	<b>46.25</b>	<b>\$67</b>	<b>\$3,098.75</b>
<b>SUB-TOTAL EXPENSES</b> <b>Parking in Minneapolis</b>			<b>+ \$21.00</b>
<b>Amount held from June invoice</b>			<b>+\$101.84</b>
<b>TOTAL INVOICE</b>			<b>\$3,221.59</b>

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Thank you for parking !

Entry Time: 07/19/16 1:09 PM

Exit Time: 07/19/16 2:06 PM

Duration: 0d. 0h. 56m.

Pay Station: 8

Tran: 43

Ticket# 25199

Receipt #:0000151953

default \$ 21.00

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**Total: \$ 21.00**

Tender: \$ 0.00

Visa \$ 21.00

Last 4 digits: 2741

Change: \$ 0.00