

Amy Herbert LLC
bcra@barr.com · 952-832-2652

August 9, 2016

Bassett Creek Watershed Management Commission (BCWMC)
 Attn: Sue Virnig, Deputy Treasurer
 7800 Golden Valley Road
 Golden Valley, MN 55427

For contracted services July 1, 2016, through July 31, 2016

Administrative Services to BCWMC

- Copied and assembled meeting packets for the July 21 meeting, provided packets to Barr Engineering mail room for weighing, adding postage, and mailing;

- Prepared meeting notices;

3.50 hours @ \$62.00 per hour í .. \$217.00

BCWMC Meetings

Attended no meetings in July

0.00 hours @ \$62.00 per hour í .. \$0.00

Website Services

No Website Services

0.00 hours @ \$62.00 per hour í .. \$0.00

Facebook

Developed/posted 9 Facebook posts for www.facebook.com/BCWMC

1.50 hours @ \$62.00 per hour í .. \$93.00

Expenses

No July expenses

0.00 hours @ \$62.00 per hour í .. \$0.00

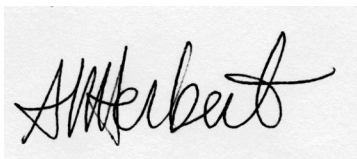
Mileage

No July mileage

\$0.00

Subtotal Administrative Services	\$310.00
Subtotal CIP Administrative Services	\$0.00
Total Current Billing:	\$310.00

I declare, under penalty of law, that this account, claim or demand is just and correct and that no part of it has been paid.

A handwritten signature in black ink, appearing to read "Amber", is written on a light gray rectangular background.

Signature of Claimant