BCWMC 2026 Administrative Calendar (Not a complete list of meeting items)	
JANUARY 15TH **8:30 a.m.** **Golden Valley City Hall**	Consider resolutions to transfer funds
	Consider budget amendment for engineering services for Bassett Creek Restoration Project
	Receive update from WMWA Conservation Specialist
	Consider TAC recommendations
FEBRUARY 19th **8:30 a.m.** **Golden Valley City Hall**	Elect Officers – Chair, Vice Chair, Secretary, Treasurer
	Appoint Committee Members – Budget, Administrative Services, Education, Technical Advisory Committee liaisons (see committee descriptions below)
	Designate *Finance and Commerce* as the Official News Publication of the Commission
	Designate depositories and approve electronic funds transfer resolution
	Adopt Data Practices Policy
	Review of open meeting law
	Review Roles and Responsibilities Document
	Approve engagement letter for 2025 financial audit
	Review staff evaluations
MARCH 19th **8:30 a.m.** **Golden Valley City Hall**	Review status of 2026 Operating Budget
	Appoint additional committee members
	Consider amendment to project budget and cooperative agreement for Ponderosa Woods Restoration Project
	Consider H&H modeling project updated budget, funding, timing
	Review results of Lagoon Dredging Project open house and potential feasibility scope amendment
	Consider 60% designs for Double Box Culvert Project
APRIL 16th **8:30 a.m.** **Golden Valley City Hall**	Review 2025 Annual Report
	Approve not to waive monetary limits on municipal tort liability
	Consider adoption of 2026 – 2035 Watershed Management Plan
	Consider submitting RFP for assessment of organizational structure and funding mechanisms
	Consider agreement w/ Crystal for Street Sweeper cost share
	Consider amendment agreement for Ponderosa Woods project; review annual report; consider final reimbursement request

MAY 21st 8:30 a.m. Golden Valley City Hall	Review 2027 draft operating budget
	Consider Resolutions for MN Association of Watershed Districts
	Review draft feasibility study for Lagoon Dredging Project
	Review draft feasibility study for Crane Lake Chloride Reduction Demonstration Project
	Consider options for funding H&H model conversion and update project
JUNE 18th, Golden Valley City Hall	Review final feasibility study for Lagoon Dredging Project
	Review final feasibility study for Crane Lake Chloride Reduction Demonstration Project
	Consider 90% plans for Double Box Culvert Repair Project
	Review 5-year CIP
	Approve maximum 2027 levy request for Hennepin County
	Consider proposal for Commission insurance
	Review status of 2026 Operating Budget
JULY 16th 8:30 a.m. Golden Valley City Hall	Set Public Hearing for September 17th on 2027 CIP projects
	Appoint delegates to MN Watersheds Resolutions meeting
	Review 2025 financial audit
	Review 2025 Water Monitoring results
	Review status of 2026 Operating Budget
	Consider contract for Communications and Administrative Assistant
AUGUST 20th 8:30 a.m. Golden Valley City Hall	Approve final 2027 Operating Budget
	Elect new secretary
	Review WMWA update and consider updated agreement
	Receive update and recommendations from new Communications & Outreach Coordinator
SEPTEMBER 17th 8:30 a.m. Golden Valley City Hall PUBLIC HEARING	Hold public hearing on 2027 CIP projects
	Certify final 2027 levy costs to Hennepin County
	Consider 90% designs for Sochacki Park Water Quality Improvement Project
	Consider awarding contract for Double Box Culvert Repair Project

	Review Scope of Work for feasibility studies for 2028 CIP projects and Wirth Lake Aeration Study
OCTOBER 22nd (4th Thurs) 8:30 a.m. Golden Valley City Hall	Consider approval of Theodore Wirth Hydrology Study
	Consider conflict of interest avoidance related to review of local water plans
	Consider Administrator and Commissioner attendance at MN Watersheds Conference
	Consider Scope or work and budget for engineering services for Phase II Lagoon Dredging Project
	Consider budget adjustment for engineering services for Bassett Creek Restoration Project
	Consider budget amendment for Northwood and Lost Lake TMDL assistance
WEDENESDAY NOVEMBER 18th 8:30 a.m. TBD	Appoint MN Watersheds Annual meeting delegates
	Determine staff evaluation and proposal solicitation process
	Consider 60% designs for Phase II Plymouth Creek Restoration Project
	Consider scope and budget for subwatershed assessment for Lost Lake
	Receive presentation from Metro Blooms
DECEMBER 17th 8:30 a.m. Golden Valley City Hall	Receive report on MN Watersheds Annual Meeting
	Update contract for WOMP services

CONTRACTS and AGREEMENTS	Met Council – Watershed Outlet Monitoring Program (WOMP) Met Council – Citizen Assisted Monitoring Program (CAMP) Stantec – WOMP monitoring HDR – Website maintenance and hosting + website updates and ADA compliance Keystone Waters – Administrator City of Plymouth – Financial Services Barr Engineering – General Technical Services Kennedy & Graven – Legal Services LB Carlson – Financial Audit Three Rivers Park District – Medicine Lake Activities Bolton & Menk – Parkers Lake Chloride Reduction Project

BCWMC Committees	
Budget Committee Meetings: April	KEY ROLE: Develop annual Operating Budget & City Assessments • Review ideas and staff recommendations for 2027 programs/budget items • Develop and recommend 2027 operating budget and city assessments

May
As needed
	• Timeline:
	  ○ April & May committee develops recommendation on 2027 budget
	  ○ May Commission meeting: review initial committee recommendations
	  ○ June Commission meeting: approve proposed 2027 budget/assessments
	  ○ July 1 – August 1: Cites review proposed budget/assessments and provide comments
	  ○ August Commission meeting: final approval of 2027 budget/assessments

Education Committee Meetings:	KEY ROLE: Develop annual Education and Outreach Plan, assist with outreach and education events • Discuss options for education programs, trainings, and partnerships • Consider developing signage for key locations in watershed • Assist with outreach at education events • Cooperate on West Metro Water Alliance activities
Administrative Services Committee January 12, 2026 1st Wednesday of the Month at 12:00 p.m., Brookview starting March 4, 2026 March 30, 2026 May 6, 2026 June 3, 2026 June 26, 2026 September 2, 2026	KEY ROLE: Guide development of policy and overall processes of Commission; evaluate staff • Evaluate staff and report results • Develop plans for enhanced commissioner engagement • Develop plans for improving staff capacity and succession planning • Shepard the project to assess organizational structure and funding mechanisms • Review position description and resumes and assist with interviews for Communications and Administrative Assistant • Develop policy or program for public-private partnerships
Technical Advisory Committee Typically meets at 10:30 on the first Wednesday of the month, Wirth Lake Room, Brookview January 7, 2026 (Plymouth) No February meeting March 4, 2026 April 30, 2026 (1:00 p.m.) June 3, 2026 No July meeting No August meeting Sept 2, 2026	KEY ROLE: Provide guidance and recommendations and assist with developing policies related to technical aspects of Commission projects and activities. • Recommend projects and assist with development of 5-year Capital Improvement Program • Review results of projects or studies as requested by Commission • Review requests for Channel Maintenance Funds • Develop checklist for linear project reviews • Discuss Crane Lake Chloride Reduction Demonstration Project implementation options • Discuss formation of Medicine Lake Task Force • Discuss streambank surveys