

**KEYSTONE WATERS, LLC**

Laura Jester

16145 Hillcrest Lane ~ Eden Prairie, MN 55346

Phone (952) 270-1990

Item 5Ci.  
BCWMC 11-16-16**INVOICE**

DATE: NOVEMBER 6, 2016

**TO:**Bassett Creek Watershed Management Commission  
c/o Sue Virnig, Deputy Treasurer  
City of Golden Valley  
7800 Golden Valley Road  
Golden Valley, MN 55427**FOR:**

Watershed Administration Services for October 2016

DESCRIPTION	HOURS	RATE/HR	AMOUNT
<b>Administration – Correspondence, program coordination, general administration:</b> Phone and email correspondence with various Commissioners, TAC members, consultants, residents, developers, State agencies, and other stakeholders.  Coordination of various projects, meetings, and programs including tracking CIP project implementation; developing grant application for Hennepin County’s ERF Grant for Main Stem Erosion Repair Project; updating website; coordinating with education consultant re: new display development and press releases; reviewing and providing feedback on Blake School project work; collecting CAMP samples; delivering display materials; gathering information and filing campaign finance and public disclosure document to State; discussing development review procedures with Plymouth staff and BCWMC legal counsel; refining BCWMC policies for Admin Committee consideration; sending invitations to Len Kremer’s celebration of service	32.25	\$67	\$2,160.75
<b>Administration – Meeting attendance:</b> 10/4/16 – Meeting with Met Council & consultants to review 2017 WOMP monitoring 10/5/16 – Meeting with MPLS Commissioners and private developer re: Bassett Creek Greenway Corridor 10/6/16 – Metro Women’s Administrator Meeting 10/6/16 – BCWMC TAC Meeting 10/11/16 – WMWA Meeting 10/12/16 – Watershed Partners Meeting 10/20/16 – BCWMC Monthly Meeting 10/25/16 – BCWMC APM/AIS Committee Meeting	17.25	\$67	\$1,155.75
<b>Administration – Preparing agendas, meeting materials, meeting notes, follow up:</b> Develop meeting agenda and materials and review documents and invoices for regular BCWMC meeting; post materials to website; print, collate, and mail materials; prepare meeting minutes; prepare follow up task list; prep for APM/AIS Committee; write TAC recommendations memo	16.5	\$67	\$1,105.50
<b>TOTAL HOURS</b>	<b>66.0</b>	<b>\$67</b>	<b>\$4,422.00</b>
<b>Expenses: Registration for MN Association of Watershed Districts workshop and annual conference; gift for Len Kremer</b>			<b>+ \$284.57</b>
<b>TOTAL INVOICE</b>			<b>\$4,706.57</b>



*Land and Water Shall be Preserved*

## Minnesota Association of Watershed Districts

**Invoice# 0000002245**

**Invoice Date:** 10/25/2016 10:53:21

**Billing Information:**

Laura Jester  
16145 Hillcrest Lane  
Eden Prairie, MN 55346  
(952)270-1990  
laura.jester@keystonewaters.com

**Shipping Information:**

Laura Jester  
16145 Hillcrest Lane  
Eden Prairie, MN 55346  
(952)270-1990

**Payment Information:**

Payment Method: Credit Card  
Card Type: Visa  
Name on Account: Laura Jester  
Credit Card #: xxxx-xxxx-xxxx-1557  
Authorization Code: 025683

**Items**

Qty	Item #	Description	Price Each	Total
1	2016_reg185	1. Meeting & Tradeshow Registration 2016 <ul style="list-style-type: none"> <li>• <i>Your Organization: Bassett Creek Watershed Management Commission</i></li> <li>• <i>Registrant name(s): Laura Jester</i></li> </ul>	\$185.00	\$185.00
1	2016_PreConfWrkShp	Pre-Conference Workshop Selection <ul style="list-style-type: none"> <li>• <i>Workshop Options: Understanding the Art of Facilitation</i></li> <li>• <i>Name(s): Laura Jester</i></li> </ul>	\$85.00	\$85.00

Subtotal: \$270.00

Tax : \$0.00

**Total: \$270.00**

**Balance Due: \$270.00**

If you have any questions concerning this invoice, contact us immediately:

Phone: 6514528506

FAX: 6516868679

E-mail: mnwatershed@aol.com

Website: shop.mnwatershed.org

Thank you for your business!



## Details for Order #113-3351959-5368254

[Print this page for your records.](#)

**Order Placed:** October 28, 2016

**Amazon.com order number:** 113-3351959-5368254

**Order Total:** \$14.57

### Not Yet Shipped

#### Items Ordered

1 of: *A Voyage For Madmen*, Nichols, Peter

Sold by: KoalaBooks/Media ([seller profile](#))

**Price**

\$7.58

Condition: New

BRAND NEW! QUICK AND 100% CUSTOMER SATISFACTION GUARANTEED!! FREE TRACKING. SHIPPED SAME OR NEXT BUSINESS DAY. WRAPPED IN CELLOPHANE AND THEN BUBBLE WRAPPED FOR SHIPPING PROTECTION. PLEASE CONTACT US IF NOT COMPLETELY SATISFIED WITH YOUR ORDER BEFORE LEAVING FEEDBACK; WE WILL MAKE IT RIGHT!! THANK YOU FOR CONSIDERING US. WE WOULD GREATLY APPRECIATE YOUR BUSINESS!

#### Shipping Address:

STEVE JESTER  
16145 HILLCREST LANE  
EDEN PRAIRE, MN 55346  
United States

#### Shipping Speed:

Expedited Shipping

### Payment information

#### Payment Method:

Visa | Last digits: 2741

Item(s) Subtotal: \$7.58

Shipping & Handling: \$6.99

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Total before tax: \$14.57

Estimated tax to be collected: \$0.00

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**Grand Total: \$14.57**

#### Billing address

STEVE JESTER  
16145 HILLCREST LANE  
EDEN PRAIRE, MN 55346  
United States

To view the status of your order, return to [Order Summary](#).

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