



Bassett Creek Watershed Management Commission

AGENDA MEMO

Date: July 12, 2016

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: **Background Information for 7/20/17 BCWMC Meeting**

1. **CALL TO ORDER and ROLL CALL**
2. **CITIZEN FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**
4. **CONSENT AGENDA**
 - A. Approval of Minutes – June 15, 2017 Commission meeting- **ACTION ITEM with attachment**
 - B. Approval of July 2017 Financial Report - **ACTION ITEM with attachment**
 - C. Approval of Payment of Invoices - **ACTION ITEM with attachments (online) – I have reviewed the following invoices and recommend approval of payment.**
 - i. Keystone Waters, LLC – June Administrator Services
 - ii. Keystone Waters, LLC –June Meeting Materials Distribution Expenses
 - iii. Barr Engineering –June 2017 Engineering Services
 - iv. Triple D Espresso – July 2017 Meeting Refreshments
 - v. Wenck – June 2017 WOMP Monitoring
 - vi. Wenck – June Routine Lake Monitoring
 - vii. Lawn Chair Gardener – June 2017 Administrative and Education Services
 - viii. Kennedy & Graven – May Legal Services
 - ix. Shingle Creek WMC – Metro Blooms Raingarden Workshops
 - x. LMCIT – Insurance Payment
 - xi. Lawn Chair Gardener – Education Materials
 - D. Set August 4th Technical Advisory Committee Meeting – **ACTION ITEM no attachment – The TAC should meet to discuss a variety of topics including a presentation from the DNR on potential BCWMC participation in FEMA physical map revision process, proposed revisions to development review fee structure, chloride training recruitment ideas and other applications of chloride assessment results, and communication needs for XP-SWMM model/new floodplain levels.**
 - E. Set September Public Hearing on 2018 CIP Project – **ACTION ITEM no attachment – At its September meeting the Commission should hold a public hearing to receive comments and answer questions from member cities and the public on the 2018 CIP Project: Winnetka Pond Dredging Project.**
 - F. Approval of Project at 1820 Major Drive North, Golden Valley – **ACTION ITEM with attachment - The project is located on Sweeney Lake and includes removal of an existing timber wall, landscape rock, and plastic liner, installation of fieldstone boulders and native shoreline grass mix, and construction of a small beach. The proposed project results in 700 square feet of disturbance (grading) and does not create any new or fully reconstructed impervious surfaces. Staff recommends approval.**
5. **BUSINESS**
 - A. Consider Approval of 90% Design Plans for Plymouth Creek Restoration Project (CIP 2017CR-P) – **ACTION with attachments – At the June 2017 meeting, the Commission approved the 60% design plans with Commission Engineer comments and Commissioner input at the meeting. Most of those comments were addressed by the city’s consultant, Wenck Associates, in the 90% plans presented here. Submittals include a tree survey (available online) and a breakdown of project costs strictly**

related to stream restoration vs. project costs for components needed to address impacts of the disc golf course.

Landowners adjacent to the project area downstream of Fernbrook Lane submitted comments and questions about the project, met with city staff, and corresponded with me regarding their concerns – particularly their desire to maintain the natural integrity of the wooded area. (See their comments in 5Aiii and a discussion of the conservation agreement between the landowner and the private developer in the Engineer’s memo in 5Aii). Staff recommends conditional approval of the 90% plans with comments included in the Commission Engineer’s memo.

- i. 90% Design Plans and Tree Survey – **full plan set and tree survey available online**
 - ii. Commission Engineer Review Memo – **attached**
 - iii. Landowner Comments – **attached**
- B. Receive Update on Proposed Revisions to Lakeview Park Pond CIP Project – **INFORMATION ITEM no attachment** – *From TAC member Jeff Oliver: Following the close of the legislative session, the DNR Flood Damage Reduction Program manager contacted the City of Golden Valley and asked if we were able to use \$200,000 in grant funds that became available. We accepted this offer and will be utilizing the funds to finance the budget shortfall for acquisition of the flood prone homes at the intersection of Olympia Street and Mendelssohn Avenue (adjacent to Lakeview Park). Therefore, the City is no longer requesting that the remaining funds for the Lakeview Park Pond capital improvement project be made available for acquisitions. At this time staff has not yet determined if nutrient and sediment removal above and beyond the MIDS requirements for the 2016 and 2017 Pavement Management Program projects can be obtained with the construction of a filtration basin on the properties discussed above. [If “above and beyond” treatment is possible, the Lakeview Park Pond CIP funds may be requested for partial construction of the basin.]*
- C. Consider Adoption of Minor Plan Amendment to Update Capital Improvement Program – *In April the Commission submitted a proposed minor plan amendment to review agencies and received [comment letters](#) from Met Council, DNR, MDA, and BWSR during the 30-day review period with no objections to the amendment. The Commission also held a public hearing on May 18th and received no comments during the hearing.*
- i. Hennepin County Comments – **INFORMATION ITEM with attachment** - *At the May 18th meeting, the Commission extended the comment period on the minor plan amendment to June 28, 2017 to accommodate the County’s review process. At their meeting on June 26th, the Hennepin County Board of Commissioners approved the minor plan amendment.*
 - ii. Revised 10-year Capital Improvement Program – **ACTION ITEM with attachment** - *Staff recommends approving the minor plan amendment to update the 10-year CIP (Table 5-3 in the Watershed Management Plan) as shown in the attachment. Given the information in 5B above, changes to Lakeview Park Pond Project (ML-8) are no longer needed in the amendment.*
- D. Consider Recommendations from Aquatic Plant Management/Aquatic Invasive Species Committee – **ACTION ITEM with attachment** - *The BCWMC APM/AIS Committee met on eight occasions from June 2016 to June 2017 to discuss and consider the Commission’s role in these issues. All committee meeting agendas, notes, presentations, and materials can be found at: <http://www.bassettcreekwmo.org/document/meeting-materials-minu>. Background information and 14 committee recommendations are included in the attached memo.*

- E. Receive Information on 2018 Clean Water Fund Request for Proposals – **INFORMATION ITEM with attachment online** – *A request for proposals (i.e., grant applications) for Clean Water Funds opened July 5th with grant applications due August 9th. “Accelerated Implementation” and “Community Partners” grants are not available this year. Staff does not recommend spending the time and effort applying for “Projects and Practices” Clean Water Funds for the 2018 Winnetka Pond Dredging Project as it is not likely to receive a high score within the competitive grant process. Unfortunately, there are no other Commission projects that will fit the grant timeline for 2018 funds.*

6. COMMUNICATIONS

- A. Administrator’s Report – **INFORMATION ITEM with attachment**
- i. Report on Invitation to Participate in Local Government Water Roundtable Workgroup – **DISCUSSION ITEM with attachment** – *I have tentatively accepted (with Chair de Lambert’s approval) BWSR’s invitation to be one of two administrators representing watershed management organizations on the local government water roundtable workgroup for a limited time. My attendance would be expected at no more than three day-long meetings to discuss the creation of a pilot program for performance based watershed implementation funding program. I am seeking consensus or action from the Commission on approving my participation on the workgroup.*
- B. Chair
- C. Commissioners
- i. Report on Minneapolis Park and Rec Board Ecological Systems Plan Technical Advisory Committee – **INFORMATION ITEM no attachment** – *Commissioner Welch recently attended an initial meeting of this group and will report and advise on whether continued Commission involvement is needed.*
- D. TAC Members
- i. Receive Update on City of Minnetonka Local Water Management Plan Development – **INFORMATION ITEM no attachment**
- E. Committees
- F. Legal Counsel
- G. Engineer
- i. Aquatic Plant Survey Data Request - **INFORMATION ITEM no attachment**

7. INFORMATION ONLY (Information online only)

- A. CIP Project Updates: Available Online <http://www.bassettcreekwmo.org/projects>
- B. Grant Tracking Summary and Spreadsheet
- C. Comments from Commissioner Mueller on Application of MIDS in Linear Projects
- D. [Governor Dayton’s 25% by 2025 Clean Water Initiative](#) – Town Hall Meetings
- E. WCA Notice of Application, Plymouth

8. ADJOURNMENT

Upcoming Meetings & Events

- BCWMC TAC Meeting: Friday August 4th, 10:00 a.m., Golden Valley City Hall
- BCWMC Regular Meeting: Thursday August 17th, 8:30 a.m., Golden Valley City Hall
- Golden Valley Arts and Music Festival: Saturday September 16th, 10:00 a.m. – 3:00 p.m., Golden Valley City Hall