



Item 4Cvii.
BCWMC 10-19-17

Responsive partner.
Exceptional outcomes.

October 9, 2017

Laura Jester

Bassett Creek Watershed Management Commission
16145 Hillcrest Lane
Eden Prairie, MN 55346

RE: September 2017 Invoice
2017 Priority Lake Monitoring
Wenck File #B0647-0008

Dear Ms. Jester:

Attached is our September invoice for the above-referenced project in the amount of \$2,962.19.

Work completed this month:

- Collect final water quality samples
- Ship phytoplankton and zooplankton samples to lab for final analysis
- Data entry

Anticipated work next month:

- Begin working on draft monitoring report

If you have any questions or comments, please call me at (763) 252-6833. Thank you for the opportunity to be of assistance.

Sincerely,

Wenck Associates, Inc.

A handwritten signature in black ink, appearing to read 'Jeff Strom', is written over a light gray rectangular background.

Jeff Strom

Enclosure



Responsive partner.
Exceptional outcomes.

September 2017 Invoice Summary

Task	Description	Original Budget	Current Invoice	Remaining Budget	% expended
1	Lake WQ Sampling	\$27,497.00	\$2,911.19	\$4,570.68	83%
2	Macrophyte Surveys	\$3,599.00	--	\$0.14	100%
3	EQuIS Data Submittal	\$240.00	\$51.00	\$36.00	85%
4	Final Report	\$8,912.00	--	\$8,912.00	0%

Current Invoice Payment Requested	\$2,962.19
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Invoice

October 09, 2017
Invoice No: 11707079



Ms. Laura Jester
Bassett Creek Water Mgmt Commission
16145 Hillcrest Lane
Eden Prairie, MN 55346

Responsive partner.
Exceptional outcomes.

Project Manager Jeffrey Strom

Project B0647-0008 2017 Priority Lake Monitoring

Professional Services Through September 30, 2017

Phase 01 Lake Quality Sampling

Lake Quality Sampling

Professional Personnel

	Hours	Rate	Amount	
Langer, Thomas	9.00	102.00	918.00	
Nalven, Sarah	9.20	102.00	938.40	
Strom, Jeffrey	.30	137.00	41.10	
Totals	18.50		1,897.50	
Total Labor				1,897.50

Outside Services

Pace Analytical Services, Inc.			816.00	
Outside Services Total			816.00	816.00

Reimbursable Expenses

Tools & Equipment			3.50	
Postage/Shipping-Reimbursable			14.06	
Total Reimbursables			17.56	17.56

Unit Billing

Jon Boat (40)				
Mileage MP 2012 Silverado 520 JNJ				
YSI - 6920 (Temp, DO, Cond, pH)				
				180.13

Phase Total \$2,911.19

Phase 03 EQUIS Submittal

EQUIS Submittal

Professional Personnel

	Hours	Rate	Amount	
Langer, Thomas	.50	102.00	51.00	
Totals	.50		51.00	
Total Labor				51.00

Phase Total \$51.00

Total Invoice Amount \$2,962.19

	Current	Prior	Total
Billing Summary	2,962.19	23,766.99	26,729.18

INVOICES ARE DUE UPON PRESENTATION. Subject to 1-1/2% 18% Annum interest/finance charge. Please reference the invoice number when sending payment. Federal Tax ID #41-1520095 -Wenck Associates, Inc.-1800 Pioneer Creek Center PO Box 249- Maple Plain, MN 55359-0249 Toll Free:800-472-2232 Main:763-479-4200 E-mail:accounting@wenck.com Web www.wenck.com

Billing Backup

Monday, October 09, 2017

WAI - Wenck Associates, Inc.

Invoice 11707079 Dated 10/9/2017

10:13:19 AM

Project	B0647-0008	2017 Priority Lake Monitoring		
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Phase	01	Lake Quality Sampling		
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Lake Quality Sampling

Professional Personnel

			Hours	Rate	Amount	
700	922 - Langer, Thomas	9/5/2017	1.00	102.00	102.00	
	Sample event preparation.					
700	922 - Langer, Thomas	9/6/2017	7.00	102.00	714.00	
	WQ sampling event equipment to storage.					
700	922 - Langer, Thomas	9/11/2017	.50	102.00	51.00	
	Phyto and zooplankton sample shipping prep.					
700	922 - Langer, Thomas	9/20/2017	.50	102.00	51.00	
	Correspondance with analytical lab.					
789	922 - Nalven, Sarah	9/5/2017	1.20	102.00	122.40	
	fieldwork prep					
789	922 - Nalven, Sarah	9/6/2017	8.00	102.00	816.00	
	fieldwork					
373	932 - Strom, Jeffrey	9/1/2017	.20	137.00	27.40	
	Invoicing.					
373	932 - Strom, Jeffrey	9/6/2017	.10	137.00	13.70	
	Invoicing.					
	Totals		18.50		1,897.50	
	Total Labor					1,897.50

Outside Services

Pace Analytical Services, Inc.

AP	49627	9/13/2017		Pace Analytical Services, Inc. / INV.# 17100189094 (816.00) / Invoice: 17100189094, 9/12/2017	816.00	
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Outside Services Total	816.00		816.00
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Reimbursable Expenses

Tools & Equipment

EX	00000025751	9/6/2017		Nalven, Sarah / ice for water samples	3.50	
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Postage/Shipping-Reimbursable

AP	49770	9/21/2017		United Parcel Service / Inv. #86FV8377, GV to Phycotech 9/11/17 / Invoice: 86FV8377, 9/16/2017	14.06	
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Total Reimbursables	17.56		17.56
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Unit Billing

	Jon Boat (40)				40.00	
	Mileage MP 2012 Silverado 520 JNJ		75.0 Miles @ 0.535		40.13	
	YSI - 6920 (Temp, DO, Cond, pH)				100.00	

180.13

Phase Total			\$2,911.19
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Phase	03	EQuIS Submittal		
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EQuIS Submittal

Professional Personnel

			Hours	Rate	Amount	
700	922 - Langer, Thomas	9/11/2017	.50	102.00	51.00	

Project	B0647-0008	2017 Priority Lake Monitoring	Invoice	11707079
	Data entry			
	Totals	.50	51.00	
	Total Labor			51.00
			Phase Total	\$51.00
			Project Total	\$2,962.19
			Total this Report	\$2,962.19



INVOICE

Pace Analytical Services, LLC
 1700 Elm Street - Suite 200
 Minneapolis, MN 55414
 Phone: (612)607-1700

Invoice Number: 17100189094
Date: 09/12/2017
Total Amount Due: \$816.00

Sold To:

Ms. Melissa Winterhalter
 Wenck Assoc. Accounts Payable
 1800 Pioneer Creek Ctr.
 PO Box 249
 Maple Plain, MN 55359
 (763)479-4269

Please Remit To:

Pace Analytical Services, LLC
 P.O. Box 684056
 Chicago, IL 60695-4056

Client Number/Client ID	Purchase Order No	Pace Project Mgr	Terms**	Page
10-106297 / WENCK		Oyeyemi Odujole	Net 30 Days	1

Client Project: Water Testing
Pace Project No: 10402083
Report Sent To: Sarah Nalven, Wenck Associates
Comments:

Client Name: Wenck Associates, Inc.
Sample Received: 9/6/2017

ANALYTICAL CHARGES

Quantity	Unit	Description	Method	Matrix	Price	Total
4	Ea	Chlorophyll-A		Water	\$30.00	\$120.00
4	Ea	Phosphate, Ortho Low Level	SM 4500-P G	Water	\$25.00	\$100.00
8	Ea	SM4500CI-E Chloride(AutoFerricyanide)	SM 4500-CI E	Water	\$10.00	\$80.00
4	Ea	SM4500NO3-H, NO2 + NO3 pres.	SM 4500-NO3 H	Water	\$14.00	\$56.00
18	Ea	SM4500P-E, Total Phosphorus,LL	SM 4500-P E	Water	\$20.00	\$360.00
4	Ea	TKN		Water	\$25.00	\$100.00
Analytical Subtotal						\$816.00

Total Number of Charges 42

Total Invoice Amount \$816.00

*If you have any questions, please contact Oyeyemi Odujole at Pace.
 Phone: (612)607-6402 Email: oyeyemi.odujole@pacelabs.com*

****1.5% MONTHLY FINANCE CHARGE ASSESSED AFTER 30 DAYS OR TERMS OF CONTRACT.
 PLEASE REFERENCE THE INVOICE NUMBER ON ALL REMITTANCE ADVICE.**

AN EQUAL OPPORTUNITY EMPLOYER

Please complete and return copy of invoice with your payment.

INVOICE TOTAL \$816.00

Amount Paid: \$ _____

Check No: _____

Customer No: 10-106297 Invoice No: 17100189094



Shipped from:

WENCK ASSOCIATES, INC.
MELISSA WINTERHALTER
7500 HIGHWAY 55 RM STE. 300
MINNEAPOLIS, MN 55427-4888

Delivery Service Invoice

Invoice Date **September 16, 2017**
Invoice Number 0000086FV8377
Shipper Number 086FV8
Control ID 4R00
Page 1 of 4

0356A0000086FV89

Sign up for electronic billing today!
Visit ups.com/billing

For questions about your invoice, call:
(800) 811-1648
Monday - Friday
8:00 a.m. - 9:00 p.m. E.T.

WENCK ASSOCIATES, INC.
MELISSA WINTERHALTER
PO BOX 249
MAPLE PLAIN, MN 55359-0249

or write:
UPS
P.O. Box 7247-0244
Philadelphia, PA 19170-0001

Incentive Savings

Total incentive savings this period \$ 9.96

Your amount due this period includes these savings.

See incentive summary section for details.

Account Status Summary
Weekly Payment Plan

Amount Due This Period \$ 64.56

Amount Outstanding (prior invoices) \$ 40.16

Total Amount Outstanding \$ 104.72

Please include the **Return Portion** of each outstanding invoice with your payment. See **Account Status** for details.

Questions about your charges?

To get a better understanding of the charges on your invoice, visit our invoice guide and glossary of billing charges at ups.com/invoiceguide.

Thank you for using UPS.

Summary of Charges

Page		Charge
	Outbound	
3	UPS WorldShip	\$ 63.62
4	Adjustments & Other Charges	\$ 0.94
Amount due this period		\$ 64.56

UPS payment terms require payment of this invoice by September 25, 2017.

Payments received late are subject to a late payment fee of 6% of the Amount Due This Period. (see Tariff/Terms and Conditions of Service at ups.com for details)

Note: This invoice may contain a fuel surcharge as described at ups.com. For more information, please visit ups.com.



Return Portion

WENCK ASSOCIATES, INC.
MELISSA WINTERHALTER
PO BOX 249
MAPLE PLAIN, MN 55359-0249

Please tear off and send with your payment in the enclosed envelope. Do not use staples or paper clips.

Invoice Date **September 16, 2017**
Invoice Number **0000086FV8377**
Shipper Number **086FV8**

Amount due this period \$ 64.56

Amount enclosed

If this billing address is incorrect, mark an "X" in this box and make the appropriate changes above.

UPS
LOCKBOX 577
CAROL STREAM, IL 60132-0577

086FV8 6 091617 0356 1 00000064560 3



Delivery Service Invoice
 Invoice Date **September 16, 2017**
 Invoice Number 0000086FV8377
 Shipper Number 086FV8

Page 2 of 4

Incentives

Outbound

Service	Date	Incentive Plan	
		Published Charges	Incentive Credit
Incentive Level	Count		
2nd Day Air Commercial Package			
	09/16/2017		ICE3727
Tier	1	20.10	-4.22
Tier incentive based on an average weekly revenue of \$298.00 for W/E: 09/17/2016 - W/E: 09/09/2017.			
Ground Commercial Package			
	09/16/2017		ICE3730
Custom	3	30.13	-3.24
Ground Commercial Package			
	09/16/2017		ICE3731
Tier	3	30.13	-0.70
Tier incentive based on an average weekly revenue of \$298.00 for W/E: 09/17/2016 - W/E: 09/09/2017.			
Fuel Surcharge			
	09/16/2017		
			-0.50
Ground Residential Package			
	09/16/2017		ICE3733
Custom	1	11.96	-1.20
Ground Residential Package			
	09/16/2017		ICE3734
Tier	1	11.96	-0.10
Tier incentive based on an average weekly revenue of \$298.00 for W/E: 09/17/2016 - W/E: 09/09/2017.			
Total Outbound			-9.96
Total Incentives			-9.96

Account Status

Weekly Payment Plan

Amount Outstanding (prior invoices):

Please include the **Return Portion** of each outstanding invoice with your payment.

Invoice Number	Invoice Date	Balance Due
0000086FV8357	09/02/2017	\$ 15.74
0000086FV8367	09/09/2017	\$ 24.42

Total **\$ 40.16**

Outstanding balances reflect any payments received as of 09/15/2017. Please ignore this message if a recent payment has been made for any outstanding invoices.



Delivery Service Invoice
 Invoice Date **September 16, 2017**
 Invoice Number 0000086FV8377
 Shipper Number 086FV8

Page 4 of 4

Adjustments & Other Charges

Shipping Charge Corrections Learn how to avoid future shipping charge corrections. Visit www.ups.com/avoidcharges.

Pickup Date	Tracking Number	Original Service/ Corrected Service	ZIP Code	Zone	Weight	Published Charge	Incentive Credit	Billed Charge	Adjustment Amount
09/14	1Z086FV80341602934	Ground	80525	5	1	8.58	-0.98	7.60	
		Ground	80525	5	2.0	9.59	-1.10	8.49	
Audited Dimensions = 11 x 8 x 3 in									
		Fuel Surcharge				0.06	-0.01	0.05	0.94
1st ref: Neuens, CONFR-0101					2nd ref: T-Shirts Men's SM, M				
Sender : MELISSA WINTERHALTER WENCK ASSOCIATES, INC. MINNEAPOLIS MN 55427					Receiver: Pamela Massaro Wenck FT COLLINS CO 80525				

Total Shipping Charge Corrections	1 Package(s)	0.94
Total Adjustments & Other Charges		0.94

Invoice Messaging

Code	Message
ag	Minimum Rates Applied