



Item 4vi.
BCWMC
1-18-18

Responsive partner.
Exceptional outcomes.

January 3, 2018

Laura Jester

Bassett Creek Watershed Management Commission
16145 Hillcrest Lane
Eden Prairie, MN 55346

RE: December 2017 Invoice
2017 Priority Lake Monitoring
Wenck File #B0647-0008

Dear Ms. Jester:

Attached is our December invoice for the above-referenced project in the amount of \$8,131.40.

Work completed this month:

- Finalize data entry
- Begin work on draft monitoring reports

Anticipated work next month:

- Complete draft monitoring reports
- Prepare presentation to commission

If you have any questions or comments, please call me at (763) 252-6833. Thank you for the opportunity to be of assistance.

Sincerely,

Wenck Associates, Inc.

A handwritten signature in black ink, appearing to read 'Jeff Strom', is written over a light gray rectangular background.

Jeff Strom

Enclosure



Responsive partner.
Exceptional outcomes.

December 2017 Invoice Summary

Task	Description	Original Budget	Current Invoice	Remaining Budget	% expended
1	Lake WQ Sampling	\$27,497.00	\$56.40	\$12.78	100%
2	Macrophyte Surveys	\$3,599.00	--	\$0.14	100%
3	EQuIS Data Submittal	\$240.00	--	\$15.60	94%
4	Final Report	\$8,912.00	\$8,075.00	\$398.60	96%

Current Invoice Payment Requested	\$8,131.40
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Invoice

January 03, 2018
Invoice No: 11708999



Ms. Laura Jester
Bassett Creek Water Mgmt Commission
16145 Hillcrest Lane
Eden Prairie, MN 55346

Responsive partner.
Exceptional outcomes.

Project Manager Jeffrey Strom

Project B0647-0008 2017 Priority Lake Monitoring

Professional Services Through December 31, 2017

Phase 01 Lake Quality Sampling

Lake Quality Sampling

Professional Personnel

	Hours	Rate	Amount
Langer, Thomas	.20	102.00	20.40
Weis, Rena	.60	60.00	36.00
Totals	.80		56.40

Total Labor

56.40

Phase Total

\$56.40

Phase 04 Final Report

Final Report

Professional Personnel

	Hours	Rate	Amount
Langer, Thomas	1.50	102.00	153.00
Strom, Jeffrey	2.00	137.00	274.00
Totals	3.50		427.00

Total Labor

427.00

Outside Services

PhycoTech, Inc. 7,648.00

Outside Services Total

7,648.00

7,648.00

Phase Total

\$8,075.00

Total Invoice Amount

\$8,131.40

	Current	Prior	Total
Billing Summary	8,131.40	31,689.48	39,820.88

Billing Backup

Wednesday, January 03, 2018

WAI - Wenck Associates, Inc.

Invoice 11708999 Dated 1/3/2018

12:13:31 PM

Project	B0647-0008	2017 Priority Lake Monitoring		
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Phase	01	Lake Quality Sampling
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Lake Quality Sampling

Professional Personnel

			Hours	Rate	Amount
700	922 - Langer, Thomas	12/7/2017	.20	102.00	20.40
	Equis data review.				
826	901 - Weis, Rena	12/1/2017	.60	60.00	36.00
	Data entry Equis				
	Totals		.80		56.40
	Total Labor				56.40

Phase Total \$56.40

Phase	04	Final Report
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Final Report

Professional Personnel

			Hours	Rate	Amount
700	922 - Langer, Thomas	12/12/2017	1.50	102.00	153.00
	SAV data entry.				
373	932 - Strom, Jeffrey	12/8/2017	2.00	137.00	274.00
	Data processing and figures for report.				
	Totals		3.50		427.00
	Total Labor				427.00

Outside Services

PhycoTech, Inc.

AP 51676	12/20/2017	PhycoTech, Inc. / INV.#6778 (7,648.00) / Invoice: 6778, 12/20/2017	7,648.00
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Outside Services Total	7,648.00	7,648.00
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Phase Total \$8,075.00

Project Total \$8,131.40

Total this Report \$8,131.40



PhycoTech, Inc.

Service Invoice

620 Broad St., Ste. 100, St. Joseph, MI 49085
 269.983.3654 - Fax: 269.983.3653 - E-Fax: 866.728.5579
 www.phycotech.com - info@phycotech.com

Invoice Date

12/20/2017

Terms

Due on Receipt

Due Date

12/20/2017

Invoice #

6778

Job #

137

P.O. Number

PO #: 0647-0008

Data Delivered

12/20/2017

Bill To
Wenck Associates, Inc. Tom Langer

Ship To
Wenck Associates, Inc. Tom A. Langer 7500 Olson Memorial Hwy. Suite 300 Golden Valley, MN 55427

Description	Qty.	Rate	Amount
Phytoplankton: Species, no Biovolume Tracking Codes 170017-137 through 170032-137	16	268.00	4,288.00
Zooplankton: Species, no Biomass, 1 slide Tracking Codes 170033-137 through 170048-137	16	210.00	3,360.00

Terms are Net 30. Interest will be accrued at 3% per month on overdue balances.

Total **\$7,648.00**

REMIT TO Address:
620 Broad Street, Suite 100
Saint Joseph, MI 49085