



## Bassett Creek Watershed Management Commission

### AGENDA MEMO

Date: July 11, 2018

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: Background Information for 7/19/18 BCWMC Meeting

1. **CALL TO ORDER and ROLL CALL**
2. **CITIZEN FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**
4. **CONSENT AGENDA**
  - A. Approval of Minutes – June 21, 2018 Commission Meeting- **ACTION ITEM with attachment**
  - B. Acceptance of July 2018 Financial Report - **ACTION ITEM with attachment**
  - C. Approval of Payment of Invoices - **ACTION ITEM with attachments (online)** – *I reviewed the following invoices and recommend approval of payment.*
    - i. Keystone Waters, LLC – June 2018 Administrative Services
    - ii. Keystone Waters, LLC – June 2018 Meeting Materials Distribution Expenses
    - iii. Barr Engineering – June 2018 Engineering Services
    - iv. Triple D Espresso – July 2018 Meeting Refreshments
    - v. Wenck – June 2018 WOMP Monitoring
    - vi. Lawn Chair Gardener – June 2018 Administrative and Education Services
    - vii. Kennedy Graven – May 2018 Legal Services
    - viii. ECM Publishers – Public Hearing Notice
    - ix. Finance & Commerce – Public Hearing Notice
    - x. Metro Blooms – Harrison Neighborhood Local Match
  - D. Approval of Reimbursement Request from Plymouth for Plymouth Creek Restoration Project (2017CR-P) – **ACTION ITEM with attachment (full document online)** – *At their meeting in September 2016, the Commission approved an agreement with the City of Plymouth to design and construct this project. Most of the construction is complete. The city is requesting reimbursement for construction costs and construction-related expenses. Staff recommends approval.*
5. **BUSINESS**
  - A. Receive Presentation from Wellington Management on Potential Bassett Creek Valley Redevelopment (30 minutes) – **INFORMATION ITEM with attachment** – *Wellington Management is the “developer of record” for three city-owned parcels at the SW corner of 2<sup>nd</sup> and Van White in Minneapolis. The firm is working closely with the City, and the project team is performing geotechnical, environmental, and civil investigations sponsored by grants from Hennepin County and Met Council. BCWMC and Minneapolis staff met with the Wellington team in June and thought the Commission would like to review master plan concepts and learn about potential impacts on the surrounding Bassett Creek Valley area. Attached are maps showing the area with the creek in it’s current alignment and a possible future meandered alignment. David Wellington will review potential redevelopment scenarios.*

- B. Consider Approval of 50% Design Plans for Westwood Lake Improvement Project (WST-2) (20 minutes) – **ACTION ITEM with attachment** – *At their meeting in May, the Commission approved the final feasibility report for this project and chose “Concept 3” – a linear water feature that will capture roof runoff and offer interactive educational opportunities. The Hennepin County Administrative Committee recently approved the maximum levy for the project. The County Board will act on the max levy on July 24. The Commission is expected to officially order the project at their August meeting. The City recently hired Barr Engineering to design the project. Barr staff will present the attached 50% designs. Staff recommends approval.*
- C. Consider Approval of Proposal to Develop Jevne Park Stormwater Improvement Project Feasibility Study (ML-21) (30 minutes) - **ACTION ITEM with attachment** – *This project was officially added to Table 5-3 (CIP) of the Watershed Plan through a plan amendment last year and is included in the Commission’s 5-year CIP for implementation in 2020. A feasibility study should get underway in the coming months so field work can take place before winter conditions. The City of Medicine Lake requested that the Commission Engineer develop the feasibility study for this project. The Commission Engineers and I recently met with the city’s team assigned to this project and walked through the proposed activities. Staff recommends approval of the attached scope of work and direction to begin the study.*
- D. Consider Honeywell Pond Expansion Project Reimbursement Adjustment (BC-4) (15 minutes) – **DISCUSSION ITEM with attachment** – *At the June 21<sup>st</sup> meeting, the Commission approved the final report and reimbursement request from the City of Golden Valley for this project. The Commission also directed staff to provide further information on the city costs vs. BCWMC costs in light of pollutant removal credits the city used for the adjacent Douglas Drive Project. Please see the attached letter from Golden Valley including findings and a recommendation to reimburse the BCWMC a portion of the CIP funds.*
- E. Review Process for Review and Approval of Local Water Management Plans (15 minutes) – **DISCUSSION ITEM no attachment** – *Attorney Gilchrist will provide a review of State Law and Rules regarding approval of local water management plans along with recommendations on the review/approval timing and process. Staff is requesting direction and Commission consensus on what is needed to approve a local plan, and the appropriate review timeframe and process.*
- F. Review Comments on Minneapolis Local Water Management Plan (15 minutes) – **ACTION ITEM with attachment** – *The Commission Engineer reviewed the Minneapolis Water Resources Management Plan and has the attached comments including revisions required in order to be in compliance with the Bassett Creek Watershed Plan, and other recommended revisions. Staff also took into consideration Met Council’s comments which are attached for reference. Staff recommends submitting the attached letter and comments to the city. The city recently extended the review and approval period to September 20<sup>th</sup>.*
- G. Receive Update on Mater Water Stewards Program (10 minutes) – **INFORMATION ITEM no attachment** - *Hennepin County is sponsoring 5 residents in the Master Water Stewards program <https://masterwaterstewards.org/> including paying the tuition, contributing \$2000 toward installation of capstone projects for each student, and providing technical and design assistance to each student. Stewards complete classes on a variety of topics from governance to hydrology to community engagement. They are required to complete a capstone project which includes installation of a water management project and an associated public outreach campaign. They do all this with a cohort of other stewards, to build connection and community around shared values. The County would like help recruiting residents to participate. Let me know if you know someone interested.*

## 6. COMMUNICATIONS

- A. Administrator's Report – **INFORMATION ITEM with attachment**
  - i. Update on Sweeney Lake Aeration Study Public Meeting
- B. Chair
- C. Commissioners
- D. TAC Members
- E. Committees
  - i. CIP Prioritization Committee
- F. Legal Counsel
- G. Engineer
  - i. Zebra Mussels in Medicine Lake
  - ii. Schaper Pond Effectiveness Monitoring
  - iii. Routine Water Quality Monitoring

## 7. INFORMATION ONLY (Information online only)

- A. Administrative Calendar
- B. CIP Project Updates <http://www.bassettcreekwmo.org/projects>
- C. Grant Tracking Summary and Spreadsheet
- D. WCA Notice of Decision, Blue Line LRT
- E. WCA Notice of Decision, Plymouth
- F. WCA Notices of Application (3), Plymouth

## 8. ADJOURNMENT

### Upcoming Meetings & Events

- Sweeney Lake Aeration Study Informational Public Meeting: August 1<sup>st</sup>, 6:30 p.m., Brookview Community Center, Golden Valley
- BCWMC Regular Meeting: August 16<sup>th</sup>, 8:30 a.m., Golden Valley City Hall