



Item 4Cv.
BCWMC 1-17-19

Responsive partner.
Exceptional outcomes.

January 4, 2019

Laura Jester

Bassett Creek Watershed Management Commission
16145 Hillcrest Lane
Eden Prairie, MN 55346

RE: December 2018 Invoice
2018 Bassett Creek WOMP Station Services
Wenck File #B0647-0009

Dear Ms. Jester:

Attached is our December invoice for the above-referenced project in the amount of \$753.30.

Work completed this month:

- Collect routine sample and deliver to MCES Lab
- Sample planning and coordination for year end

Anticipated work next month:

- Collect routine samples
- Prepare 2019 scope of work for WOMP monitoring

If you have any questions or comments, please call me at (763) 252-6833. Thank you for the opportunity to be of assistance.

Sincerely,

Wenck Associates, Inc.

A handwritten signature in black ink, appearing to read 'Jeff Strom', is written over a light gray rectangular background.

Jeff Strom
Project Manager

Enclosure



Responsive partner.
Exceptional outcomes.

December 2018 Invoice Summary

Original Budget	Current Invoice	Remaining Budget	% expended
\$16,752.00	\$753.30	\$3,429.50	80%

Current Invoice Payment Requested	\$753.30
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Invoice

January 3, 2019
Invoice No: 11808804

Ms. Laura Jester
Bassett Creek Water Mgmt Commission
16145 Hillcrest Lane
Eden Prairie, MN 55346



Responsive partner.
Exceptional outcomes.

Project Manager Jeffrey Strom

Project B0647-0009 2018 Outlet Monitoring Program

Professional Services Through December 31, 2018

Professional Personnel

	Hours	Rate	Amount	
Langer, Thomas	1.30	117.00	152.10	
Stone, Alicia	1.80	62.00	111.60	
Strom, Jeffrey	1.80	142.00	255.60	
Wilkinson, Anne	2.00	117.00	234.00	
Totals	6.90		753.30	
Total Labor				753.30
				Total Invoice Amount
				\$753.30

	Current	Prior	Total
Billing Summary	753.30	12,569.20	13,322.50

Billing Backup

Thursday, January 3, 2019

WAI - Wenck Associates, Inc.

Invoice 11808804 Dated 1/3/2019

1:06:35 PM

Project	B0647-0009	2018 Outlet Monitoring Program
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Professional Personnel

			Hours	Rate		Amount
700	923 - Langer, Thomas	12/4/2018	1.00	117.00		117.00
	Billing review, project updating, workload allocation.					
700	923 - Langer, Thomas	12/5/2018	.30	117.00		35.10
	Project update meeting.					
1007	901 - Stone, Alicia	12/18/2018	1.80	62.00		111.60
	creek monotoring					
373	932 - Strom, Jeffrey	12/4/2018	.50	142.00		71.00
	Invoice review, discuss with Tom L.					
373	932 - Strom, Jeffrey	12/5/2018	.80	142.00		113.60
	Meet with Tom L. and Anne to discuss final month sampling, budget, planning for 2019, and coordination with MCES.					
373	932 - Strom, Jeffrey	12/6/2018	.50	142.00		71.00
	Prepare invoice letter and send to Laura.					
928	923 - Wilkinson, Anne	12/18/2018	2.00	117.00		234.00
	routine sampling					
	Totals		6.90			753.30
	Total Labor					753.30
				Project Total		\$753.30
				Total this Report		\$753.30