



Item 4Cv.  
BCWMC 6-20-19

Responsive partner.  
Exceptional outcomes.

June 10, 2019

**Laura Jester**

Bassett Creek Watershed Management Commission  
16145 Hillcrest Lane  
Eden Prairie, MN 55346

RE: May 2019 Invoice  
2019 Bassett Creek WOMP Station Services  
Wenck File #B0647-0011

**Dear Ms. Jester:**

Attached is our May invoice for the above-referenced project in the amount of \$2,546.06.

Work completed this month:

- Collect routine samples and deliver to MCES Lab
- Collect storm samples and deliver to MCES Lab

Anticipated work next month:

- Collect routine samples
- Collect storm samples

If you have any questions or comments, please call me at (763) 252-6833. Thank you for the opportunity to be of assistance.

Sincerely,

**Wenck Associates, Inc.**

A handwritten signature in black ink, appearing to read "Jeff Strom".

Jeff Strom  
Project Manager

Enclosure



Responsive partner.  
Exceptional outcomes.

### May 2019 Invoice Summary

Original Budget	Current Invoice	Remaining Budget	% expended
\$16,397.00	\$2,546.04	\$8,610.46	48%

<b>Current Invoice Payment Requested</b>	<b>\$2,546.04</b>
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**Invoice**

June 7, 2019  
Invoice No: 11903508



Ms. Laura Jester  
Bassett Creek Watershed Management Commission  
16145 Hillcrest Lane  
Eden Prairie, MN 55346

Responsive partner.  
Exceptional outcomes.

Project Manager Jeffrey Strom

Project B0647-0011 2019 Outlet Monitoring Program

**Professional Services Through May 31, 2019**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Harley, Mehdi	3.50	63.00	220.50	
Langer, Thomas	1.00	130.00	130.00	
Omodt, Nicholas	2.80	63.00	176.40	
Strom, Jeffrey	4.50	145.00	652.50	
Wilkinson, Anne	9.20	120.00	1,104.00	
Totals	21.00		2,283.40	
<b>Total Labor</b>				<b>2,283.40</b>

**Reimbursable Expenses**

Mileage - Reimbursable			41.18	
<b>Total Reimbursables</b>			<b>41.18</b>	<b>41.18</b>

**Unit Billing**

00-WAI Vehicle Golden Valley				
01-YSI - 6820 (Temp, DO, Cond, pH)				
				<b>221.46</b>

**Total Invoice Amount \$2,546.04**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billing Summary</b>	<b>2,546.04</b>	<b>5,240.50</b>	<b>7,786.54</b>

# Billing Backup

Friday, June 7, 2019

WAI - Wenck Associates, Inc.

Invoice 11903508 Dated 6/7/2019

3:48:20 PM

Project	B0647-0011	2019 Outlet Monitoring Program
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**Professional Personnel**

			Hours	Rate		Amount
1042	901 - Harley, Mehdi	5/23/2019	3.50	63.00		220.50
	Water sample collection + delivery to treatment plant					
700	931 - Langer, Thomas	5/9/2019	.50	130.00		65.00
	WOMP sampling.					
700	931 - Langer, Thomas	5/13/2019	.50	130.00		65.00
	Equipment clean up.					
1022	901 - Omodt, Nicholas	5/28/2019	2.80	63.00		176.40
	Bassett Creek WOMP and storm samples plus drop off- reset data logger.					
373	932 - Strom, Jeffrey	5/3/2019	.50	145.00		72.50
	Invoice review.					
373	932 - Strom, Jeffrey	5/6/2019	.50	145.00		72.50
	Finalize invoice, draft coverletter and send.					
373	932 - Strom, Jeffrey	5/22/2019	.50	145.00		72.50
	Prep for storm sampling, check-in with Anne regarding sampling while on vacation.					
373	932 - Strom, Jeffrey	5/23/2019	2.00	145.00		290.00
	Sample prep, correspondence with MCES staff regarding storm samples, site visit to station to collect storm samples.					
373	932 - Strom, Jeffrey	5/28/2019	1.00	145.00		145.00
	Sample prep, correspondence with MCES, prep Nick on sampling procedures					
928	923 - Wilkinson, Anne	5/3/2019	2.40	120.00		288.00
	womp routine monitoring					
928	923 - Wilkinson, Anne	5/7/2019	.80	120.00		96.00
	stormwater monitoring					
928	923 - Wilkinson, Anne	5/9/2019	3.50	120.00		420.00
	storm sampling					
928	923 - Wilkinson, Anne	5/15/2019	2.50	120.00		300.00
	routine monitoring					
	Totals		21.00			2,283.40
	<b>Total Labor</b>					<b>2,283.40</b>

**Reimbursable Expenses**

Mileage - Reimbursable						
	EX 000000034605	5/23/2019		Harley, Mehdi / Deliver crk water samples to stp plant / 71.00 miles @ 0.58		41.18
	<b>Total Reimbursables</b>					<b>41.18</b>

**Unit Billing**

	00-WAI Vehicle Golden Valley		37.0 Miles @ 0.58		21.46
	01-YSI - 6820 (Temp, DO, Cond, pH)				200.00
					<b>221.46</b>

**Project Total                    \$2,546.04**

**Total this Report                \$2,546.04**

# Vehicle Mileage & Maintenance Log

Vehicle: 2012 Chevy Silverado WAI Vehicle # MP12006 Plate # 520JNJ

Month: May Starting Odometer: 97965

Next Oil Change Due:

Date Out	Employee #	Project #	Phase	Start Miles	End Miles	Total Miles	Return Date	Safety Check		Comments
								Pass	Fail	
5/11/19	0789	1241-0077		97965	98,009	44	5/11/19	✓		
5/11/19	0517	0000-19		98,009	99,080	1,071	5/31/19	✓		
5/7/19	0700	4430-0002	01	99081	99446	365	5/8/19	✓		
5/9/19	0789	1240-0153		99446	99481	35	5/9/19	✓		
5/9/19	0789	1240-0153		99481	99502	21	5/9/19	✓		IF you can't read billing #: 1240-0210. Sorry!
5/9/19	0789	1240-0200	01	99502	99514	12	5/9/19	✓		
5/10/19	1022	EQIP - WAI	01	99514	99525	11	5/10/19	✓		
5/14/19	0789	1240-0200	01	99525	99540	15	5/14/19	✓		AC not working great
5/14/19	0789	1240-0210		99540	99558	18	5/14/19	✓		"
5/14/19	0789	1241-0077		99558	99576	18	5/14/19	✓		"
5/16/19	0700	1240-0162	03	99576	99629	53	5/16/19			
5/17/19	0840	VEH-WAI		99629	99634	5	<del>5/17/19</del>	✓		Oil change + tire rotation - Log inspection
5/22/19	0606	3262-0009	01	99634	99725	91	5/22/19	✓		Check engine light on
5/24/19	0700	1240-0162	05	99725	99840	125	5/25/19			
5/28/19	1022	1240-0162	03	99840	99852	12	5/28/19			Check engine light on
5/28/19	1022	0677-0011		99852	99889	37	5/28/19			
5/28/19	1022	0094-0118	02	99889	99926	37	5/28/19			
5/28/19	0700	1240-0208	01	99926	99980	54				
5/29/19	0700	1240-0200	02	99980	100,007	27				

Ending Odometer: \_\_\_\_\_

(Month/Year)

(Employee #)

Posted Period: \_\_\_\_\_

Posted By: \_\_\_\_\_

Posted Date: \_\_\_\_\_