



Bassett Creek Watershed Management Commission

AGENDA MEMO

Date: June 12, 2019

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: Background Information for 6/20/19 BCWMC Meeting

1. **CALL TO ORDER and ROLL CALL**
2. **CITIZEN FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**
4. **CONSENT AGENDA**
 - A. Approval of Minutes – May 16, 2019 Commission Meeting- ACTION ITEM with attachment
 - B. Acceptance of June Financial Report - ACTION ITEM with attachment (more details online)
 - C. Approval of Payment of Invoices - ACTION ITEM with attachments (online) – I reviewed the following invoices and recommend approval of payment.
 - i. Keystone Waters, LLC – May 2019 Administrative Services
 - ii. Keystone Waters, LLC – May 2019 Printing Expenses
 - iii. Barr Engineering – May 2019 Engineering Services
 - iv. Triple D Espresso – June 2019 Meeting Refreshments
 - v. Wenck – May 2019 WOMP Monitoring
 - vi. Lawn Chair Gardener – May 2019 Administrative and Educational Services
 - vii. Kennedy & Graven – April 2019 Legal Services
 - viii. Lake Restoration – Herbicide Treatment, Medicine Lake
 - ix. MMKR – 2018 Financial Audit
 - x. Jefferson Lines – Watershed Tour Bus
 - xi. Metro Blooms – Local Match for Harrison Commercial Properties Project
 - xii. Shingle Creek WMO – WMWA Rain Garden Workshops
 - xiii. LCMIT – BCWMC Insurance Premium
 - xiv. Mark Seeley – Keynote Speaker Fee
 - xv. Wenck – Bassett Creek Valley Study
 - xvi. Metro Blooms – Harrison Commercial Properties Project – Clean Water Funds
 - D. Approval of Theodore Wirth Golf Course Cart Path Project, Golden Valley – ACTION ITEM with attachment- The proposed linear project is located at Theodore Wirth Golf Course in Golden Valley in the Bassett Creek Main Stem subwatershed. Although the project is exempt from BCWMC water quality requirements, it is located in the floodplain. The project will result in a net increase in floodplain storage of approximately 254 cubic yards. Staff recommends approval with one condition.
5. **BUSINESS**
 - A. Consider Resolution of Appreciation for Commissioner Scanlan (5 min) – ACTION ITEM with attachment – Commissioner Scanlan recently resigned from the Commission for health reasons. Staff recommends approval of the resolution of appreciation for his 5 years of service, including his service on several committees and as Commission Secretary.
 - B. Elect New Commission Secretary (10 min) – ACTION ITEM no attachment – With the resignation of Commissioner Scanlan, a new secretary should be elected to serve for the remainder of the term (until February 2020).

- C. Set Proposed 2020 Operating Budget (30 min) – **ACTION ITEM with attachments** – *At the May 16th meeting, the Commission reviewed the Budget Committee’s recommendation for the 2020 Operating Budget. At the meeting there was considerable discussion about the appropriate amount of funding that should be set aside for development of the 2025 Watershed Management Plan. Please see the attached memo describing possible plan costs and funding options, along with the complete budget and options. The Commission must set its proposed budget at this meeting and direct me to send it to member cities for a July 1 – August 1 comment period. The final 2020 budget will be approved at your August meeting.*
- D. Consider Technical Advisory Committee Recommendation (15 min) – **ACTION ITEM with attachment** – *At the April 18th meeting, the Commission directed the TAC to provide direction on the review and acceptance of proprietary stormwater manufactured treatment devices (MTDs) used in proposed projects. The TAC met on May 29th to begin discussions on this topic. Although they have another meeting planned on July 8th to further discuss the issue, they forward the attached recommendation for the Commission’s consideration at this time.*
- E. Receive Update on 50th Anniversary Event (10 min) – **INFORMATION ITEM no attachment** – *It’s almost here! As I write this memo (one day before registration deadline), we have 50 registered for the tour and 63 registered for the event. I’ll update you on the latest.*

6. COMMUNICATIONS (10 minutes)

- A. Administrator’s Report – **INFORMATION ITEM with attachment**
 - i. Report on Meeting with Hennepin County Commissioner Fernando
 - ii. Draft Model Ordinance on Chloride Reduction for Cities
 - iii. Report on Four Seasons Redevelopment Project
- B. Chair
- C. Commissioners
 - i. Report on Bassett Creek Valley Summit
- D. TAC Members
 - i. Next meeting July 8
- E. Committees
- F. Legal Counsel
- G. Engineer

7. INFORMATION ONLY (Information online only)

- A. Administrative Calendar
- B. CIP Project Updates <http://www.bassettcreekwmo.org/projects>
- C. Grant Tracking Summary and Spreadsheet

8. ADJOURNMENT

Upcoming Meetings & Events

- Bassett Creek Watershed 50th Anniversary Tour and Celebration Event: Thursday June 27th, Brookview Community Center, Golden Valley
- BCWMC Technical Advisory Committee Meeting: July 8th, 1:00 p.m., Golden Valley City Hall
- Bassett Creek Watershed Management Commission Meeting: Thursday July 18th, 8:30 a.m., Golden Valley City Hall