



Bassett Creek Watershed Management Commission

AGENDA MEMO

Date: July 11, 2019

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: Background Information for 7/18/19 BCWMC Meeting

1. **CALL TO ORDER and ROLL CALL**
2. **CITIZEN FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**
4. **CONSENT AGENDA**
 - A. Approval of Minutes – June 20, 2019 Commission Meeting- ACTION ITEM with attachment
 - B. Acceptance of July Financial Report - ACTION ITEM with attachment (more details online)
 - C. Approval of Payment of Invoices - ACTION ITEM with attachments (online) – I reviewed the following invoices and recommend approval of payment.
 - i. Keystone Waters, LLC – June 2019 Administrative Services
 - ii. Keystone Waters, LLC – June 2019 Expenses
 - iii. Barr Engineering – June 2019 Engineering Services
 - iv. Triple D Espresso – July 2019 Meeting Refreshments
 - v. Wenck – June 2019 WOMP Monitoring
 - vi. Lawn Chair Gardener – June 2019 Administrative and Educational Services
 - vii. Kennedy & Graven – May 2019 Legal Services
 - viii. Shingle Creek WMO – WMWA Rain Garden Workshops
 - ix. Wenck – Bassett Creek Valley Study
 - x. HDR – Website Services
 - D. Set Public Hearing on 2020 Capital Improvement Projects for September 19, 2019 – ACTION ITEM no attachment- *After the maximum levy is approved by the County in July, the Commission should hold a public hearing on the [2020 capital projects](#). Depending on the outcome of the public hearing, the September meeting will also include a resolution officially ordering the projects, setting a final levy amount, and entering agreements with the cities to design and construct the projects.*
5. **BUSINESS**
 - A. Consider Proposal to Prepare Feasibility Study for Project to Dredge Accumulated Sediment in the Main Stem of Bassett Creek in Wirth Park (2021 CIP Project BC-7) (30 min) – ACTION ITEM with attachment – At the April 2019 meeting, the Commission approved the [5-year CIP](#) including three projects scheduled to start in 2021: a project to dredge accumulated sediment in the Main Stem Bassett Creek in Wirth Park, the Parkers Lake Drainage Improvement Project, and the Mt. Olivet Stream Restoration Project. Feasibility studies for these projects will be completed by the Commission Engineer and should begin this fall. The Commission should consider the attached proposal for completing the feasibility study for one of these projects. Proposals for the other two projects will be presented at the August meeting. Costs for feasibility studies come from the levy funds collected for CIP projects.
 - B. Consider Recommendations from Technical Advisory Committee (30 min) – ACTION ITEM with attachment – At their April 2019 meeting, the Commission directed the TAC to provide direction on the review and acceptance of proprietary stormwater manufactured treatment devices (MTDs) proposed for use in development/redevelopment projects in the watershed. The TAC met on May 29th and July 8th on this topic. Last month, the BCWMC approved an initial TAC recommendation regarding MTDs. At this meeting, the TAC recommends further actions related to the review of MTDs in project proposals. Staff recommends

approval of the TAC recommendations.

- C. Discuss Request for Resolutions from Minnesota Association of Watershed Districts (20 min) – ACTION ITEM with attachment – *As a member of the MAWD, the BCWMC can submit their policy recommendations through MAWD’s resolutions process. Proposed resolutions are due to MAWD by September 1st. The Commission should consider if there are legislative or policy initiatives to recommend to MAWD through this resolution process. The complete timeline and process is included in the attached memo.*

6. COMMUNICATIONS (10 minutes)

- A. Administrator’s Report – **INFORMATION ITEM with attachments**
- i. Report on Outcomes of 50th Anniversary Event
 - ii. AIS Early Detection Training July 23
 - iii. Smart Salting for Property Managers September 24
- B. Chair
- C. Commissioners
- D. TAC Members
- E. Committees
- F. Legal Counsel
- G. Engineer

7. INFORMATION ONLY (Information online only)

- A. Administrative Calendar
- B. CIP Project Updates <http://www.bassettcreekwmo.org/projects>
- C. Grant Tracking Summary and Spreadsheet
- D. Clean Water Fund Grant Requests for Proposals
- E. WCA Notice of Application, Plymouth
WCA Notice of Decision, Plymouth

8. ADJOURNMENT

Upcoming Meetings & Events

- AIS Early Detection Training: Tuesday July 23rd, 6:00 - 8:00 p.m., Plymouth Room @ Plymouth Library
- Bassett Creek Watershed Management Commission Meeting: Thursday August 23rd, 8:30 a.m., Golden Valley City Hall
- Golden Valley Arts and Music Festival: Saturday, September 14th, 9:00 a.m. – 3:00 p.m., Golden Valley City Hall
- Smart Salting for Property Managers: Thursday September 24th, 9:00 a.m. – 1:00 p.m., Crystal Community Center