



Bassett Creek Watershed Management Commission

MEMO

To: BCWMC Commissioners and Alternate Commissioners
From: BCWMC Budget Committee
Date: May 12, 2020

RE: Recommendations on 2021 BCWMC Operating Budget and City Assessments

The BCWMC Budget Committee met on April 9th and 30th to discuss and review Commission activities and budgets for 2021. Over the two meetings, the committee reviewed and clarified activities, needs, and annual changes in budget levels for several line items with input from the Administrator, Commission Engineer, and TAC. Discussion topics included city assessments, Channel Maintenance Funds, technical services, monitoring, administrator hours, MAWD dues, education activities, number of meetings, use of fund balance, and others.

Given our review and the input received, our recommendations for operating expenses and revenues are attached with notes below. The Commission is required to finalize a draft budget by its June 18th meeting so it can be submitted to cities for review and comment.

1. The budget table includes new columns showing where revenue is realized for some line items including grant funding, reimbursements per agreements, project review fees, 2.0-2.5% of CIP funding for administration, etc. (See notes on page 2 below for more information). For information purposes, the resulting "net expenses" columns for 2018 and 2019 indicate the true cost of the activity after revenue is realized. Note that estimated 2021 revenue is shown in the separate "revenue" table.
2. Due to the current financial crisis across the country and after polling TAC members for their input on city budgets and their thoughts on watershed assessments, we are recommending less than 1.5% increase in assessments over 2020 levels. In order to keep all BCWMC programs moving forward, the budget reflects some "belt tightening" through minor reductions across multiple line items. Please keep in mind that future budget amendments are possible if the financial crisis worsens and expenses and programs need significant reductions.
3. As in typical years, the water quality monitoring budget is a significant piece of the overall budget. Because the BCWMC monitoring program was recently reviewed by the Commission and TAC, no changes to the program are recommended aside from adding parameters recommended by the TAC and approved by the Commission at the February meeting, and slightly reducing the typical funding for "general water quality tasks" from \$10,000 to \$8,000.
4. Budget reductions include a reduction in contributions to the Channel Maintenance Fund from \$25,000 to \$20,000 for 2021 only. This recommendation reflects input from TAC members who indicated the fund is very important to keep in the budget, but understanding a reduction for one year is a viable way to balance the budget.

5. In years with higher than budgeted “technical services” expenses, it is usually due to work completed by the Commission Engineer at the direction of the Commission. Recent examples include the detailed review of the BCWMC water monitoring program and the issue of Manufactured Treatment Devices with a review of national testing protocols, development of revised BCWMC requirements, and correspondence with MPCA and other watersheds.

The committee notes that it is important for the Administrator and commissioners to understand the scope and expected costs of larger requests for work from the Commission Engineer and to budget for or prioritize larger issues, as warranted.

6. The budget includes MAWD membership dues of \$7,500. (It is possible actual dues will be less but we won't know that until later this year.) The committee recommends a Commission discussion on the benefits of MAWD membership in relation to the dues. Discussion topics include:
 - a. Many MAWD programs are available to non-members including the annual meeting and conference in Alexandria, and the annual tour (location varies).
 - b. Perhaps the Commission has a responsibility to contribute to MAWD because of their advocacy on water-related policy and issues at the state level.
 - c. MAWD membership allows the Commission to have a voice and seat at the table when resolutions are crafted and considered, and legislative priorities are set.
 - d. MAWD Membership provides the opportunity for the Administrator to represent watershed management organizations on the Local Government Water Roundtable Workgroup.
 - e. Some of MAWD's [legislative priorities](#) are out-state issues and don't impact the BCWMC.
 - f. More balance may be needed in financial contributions among entities. Since the Commission doesn't have taxing authority like watershed districts, its operating budget is much lower than other organizations who contribute \$7,500 in dues.

Notes on 2018 and 2019 Revenue Columns in Budget Table

- Development Project Reviews = Fees from project reviews
- 2018 Non-fee Preliminary Reviews = Reimbursements from Met Council related to work on Blue Line and Southwest Light Rail Transit Projects
- 2019 Non-fee Preliminary Reviews = Reimbursements on light rail projects (as above) + reimbursements from Minneapolis for work on Bassett Creek Valley Study
- Annual Flood Control Project Inspections = Transfer from Long Term Maintenance Fund
- Watershed Outlet Monitoring Program = Some reimbursement from Met Council for program expenses
- APM/AIS = Grant funding + reimbursement from Three Rivers Park District for 17% of costs related to curly-leaf pondweed control on Medicine Lake
- Administrator = Transfer from CIP funds; 2.0 – 2.5% of levied amount to cover cost of implementing the program (also covers legal expenses related to CIP projects)
- Education and Public Outreach = Grant funding for a specific project (not annual income)

Item 6D.
BCWMC 5-21-20

PROPOSED DRAFT 2021 OPERATING BUDGET													
	2017 Budget	2017 Actual	2018 Budget	2018 Gross Expenses	2018 Revenue	2018 NET Expense	2019 Budget	2019 Gross Expenses	2019 Revenue	2019 NET Expense	2020 Budget	Proposed Draft 2021 Budget	See Notes
ENGINEERING & MONITORING													
Technical Services	125,000	140,702	125,000	126,154	-	126,154	130,000	156,941	-	156,941	130,000	134,000	(A1)
Development/Project Reviews	65,000	71,791	75,000	45,070	49,000	(3,930)	80,000	56,420	50,096	6,324	75,000	68,000	(A)
Non-fee and Preliminary Reviews	15,000	20,906	10,000	23,073	6,881	16,192	15,000	32,937	18,203	14,734	20,000	24,000	(B)
Commission and TAC Meetings	14,000	11,753	12,000	10,575	-	10,575	12,000	13,207	-	13,207	12,000	12,000	(C)
Surveys and Studies	20,000	16,347	12,000	-	-	-	20,000	16,316	-	16,316	10,000	9,000	(D)
Water Quality / Monitoring	74,300	70,855	80,700	120,728	-	120,728	78,000	76,754	-	76,754	102,600	129,000	(E)
Water Quantity	11,500	8,570	6,300	5,678	-	5,678	10,000	9,998	-	9,998	6,500	7,000	(F)
Assistance on Erosion Control Inspections	1,000	-	1,000	-	-	-	-	-	-	-	-	-	(G)
Annual Flood Control Project Inspections	12,000	7,678	48,000	20,279	21,000	(721)	48,000	26,744	19,593	7,151	12,000	12,000	(H)
Municipal Plan Review	8,000	1,835	8,000	26,779	-	26,779	4,000	5,406	-	5,406	2,000	2,000	(I)
Watershed Outlet Monitoring Program	15,500	19,994	20,500	18,145	4,500	13,645	20,500	19,530	5,500	14,030	20,500	23,000	(J)
Annual XP-SWMM Model Updates/Reviews	10,000	5,650	10,000	8,918	-	8,918	-	-	-	-	-	-	(K)
APM/AIS Work	35,000	34,920	32,000	35,977	19,454	16,523	32,000	21,246	9,861	11,385	30,000	14,000	(L)
Subtotal Engineering & Monitoring	\$406,300	\$411,001	\$440,500	\$441,376	\$100,835	\$340,541	\$449,500	\$435,499	\$103,253	\$332,246	\$420,600	\$434,000	
PLANNING													
Next Generation Plan Development	-						12,000	12,000	-	12,000	18,000	18,000	(M)
Subtotal Planning	\$0		\$0	\$0	\$0	\$0	\$12,000	\$12,000	\$0	\$12,000	\$18,000	\$18,000	



Item	2017 Budget	2017 Actual	2018 Budget	2018 Actual	2018 Revenue	2018 NET Expense	2019 Budget	2019 Gross Expenses	2019 Revenue	2019 NET Expense	2020 Budget	Proposed Draft 2021 Budget	See Notes
ADMINISTRATION													
Administrator	67,200	60,559	67,200	59,955	26,936	33,019	69,200	64,926	28,720	36,206	69,200	67,400	(N)
MAWD Dues						-				-	500	7,500	(O)
Legal	18,500	16,249	17,000	13,313	-	13,313	17,000	14,428	-	14,428	15,000	15,000	(P)
Financial Management	3,200	3,200	3,200	3,200	-	3,200	3,500	3,500	-	3,500	3,500	4,000	(Q)
Audit, Insurance & Bond	15,500	17,304	15,500	17,648	-	17,648	18,000	15,892	-	15,892	18,000	18,000	(R)
Meeting Catering	2,000	1,198	1,600	1,295	-	1,295	1,500	1,341	-	1,341	1,500	1,300	(S)
Administrative Services	18,000	13,346	15,000	14,240	-	14,240	15,000	12,992	-	12,992	15,000	8,000	(T)
Subtotal Administration	\$124,400	\$111,856	\$119,500	\$109,651	\$26,936	\$82,715	\$124,200	\$113,079	\$28,720	\$84,359	\$122,700	\$121,200	
OUTREACH & EDUCATION													
Publications / Annual Report	2,500	1,138	1,500	937	-	937	1,300	1,263	-	1,263	1,300	1,300	(U)
Website	4,400	1,228	4,200	443	-	443	3,000	1,617	-	1,617	1,000	1,800	(V)
Watershed Education Partnerships	15,500	12,354	13,850	13,454	-	13,454	15,850	13,810	-	13,810	15,850	17,350	(W)
Education and Public Outreach	20,000	19,302	22,000	18,585	38,082	(19,497)	25,000	23,588	1,000	22,588	22,000	26,000	(X)
Public Communications	2,500	732	2,500	563	-	563	1,000	878	-	878	1,000	1,000	(Y)
Subtotal Outreach & Education	\$44,900	\$34,754	\$44,050	\$33,982	\$38,082	-\$4,100	\$46,150	\$41,156	\$1,000	\$40,156	\$41,150	\$47,450	
MAINTENANCE FUNDS													
Channel Maintenance Fund	25,000	25,000	25,000	25,000	-	25,000	25,000	25,000	-	25,000	25,000	20,000	(Z)
Flood Control Project Long-Term Maint.	25,000	25,000	25,000	4,000	-	4,000	25,000	25,000	-	25,000	25,000	25,000	(AA)
Subtotal Maintenance Funds	\$50,000	\$50,000	\$50,000	\$29,000	\$0		\$50,000	\$50,000	\$0	\$50,000	\$50,000	\$45,000	
TMDL WORK													
TMDL Implementation Reporting	20,000	19,209	10,000	4,668	-	4,668	10,000	215	-	215	10,000	7,000	(BB)
Subtotal TMDL Work	\$20,000	\$19,209	\$10,000	\$ 4,668	\$ -	\$ 4,668	\$10,000	\$10,000	\$0	\$10,000	\$10,000	\$7,000	
GRAND TOTAL	\$645,600	\$626,820	\$664,050	\$618,677	\$165,853	\$423,824	\$691,850	\$661,734	\$132,973	\$528,761	\$662,450	\$672,650	

NOTES

(A1) General technical services by Barr Engineering; amount similar to previous years; increased slightly based on 2019 actuals.

(A) Partially funded by application fees; with the creation of the preliminary and non-fee budget category, most of the review costs will be covered by application fees. 2021 budget assumes 30 submittals at average cost of \$2,000 - \$2,500 per review.

(B) Assumes a slight increase in non-fee reviews in 2021 based on recent activity. This was a new line item in 2015 used to cover reviews for which either we do not receive an application fee or it's too early in the process for us to have received an application fee. Includes DNR application reviews, MnDOT project reviews, Met Council light rail transit, and other prelim reviews requested by administrator and member cities. Through agreements with Met Council, \$66,400 of these costs have been reimbursed since 2015.

(C) Includes attendance at BCWMC meetings, TAC meetings, Administrative Services Committee meetings, Budget Committee meetings and other meetings. 2017 budget increased to allow for additional BCWMC Engineer staff to attend Commission/TAC meetings (total of 3 assumed). 2018 - 2020 budgets were reduced from 2017 and assumed 12 BCWMC meetings and 5 other meetings (TAC, etc.). 2021 budget also assumes 17 meetings including BCWMC meetings (12), TAC meetings (3), Administrative Services Committee meetings (1), Budget Cmte meetings & other meetings (1).

(D) For Commission-directed surveys and studies not identified in other categories - e.g., past work has included watershed tours, Medicine Lake outlet work, Flood Control Project Maintenance and Responsibilities, Sweeney Lake sediment monitoring, stream monitoring equipment purchase. 2018 budget was reduced from previous years for overall budget savings. 2019 budget is more in line with previous years and gives Commission flexibility to investigate or tackle unforeseen issues that arise. Lowered again in 2020 to allow for higher monitoring budget. Remaining low for overall budget savings.

(E) Routine lake and stream monitoring. See details on next page.

(F) Water Quantity (lake level) monitoring. 2018 budget lowered for budget savings and resulted in fewer data points. 2019 budget back to earlier budget levels. 2020 budget lowered again for budget savings. In 2021 Engineer requests slight increase for unforeseen events, checking benchmarks, etc. This amount still may not cover unforeseen events.

(G) After recommendations from the TAC and Budget Committee, the Commission ended the erosion and sediment control inspection program (Watershed Inspection) in 2014 due to duplication with activities required by the member cities. Some budget remained here to provide, as requested by the Commission, some oversight of city inspection activities (reports of inspections are available from each city). However, little or no expenses have been incurred since 2014. In 2019 it was removed from budget. If inspections are needed they can be charged to general technical services.

(H) 2021 budget includes annual typical inspection of Flood Control Project (FCP) features without tunnel inspections. Budget varies widely by year depending on the FCP features being inspected. New FCP policies and inspection schedules were adopted in 2016. (See link below)

http://www.bassettcreekwmo.org/application/files/4514/9637/1815/2016_FCP_Policies.pdf

(I) Municipal plan approvals completed in 2019; however, this task has also included review of adjacent WMO plan amendments, and review of city ordinances; \$2,000 budget recommended in 2021 for these types of reviews.

(J) Monitoring at the Watershed Outlet Monitoring Program site in Minneapolis through an agreement with Met Council. Commission is reimbursed \$5,000 from Met Council. Met Council pays for equipment, maintenance, power, cell service, and lab analyses. Monitoring protocol changed in 2017 with collection of bi-monthly samples (up from once-per-month sampling). The station will be temporarily moved in 2020 to accommodate a city sanitary sewer project and is likely to be moved back to its original location in 2021, hence the higher amount. \$23,500 includes \$18,500 for Wenck or similar contractor + \$4,500 for Barr's flow measurements, data management and some analyses

(K) This item is used to make updates to the XP-SWMM model, coordinate with P8 model updates, and assist cities with model use. However, no XP-SWMM updates are expected in 2019 - 2021 due to work on the grant funded FEMA modeling project. This line item will return in the 2022 operating budget

(L) Funds to implement recommendations of Aquatic Plant Management/Aquatic Invasive Species Committee likely including curly-leaf pondweed control in Medicine Lake and small grant program for launch inspectors, education/outreach, etc. by other organizations including TRPD, AMLAC, others. 2019 net expenses were only \$11,400 due to grant funding and cost sharing with TRPD. Propose lowering amount in 2021 to be in line with actual expected costs that will only cover curly-leaf pondweed control and expanded boat launch inspections for Medicine Lake.

(M) Funding that will be set aside and accrued over next 5 years to pay for 2025 Watershed Plan development which will start in 2023.

(N) Typically includes \$72/hour for average of 80 hours per month. (Reduced from 80 hours per month budgeted since 2013 but in line with actual expenses.)

(O) MN Association of Watershed District Annual dues. New budget item. 2019 and 2020 dues were \$500 because WMOs were newly allowed to join the organization. 2021 dues expected to be \$7,500 similar to other Metro watersheds.

(P) For Commission attorney. No changes in expenditures expected for 2021.

(Q) Funding for City of GV staff's monthly accounting activities and coordination of annual audit. Increase is at GV's request for 70 hrs of work per year. Monthly tasks (approx 5 hours per mo) = Prepare financial reports, write checks, deposit checks, file reports, monitor investments; annual tasks (approx 10 hours per year) = work with auditors on financial statements, prepare confirmations, review draft audit, submit annual financial report to State Auditor

(R) Insurance and audit costs have risen considerably in the last few years.

(S) Meeting catering expenses from Triple D Espresso (includes delivery). Budget reduced slightly; plan to order less food.

(T) Recording Secretary \$45/hr rate * 8 hrs/mo for meeting attendance and minutes (\$4,320 total) + \$290 annual mileage + \$250/mo meeting packet printing/mailing + \$390 contingency. Budget is lowered because social media and education column writing was moved to Education & Outreach budget (X)

(U) Budget was decreased in last few years to be more in line with actual expenses. Costs associated with Commission Engineer assistance with annual report

(V) Based on 2017-2019 agreement with HDR for website hosting and maintenance activities and closer to actual funds spent in 2019.

(W) Includes CAMP (\$7,000), River Watch (\$2,000), Metro Watershed Partners (\$3,500), Metro Blooms Workshops (\$1,500; a decrease from previous years), Children's Water Festival (\$350). Does not allow for additional partnerships or increases in contributions. CAMP costs set by Met Council increased significantly in 2019 (after 16 years w/o increases). In 2021 moved \$4,000 in annual support to Metro Blooms for resident engagement in Harrison Neighborhood, MPLS from Education & Outreach line item (X) 2021 Budget reflects reducing Metro Watershed Partners and Metro Blooms Harrison Neighborhood funding by \$500 each.

(X) Includes funding for West Metro Water Alliance at \$13,000 and \$7,310 for other educational supplies and materials including educational signage, display materials, Commissioner training, etc. In 2021, moved social media (\$480 FB ads + \$3,510 for 1.5 hr/week*52 wks*\$45/hour) and moved educational newspaper column writing (\$2,700 for 5 hr/mo*12 months*\$45/hour) from Administrative Services line item (T)

(Y) Public Communications covers required public notices for public hearings, etc.

(Z) Will be transferred to Channel Maintenance Fund for use by cities with smaller projects along the BCWMC Trunk System streams. Reduced for 2021 for overall budget savings.

(AA) Will be transferred to Long-Term Maintenance Fund (less actual costs of FCP inspections in line (H)).

(BB) Budget reduced since 2018 for overall budget savings. Task includes reporting on TMDL implementation and updating P8 model to include new BMPs. Reduced again in 2021 for overall budget savings.

Notes on Water Monitoring Programs

2021 Monitoring/Reporting on 2020 Monitoring	Total budget	2021 proposed budget	2022 proposed budget
Year 2 Sweeney Branch water quality monitoring and reporting	\$45,000	\$38,000	\$7,000
Reporting on 2020 Sweeney Branch biotic index monitoring	\$7,000	\$0	\$7,000
Reporting on 2020 Sweeney and Twin Lakes monitoring	\$11,000	\$11,000	--
Reporting on 2020 Medicine Lake monitoring	\$9,000	\$9,000	--
2021 Lake Monitoring:			
Parkers Lake	\$24,000	\$18,000	\$6,000
Westwood Lake	\$28,000	\$22,000	\$6,000
Crane Lake	\$29,000	\$23,000	\$6,000
Wirth—aquatic plants only; MPRB will perform survey along with their usual water quality monitoring	\$0	\$0	\$0
2021 General Water Quality	\$8,000	\$8,000	TBD
Total	\$163,000	\$129,000	

Details on Water Monitoring Programs			Estimated cost	
Budget item	Item description			
2021 Westwood Lake (St. Louis Park) and Crane Lake (Minnetonka) detailed lake monitoring	Detailed lake monitoring includes monitoring one location at each Lake on six occasions for selected parameters (total phosphorus, soluble reactive phosphorus, total nitrogen, nitrate +nitrite, chlorophyll a, chloride, Secchi disc, temperature, pH, DO, specific conductance, and oxidation reduction potential), plus parameters associated with AIS vulnerability (calcium, alkalinity, hardness, sodium, magnesium, and potassium), sample analysis, phytoplankton and zooplankton collection and analysis, an aquatic plant survey (two occasions), calculation of aquatic plant IBIs, preparation of a presentation and preparation of a final report (following template of recent reports). Final report preparation and presentation costs deferred to 2021.		Total = \$57,000	
	Westwood Hills Nature Center (WHNS) staff will collect Westwood Lake samples. Barr staff will train WHNS staff and provide technical support throughout the sample period. Technical support would include preparing bottles and paperwork (field note forms, lab paperwork), training WHNS staff, calibrating and couriering field measurement meter to WHNS staff for each sample event, arranging for courier to pick up samples from WHNS and deliver to Pace, providing technical support for each sample event including answering questions about sampling and completing lab paperwork.		2021 = \$45,000	
			2022 = \$12,000	
2021 Parkers Lake (Plymouth) detailed lake monitoring	Detailed lake monitoring includes monitoring one location on Parkers Lake on 6 occasions for selected parameters (total phosphorus, soluble reactive phosphorus, total nitrogen, nitrate +nitrite, chlorophyll a, chloride, Secchi disc, temperature, pH, DO, specific conductance, and oxidation reduction potential), plus parameters associated with AIS vulnerability (calcium, alkalinity, hardness, sodium, magnesium, and potassium), sample analysis, phytoplankton and zooplankton collection and analysis, an aquatic plant survey (two occasions), calculation of aquatic plant IBIs, preparation of a presentation and preparation of a final report (following template of recent reports). Final report preparation and presentation costs deferred to 2021.		Total = \$24,000	
	Three Rivers Park District staff will collect water quality, phytoplankton, and zooplankton samples, perform aquatic plant surveys, and complete lab analysis of samples at a reduced cost to BCWMC.		2021 = \$18,000	
			2022 = \$6,000	
Second year of two-year stream water quality/ quantity monitoring effort (automatic sampling) on the Sweeney Branch	The stream water quality monitoring program is designed to approximate the Metropolitan Council's Watershed Outlet Monitoring Program (WOMP) design for the Sweeney Branch (note: Plymouth Creek will be monitored in years 5-6). The 2021 costs include collecting 7 grab samples and 8 storm samples. This approximates the change to the WOMP sampling protocols from monthly to bi-monthly samples (some WOMP stations do not collect grab samples in the winter).		Total = \$45,000	
	Parameters to be monitored include (revised per BCWMC-approved 2020 monitoring program revisions):		2021 = \$38,000	
	Total Phosphorus	Dissolved Phosphorus	Nitrate/Nitrite	2022 = \$7,000
	Ortho Phosphorus	TKN	Ammonia N	
	Chloride	TSS	VSS	
	E. Coli	Chl-a	Metals	
	Hardness	Instantaneous pH	Dissolved oxygen	
	4-day continuous dissolved oxygen on one occasion in summer			
Draft report preparation included in 2021 budget; final report preparation and presentation deferred to 2022.				
Reporting on 2020 Biotic index monitoring of the Sweeney Branch	Report preparation and presentation costs deferred to 2022, to coincide with final stream water quality reporting.		Total = \$7,000¹	
			2021 = \$0	
			2022 = \$7,000	
Reports on 2020 monitoring	2020 reporting to be completed in 2021 – Sweeney Lake and Twin Lake (\$11,000), Medicine Lake (\$9,000)		\$20,000	
General Water Quality Task	Potential items/issues include:Inventorying chloride sources and/or improvement measures; Preparing for TMDL studies on Northwood Lake and the Bassett Creek fish impairments; Internal load assessments and/or investigation(s) of alternative chemical treatments for Medicine Lake, Lost Lake, etc.; Addressing new AIS species; Implementing additional carp control issue measures at Sweeney Lake, such as an electric barrier(s); Address other water quality concerns that come up during the year (harmful algal blooms, etc.)		\$8,000	
Total Estimated 2021 Budget			\$129,000	

Revenue Tables

2020 Financial Information		Actual 2019 Financial Information	
Fund Balance as of January 31, 2020 (audited)	\$ 408,676	Fund Balance as of January 31, 2019	\$ 380,136
Income from assessments in 2020	\$ 550,450	Income from assessments in 2019	\$ 529,850
Expected interest income in 2020		Interest income in 2019	
Expected income from project review fees	\$ 50,000	Income from project review fees	\$ 50,096
Expected income from CIP Administrative Funds	\$ 30,000	Income from CIP Administrative Funds	\$ 28,720
Expected transfer from Long-term Maint Fund for Flood Control Project	\$ 12,000	Transfer from Long-term Maint Fund for Flood	\$ 19,593
Expected income from WOMP reimbursement	\$ 5,000	Income from WOMP reimbursement	\$ 5,500
Estimated funds available for fiscal year 2020	\$ 1,056,126	Income from reimbursements from 2019 work	\$ 133,690
Estimated expenditures for fiscal year 2020	\$ 662,450	Total funds available for fiscal year 2019	\$ 1,147,585
Estimated fund balance as of January 31, 2021	\$ 393,676	Actual expenditures for fiscal year 2019	\$ 724,118
		Estimated fund balance as of January 31, 2020	\$ 423,467
DRAFT 2021 Revenues		2020 Revenues	
Expected Income	<u>Proposed</u>	Expected Income	<u>Original</u>
Assessments to cities	\$ 558,650	Assessments to cities	\$ 550,450
Use of fund balance	\$ 5,000	Use of fund balance	\$ 15,000
CIP Administrative Funds (2.0% of est. requested levy of \$1.5M)	\$ 30,000	CIP Administrative Funds (2.0% of est. requested le	\$ 30,000
Project review fees	\$ 62,000	Project review fees	\$ 50,000
Transfer from Long-term Maint Fund for Flood Control Proj Inspections	\$ 12,000	Transfer from Long-term Maint Fund for Flood Contr	\$ 12,000
WOMP reimbursement	\$ 5,000	WOMP reimbursement	\$ 5,000
Expected reimbursement for Blue Line LRT work	\$ -	Expected reimbursement for Blue Line LRT work	\$ -
Interest income in 2021	\$ -	Interest income in 2020	\$ -
	\$ 672,650		\$ 662,450
DRAFT Expenses		Expected Expenses	
Total operating budget	\$ 672,650	Total operating budget	\$ 662,450
Fund Balance Details		Fund Balance Details	
Est. Beginning Fund Balance (Jan 31, 2021)	\$ 393,676	Est. Beginning Fund Balance (Jan 31, 2020)	\$ 369,136
Use of Fund Balance	\$ 5,000	Use of Fund Balance (see income above)	\$ 15,000
Est. Remaining Fund Balance (Jan 31, 2022)	\$ 388,676	Est. Remaining Fund Balance (Jan 31, 2021)	\$ 354,136

Proposed City Assessments

	2015	2016	2017	2018	2019	2020	Proposed Draft 2021 (<1.5% increase)
Community	\$490,345	\$490,345	\$500,000	\$515,050	\$529,850	\$550,450	\$558,650
Crystal	\$25,868	\$25,771	\$25,704	\$26,904	\$27,877	\$29,062	\$30,100
Golden Valley	\$121,964	\$127,675	\$131,270	\$134,649	\$138,553	\$144,693	\$146,209
Medicine Lake	\$3,543	\$3,600	\$3,561	\$3,783	\$3,846	\$3,975	\$3,954
Minneapolis	\$33,235	\$32,885	\$33,609	\$34,763	\$35,805	\$37,631	\$38,239
Minnetonka	\$28,121	\$27,536	\$28,199	\$28,053	\$28,989	\$29,967	\$29,822
New Hope	\$25,681	\$25,627	\$25,917	\$26,740	\$27,987	\$28,987	\$29,663
Plymouth	\$225,159	\$220,974	\$224,531	\$231,682	\$237,986	\$245,942	\$249,535
Robbinsdale	\$7,587	\$7,843	\$7,747	\$8,189	\$8,523	\$8,937	\$9,362
St. Louis Park	\$19,184	\$18,433	\$19,463	\$20,287	\$20,284	\$21,257	\$21,764
TOTAL	\$490,345	\$490,345	\$500,000	\$515,050	\$529,850	\$550,450	\$558,650

Based on These Figures & Calculations:

Community	For Taxes Payable in 2020	2019 Percent of	Area Watershed	Percent of	Average
	Net Tax Capacity	Valuation	in Acres	of Area	Percent
Crystal	\$10,060,219	5.69	1,264	5.09	5.39
Golden Valley	\$45,484,227	25.72	6,615	26.63	26.17
Medicine Lake	\$1,087,200	0.61	199	0.80	0.71
Minneapolis	\$12,181,159	6.89	1,690	6.80	6.84
Minnetonka	\$10,994,799	6.22	1,108	4.46	5.34
New Hope	\$9,869,052	5.58	1,252	5.04	5.31
Plymouth	\$75,291,555	42.57	11,618	46.77	44.67
Robbinsdale	\$3,471,941	1.96	345	1.39	1.68
St. Louis Park	\$8,427,361	4.76	752	3.03	3.90
TOTAL	\$176,867,513	100.00	24,843	100.00	100.00