



Bassett Creek Watershed Management Commission

AGENDA MEMO

Date: June 10, 2020

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: Background Information for 6/18/20 BCWMC Meeting

1. **CALL TO ORDER and ROLL CALL**
2. **PUBLIC FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**

4. **CONSENT AGENDA**
 - A. Approval of Minutes – May 21, 2020 Commission Meeting- ACTION ITEM with attachment
 - B. Acceptance of June Financial Report - ACTION ITEM with attachment (full report online)
 - C. Approval of Payment of Invoices - ACTION ITEM with attachments (online) – I reviewed the following invoices and recommend approval of payment.
 - i. Keystone Waters, LLC – May 2020 Administrative Services
 - ii. Keystone Waters, LLC – May 2020 Printing Expenses
 - iii. Barr Engineering – May 2020 Engineering Services
 - iv. Lawn Chair Gardener – May 2020 Administrative and Education Services
 - v. Wenck – WOMP Monitoring
 - vi. Kennedy & Graven – April 2020 Legal Services
 - vii. LMCIT – Insurance Coverage
 - viii. ECM Publishers – Public Hearing Notice Publication
 - ix. MMKR – Financial Audit
 - D. Approve West Broadway Ave (CSAH81) Bridges Reconstruction Project, Minneapolis & Robbinsdale – ACTION ITEM with attachment - The proposed linear project is located at the northern extents of the Grimes Lake and Bassett Creek Main Stem subwatersheds and results in 7.4 acres of grading, creates 2.56 acres of fully reconstructed impervious surfaces, and results in a decrease of impervious surfaces from 3.64 acres to 3.41 acres within the BCWMC jurisdiction. The project does not trigger BCWMC standards for rate control or water quality and meets erosion and sediment control standards. Staff recommends approval.

5. **BUSINESS**
 - A. Consider Variance Request and Approval of Sanitary Sewer Replacement Project, Minneapolis (20 min) – ACTION ITEM with attachment – The proposed linear project includes replacement of 2,300 linear feet of sanitary sewer, including 75 feet under Bassett Creek at the unused Irving Ave. bridge. The city of Minneapolis requests a variance to Section 8.3 of the BCWMC Requirements document for the utility crossing requirement of a minimum depth of 4.0 feet below the channel invert. See the attached memo with recommendations from the Commission Engineer and correspondence from the city.
 - B. Consider Approval of Commission Engineer Recommendations Regarding Flood Control Project (15 min) – ACTION ITEM with attachments (full inspection report online) – In October 2019, the Commission Engineer inspected the Bassett Creek Double Box Culvert (part of the BCWMC Flood Control Project). Based on inspection observations and evaluation of tunnel condition over time, several repairs are recommended. Staff recommends approving the inspection report and directing the Commission Engineer to prepare an opinion of cost for repairs. Please see memo and report attached (full report online).

- C. Consider Submitting Letter of Support for U.S. Army Corps of Engineers Mississippi River Middle Pool Drawdown (10 min) – **DISCUSSION ITEM no attachment** – *The BCWMC was recently notified by the ACOE that they are developing an Environmental Assessment (EA) for a proposed drawdown of the Middle Pool of the Mississippi River (between Upper and Lower St. Anthony Falls dams). The main purpose of the drawdown is to facilitate ACOE inspections of the concrete walls in this area. The proposed drawdown would take place in the September – November timeframe and offers an excellent opportunity for the BCWMC to perform its 5-year inspection of the deep tunnel (where the Bassett Creek tunnel enters the Mississippi River). The EA is expected to be out for comment later this month. Staff recommends that the BCWMC submit a letter of support to the ACOE on the proposed drawdown.*

- D. Consider Approval of Feasibility Study for 2021 Main Stem Lagoon Dredging Project (10 min) – **ACTION ITEM (see attachment 6Ci from May 2020 meeting)** – *At the May meeting, the Commission reviewed the [feasibility study](#) for this project, received a presentation by the Commission Engineer, and took action approving implementation of Alternative 2, Option 1 (dredging all lagoons to 6-feet). Funding options for that alternative are presented in Item 5E below. Staff recommends action approving the feasibility study so the document can be officially finalized.*

- E. Consider Funding Options for Main Stem Lagoon Dredging Project and Set 2021 Maximum Levy (30 min) – **ACTION ITEM with attachment** – *The attached memo includes a discussion of funding options for the Main Stem Lagoon Dredging Project and my recommendations for a 2021 maximum levy amount.*

- F. Discuss Meeting Format for July 16th BCWMC Meeting (10 min) – **DISCUSSION ITEM no attachment** – *At the May meeting there was discussion about various formats and venues for future Commission meetings. The cities of Plymouth and Golden Valley are discussing and making decisions about building use and access at their respective meetings this week. I will have more information on those decisions at this meeting. Please note that the Governor’s Executive Order 20-74 says that governmental entities are strongly encouraged to hold remote meetings whenever possible as permitted by state or local authority ([Section 6c\(i\)](#)).*

6. COMMUNICATIONS (10 minutes)

- A. Administrator’s Report – **INFORMATION ITEM with attachment**
 - i. Watershed Based Implementation Funding 2nd Convene Meeting
 - ii. Update on BWSR’s Performance Review and Assessment Program
- B. Chair
- C. Commissioners
- D. TAC Members
- E. Committees
- F. Education Consultant
 - i. Latest Education Video [Alternative Lawns](#)
- G. Legal Counsel
- H. Engineer
 - i. Sochacki Subwatershed Assessment
 - ii. Sweeney Lake Water Quality Improvement Project

7. INFORMATION ONLY (Information online only)

- A. CIP Project Updates <http://www.bassettcreekwmo.org/projects>
- B. Grant Tracking Summary and Spreadsheet
- C. 2020 BCWMC Administrative Calendar

- D. 2019 WMWA Annual Report
- E. [2020 Salt Symposium](#) (online; registration reimbursement available)
- F. WCA Notices of Decision, Plymouth

8. ADJOURNMENT

Upcoming Meetings & Events

- Bassett Creek Watershed Mgmt Commission Meeting: Thursday July 16th, 8:30 a.m., location TBD
- 2020 Salt Symposium – August 4 – 5; online and live streamed; register at <https://fortinconsulting.com/salt-symposium/>
- Minnesota Water Resources Conference – October 20 – 21; St. Paul River Centre; <https://ccaps.umn.edu/minnesota-water-resources-conference>