



# Bassett Creek Watershed Management Commission

## AGENDA MEMO

Date: September 10, 2020

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: Background Information for 9/17/20 BCWMC Meeting

1. **CALL TO ORDER and ROLL CALL**
2. **PUBLIC FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**
4. **CONSENT AGENDA**
  - A. Approval of Minutes – August 20, 2020 Commission Meeting- **ACTION ITEM with attachment**
  - B. Acceptance of September Financial Report - **ACTION ITEM with attachment (full report online)**
  - C. Approval of Payment of Invoices - **ACTION ITEM with attachments (online)** – *I reviewed the following invoices and recommend approval of payment.*
    - i. Keystone Waters, LLC – August 2020 Administrative Services
    - ii. Keystone Waters, LLC – August 2020 Expenses
    - iii. Barr Engineering – August 2020 Engineering Services
    - iv. Lawn Chair Gardener – August 2020 Administrative and Education Services
    - v. Wenck – August WOMP Monitoring
    - vi. Kennedy & Graven – July 2020 Legal Services
    - vii. Metro Blooms – Lawns to Legumes Project
    - viii. Finance & Commerce – Public Notice Printing
    - ix. ECM Publishers, Inc. – Public Notice Printing
  - D. Approval to Direct Commission Staff to Finalize Bid Package and Advertise for Bids for Sweeney Lake Alum Treatment – **ACTION ITEM with attachment; full documentation online** – *Due to the anticipated cost of the alum treatment for Sweeney Lake and the federal grant received for the project, the BCWMC must advertise for bids for the work. The draft bid documents are attached; staff should be directed to finalize the documents with Commission attorney and administrator review and then submit for official advertisement. At the October meeting, the Commission will select a bidder and approve a contract for the work.*
5. **PUBLIC HEARING**
  - A. Receive Comments on Proposed 2021 CIP Projects (15 min) - **PUBLIC INPUT ITEM with attachment** - *The public hearing will be opened and the public will be asked for comments on the 2021 CIP projects. All comments will be entered into the public record and will be considered before the Commission approves the resolution in 6A below. Project webpages are included below and in the attached public hearing notice. They can also be found at [www.bassettcreekwmo.org/projects](http://www.bassettcreekwmo.org/projects).*
    - i. [Mt. Olivet Stream Restoration Project](#) (ML-20)
    - ii. [Parkers Lake Drainage Improvement Project](#) (PL-7)
    - iii. Cost Share Purchase of High Efficiency Street Sweeper (ML-23)
    - iv. [Dredging Accumulated Sediment in Main Stem Bassett Creek, Theodore Wirth Regional Park Project](#) (BC-7)

## 6. BUSINESS

- A. Consider Approval of Resolution 20-06 Ordering 2021 Improvements (20 minutes) – **ACTION ITEM WITH ATTACHMENT** - *Pending the outcome of the public hearing in 5A, the attached resolution should be considered for approval to order the projects, designate members responsible for construction, make findings pursuant to MN Statutes 103B.25, certify the costs of the 2021 projects to Hennepin County, and approve agreements with the City of Plymouth for implementation of the three projects in their city. Staff recommends approval of the resolution which approves the following:*
- i. Ordering 2021 Improvements
  - ii. Making Findings Pursuant to Minnesota Statutes Section 103B.251
  - iii. Certifying Costs to Hennepin County - *The attached memo shows the breakdown of estimated project costs for the 2021 projects and recommends the Commission direct staff to certify for payment by Hennepin County in 2021 a total (final) tax levy of \$1,474,780.*
  - iv. Approving Agreement with City of Plymouth for Construction of Mt. Olivet Stream Restoration Project (ML-20) - *The attached agreement between the City of Plymouth and the BCWMC includes expectations and requirements of the city and the Commission for implementation of the Project.*
  - v. Approving Agreement with City of Plymouth for Construction of Parkers Lake Drainage Improvement Project (PL-7)- *The attached agreement between the City of Plymouth and the BCWMC includes expectations and requirements of the city and the Commission for implementation of the Project.*
  - vi. Approving Agreement with City of Plymouth for Implementation of Cost Share Purchase of High Efficiency Street Sweeper (ML-23) - *The attached agreement between the City of Plymouth and the BCWMC includes expectations and requirements of the city and the Commission for implementation of the Project.*
- B. Review Final Report for Winnetka Pond Dredging Project (BCP-2) (10 min) – **ACTION ITEM with attachment** – *Construction of the Winnetka Pond Dredging Project is complete and the final report is attached. Crystal staff will give an overview of the project outcomes. Restoration of the native buffer around the pond is active and will be ongoing through 2023. Staff recommends approval of the report. An addendum to the report will be added after buffer restoration is complete.*
- C. Consider Approval of Reimbursement Request for Winnetka Pond Dredging Project (BCP-2)(5 min) – **ACTION ITEM with attachment; full documentation online** – *I have reviewed the reimbursement request documentation and recommend approval. The project is within budget and the final reimbursement request will be submitted after native buffer restoration is complete in 2023.*
- D. Review Impacts of Old vs. New Linear Project Requirements (20 min) – **DISCUSSION ITEM with attachment** - *At their May 18, 2017 meeting, the Commission approved revisions to the BCWMC's Requirements document that revised the BCWMC's water quality performance standards for linear projects. The Commission has requested periodic analysis comparing the revised (new) linear project standards with the previous (old) standards on linear projects reviewed by the BCWMC since May 2017. The attached memo builds on the analysis presented in September 2018.*

## 7. COMMUNICATIONS (10 minutes)

- A. Administrator's Report – **INFORMATION ITEM with attachment**
- B. Chair
- C. Commissioners
- D. TAC Members
  - i. Upcoming Meeting: Thursday, October 1st
- E. Committees
- F. Education Consultant
  - i. [Latest Education Video on Pollinators](#)
- G. Legal Counsel
- H. Engineer
  - i. Update on Deep Tunnel Inspection

## 8. INFORMATION ONLY (Information online only)

- A. CIP Project Updates <http://www.bassettcreekwmo.org/projects>
- B. Grant Tracking Summary and Spreadsheet
- C. 2020 BCWMC Administrative Calendar
- D. Letter to Residents on Medley Park Feasibility Study

## 9. ADJOURNMENT

### Upcoming Meetings & Events

- Westwood Hills Nature Center Ribbon Cutting: Sunday September 13<sup>th</sup>, 2:30 p.m.
- MAISRC Showcase: Afternoons of September 22 – 24, <https://www.maisrc.umn.edu/showcase>
- BCWMC TAC Meeting: Thursday, October 1, 2020, 10:30 – 12:00 via Zoom
- Bassett Creek Watershed Mgmt Commission Meeting: Thursday October 15<sup>th</sup>, 8:30 a.m. via WebEx
- Minnesota Water Resources Conference: October 20 – 21; Online <https://ccaps.umn.edu/minnesota-water-resources-conference>