

June 9, 2015

Ms. Laura Jester  
BASSETT CREEK WATERSHED MANAGEMENT COMMISSION  
16145 Hillcrest Lane  
Eden Prairie, MN 55346

SUBJECT: PLYMOUTH CREEK STREAM BANK RESTORATION  
CITY PROJECT NO. 8128  
REQUEST FOR REIMBURSEMENT

Dear Ms. Jester,

The current cost of the Plymouth Creek Stream Bank Restoration project, excluding project management by City staff, is \$1,021,494.42. The City has received reimbursement from the Bassett Creek Watershed Management Commission (Commission) in the amount of \$861,143.86 and the City has received reimbursement from Hennepin County in the amount of \$155,000.

The attached Table 1 indicates all invoices received through June 9, 2015. Items indicated with an asterisk are included in this request for reimbursement. The City is requesting a reimbursement of **\$5,350.56** from the Commission per the terms of the Cooperative Agreement for the Plymouth Creek Improvements dated September 17, 2009. Construction is complete and the City contracts with a long term maintenance contractor.

This is the FINAL request for reimbursement for the Plymouth Creek Stream Restoration Project.

Reimbursement in the amount of **\$5,350.56** to the City should be sent to my attention at:

**Derek Asche**  
**Engineering Department**  
**Plymouth City Hall**  
**3400 Plymouth Blvd.**  
**Plymouth, MN 55447**

Thank you again for your support on this project. If you have any questions regarding the submission, please contact me at 763-509-5526.

Sincerely,



Derek Asche

Water Resources Manager

enc: Invoices Summary  
Invoices from 5/4/2012 to 2/28/2013



**Table 1. Design, Construction, and Monitoring Costs through February 17, 2015.****Design Costs**

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
10/19/2009	Arrowhead Environmental	Wetland Delineation	\$2,600.00
12/31/2009	Wenck Associates	Professional Services	\$15,455.30
1/31/2010	Wenck Associates	Professional Services	\$19,845.07
2/28/2010	Wenck Associates	Professional Services	\$20,323.50
2/28/2010	Wenck Associates	Wetland Monitoring	\$3,538.41
3/31/2010	Wenck Associates	Professional Services	\$25,134.34
4/30/2010	Wenck Associates	Professional Services	\$35,326.60
4/30/2010	Wenck Associates	Wetland Monitoring	\$534.20
5/31/2010	Wenck Associates	Wetland Monitoring	\$414.80
5/31/2010	Wenck Associates	Professional Services	\$11,429.60
6/30/2010	Wenck Associates	Wetland Monitoring	\$578.50
6/30/2010	Wenck Associates	Professional Services	\$6,816.90
7/31/2010	Wenck Associates	Wetland Monitoring	\$133.50
7/31/2010	Wenck Associates	Professional Services	\$14,586.79
8/31/2010	Wenck Associates	Wetland Monitoring	\$588.00
8/31/2010	Wenck Associates	Professional Services	\$4,849.60
9/30/2010	Wenck Associates	Wetland Monitoring	\$44.04
9/30/2010	Wenck Associates	Professional Services	\$6,398.43
10/31/2010	Wenck Associates	Professional Services	\$9,089.80
11/23/2010	Construction Bulletin	Ad for Bids	\$143.26
11/30/2010	Wenck Associates	Professional Services	\$11,451.05
11/30/2010	Wenck Associates	Wetland Monitoring	\$133.50
11/30/2010	Construction Bulletin	Ad for Bids	\$143.26
12/2/2010	Sun Newspapers	Ad for Bids	\$135.85
12/31/2010	Wenck Associates	Professional Services	\$49.02
12/31/2010	Wenck Associates	Wetland Monitoring	\$267.00
1/25/2011	ARC (ERS Digital)	Clean Water, Land, Legacy Signage	\$130.80
1/31/2011	Wenck Associates	Wetland Monitoring	\$337.20
2/28/2011	Wenck Associates	Wetland Monitoring	\$702.00
3/30/2011	Wenck Associates	Wetland Monitoring	\$1,341.85
5/31/2011	Wenck Associates	Wetland Monitoring	\$1,021.90
6/23/2011	Wenck Associates	Wetland Monitoring	\$764.00
9/30/2011	Wenck Associates	Wetland Monitoring	\$519.30
12/6/2011	Wenck Associates	Wetland Monitoring	\$89.00
2/9/2012	Arrowhead Environmental	Year 1 Project Monitoring	\$900.00
3/31/2012	Wenck Associates	Wetland Monitoring	\$1,419.00
5/4/2012	Wenck Associates	Wetland Monitoring	\$478.30 *
6/30/2012	Wenck Associates	Wetland Monitoring	\$778.67 *
8/31/2012	Wenck Associates	Wetland Monitoring	\$471.47 *
11/30/2012	Wenck Associates	Wetland Monitoring	\$1,208.82 *
1/31/2012	Wenck Associates	Wetland Monitoring	\$1,513.30 *
2/28/2013	Arrowhead Environmental	Year 2/3 Project Monitoring	\$900.00 *
<b>Total Design Costs:</b>			<b>\$202,585.93</b>

**Construction Costs**

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
2/8/2011	Tree Trust	Tree Removals	\$55,632.17
2/15/2011	Sunram Construction Inc.	Stream Restoration	\$210,349.81
3/8/2011	Tree Trust	Tree Removals	\$49,102.45
3/8/2011	Sunram Construction Inc.	Stream Restoration	\$217,357.58
5/17/2011	Sunram Construction Inc.	Stream Restoration	\$146,786.65
6/28/2011	Sunram Construction Inc.	Stream Restoration	\$90,576.69
6/30/2011	Tree Trust	Tree Removals	\$5,512.35
10/7/2011	Tree Trust	Tree Replacement	\$3,740.70
2/14/2012	Sunram Construction Inc.	Stream Restoration	\$39,850.09
<b>Total Construction Costs:</b>			<b>\$818,908.49</b>

<b>Grand Total:</b>	<b>\$1,021,494.42</b>
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**Invoice**

April 30, 2012

Invoice No: 1201465

Mr. Derek Asche  
City of Plymouth  
3400 Plymouth Blvd.  
Plymouth, MN 55447



Wenck Associates, Inc.  
1800 Pioneer Creek Center  
P.O. Box 249  
Maple Plain, MN 55359-0249

(763) 479-4200  
Fax (763) 479-4242  
e-mail: [accounting@wenck.com](mailto:accounting@wenck.com)

Project 1756-04 Wetland Monitoring

PO #2010-00000488

**Total Compensation \$12,904.50****REMAINING AMOUNT \$5,095.50****Total Contract Amount \$18,000.00****Professional Services Through April 30, 2012**

Phase 02 2011 Wetland Monitoring

**Professional Personnel**

	Hours	Rate	Amount
Boll, Wesley	1.00	106.00	106.00
Summers, Matthew	5.10	73.00	372.30
Totals	6.10		478.30
<b>Total Labor</b>			<b>478.30</b>

**Phase Total \$478.30**

**Total Invoice Amount \$478.30**

**Billing Summary**

	Current	Prior	Total	Received	A/R Balance
Fee	478.30	10,951.40	11,429.70		
Expense	0.00	1,459.80	1,459.80		
Unit	0.00	15.00	15.00		
<b>Totals</b>	<b>478.30</b>	<b>12,426.20</b>	<b>12,904.50</b>	<b>12,426.20</b>	<b>478.30</b>

**Invoice**

June 30, 2012

Invoice No: 1202522

Mr. Derek Asche  
City of Plymouth  
3400 Plymouth Blvd.  
Plymouth, MN 55447



Wenck Associates, Inc.  
1800 Pioneer Creek Center  
P.O. Box 249  
Maple Plain, MN 55359-0249

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e-mail: [accounting@wenck.com](mailto:accounting@wenck.com)

Project 1756-04 Wetland Monitoring

PO #2010-00000488

**Total Compensation \$13,683.17****REMAINING AMOUNT \$4,316.83****Total Contract Amount \$18,000.00****Professional Services Through June 30, 2012**

Phase 02 2011 Wetland Monitoring

**Professional Personnel**

	Hours	Rate	Amount
Summers, Matthew	9.80	73.00	715.40
Totals	9.80		715.40
<b>Total Labor</b>			<b>715.40</b>

**Reimbursable Expenses**

Mileage - Reimbursable	63.27
<b>Total Reimbursables</b>	<b>63.27 63.27</b>

**Phase Total \$778.67**

**Total Invoice Amount \$778.67**

**Billing Summary**

	Current	Prior	Total	Received	A/R Balance
Fee	715.40	11,429.70	12,145.10		
Expense	63.27	1,459.80	1,523.07		
Unit	0.00	15.00	15.00		
<b>Totals</b>	<b>778.67</b>	<b>12,904.50</b>	<b>13,683.17</b>	<b>12,904.50</b>	<b>778.67</b>

**Invoice**

August 31, 2012

Invoice No: 1203638

Mr. Derek Asche  
City of Plymouth  
3400 Plymouth Blvd.  
Plymouth, MN 55447



Wenck Associates, Inc.  
1800 Pioneer Creek Center  
P.O. Box 249  
Maple Plain, MN 55359-0249

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e-mail: [accounting@wenck.com](mailto:accounting@wenck.com)

Project 1756-04 Wetland Monitoring

PO #2010-00000488

**Total Compensation \$14,154.64****REMAINING AMOUNT \$3,845.36****Total Contract Amount \$18,000.00****Professional Services Through August 31, 2012**

Phase 02 2011 Wetland Monitoring

**Professional Personnel**

	Hours	Rate	Amount
Summers, Matthew	6.20	73.00	452.60
Totals	6.20		452.60
<b>Total Labor</b>			<b>452.60</b>

**Reimbursable Expenses**

Mileage - Reimbursable	18.87
<b>Total Reimbursables</b>	<b>18.87</b>

**Phase Total \$471.47**

**Total Invoice Amount \$471.47**

**Billing Summary**

	Current	Prior	Total	Received	A/R Balance
Fee	452.60	12,145.10	12,597.70		
Expense	18.87	1,523.07	1,541.94		
Unit	0.00	15.00	15.00		
<b>Totals</b>	<b>471.47</b>	<b>13,683.17</b>	<b>14,154.64</b>	<b>13,683.17</b>	<b>471.47</b>

**Invoice**

November 30, 2012  
Invoice No: 1204922

Mr. Derek Asche  
City of Plymouth  
3400 Plymouth Blvd.  
Plymouth, MN 55447



Wenck Associates, Inc.  
1800 Pioneer Creek Center  
P.O. Box 249  
Maple Plain, MN 55359-0249

(763) 479-4200  
Fax (763) 479-4242  
e-mail: accounting@wenck.com

Project 1756-04 Wetland Monitoring

PO #2010-00000488  
**Total Compensation \$15,363.46**  
**REMAINING AMOUNT \$2,636.54**  
**Total Contract Amount \$18,000.00**

**Professional Services Through November 30, 2012**

Phase 02 2011 Wetland Monitoring

**Professional Personnel**

	Hours	Rate	Amount	
Summers, Matthew	2.20	73.00	160.60	
Totals	2.20		160.60	
<b>Total Labor</b>				160.60
<b>Phase Total</b>				<b>\$160.60</b>

Phase 03 2012 Wetland Monitoring

**Professional Personnel**

	Hours	Rate	Amount	
Boll, Wesley	.30	106.00	31.80	
Summers, Matthew	13.30	73.00	970.90	
Totals	13.60		1,002.70	
<b>Total Labor</b>				1,002.70

**Reimbursable Expenses**

Mileage - Reimbursable			45.52	
<b>Total Reimbursables</b>			45.52	45.52
<b>Phase Total</b>				<b>\$1,048.22</b>

**Total Invoice Amount \$1,208.82**

**Billing Summary**

	Current	Prior	Total	Received	A/R Balance
Fee	1,163.30	12,597.70	13,761.00		
Expense	45.52	1,541.94	1,587.46		
Unit	0.00	15.00	15.00		
<b>Totals</b>	<b>1,208.82</b>	<b>14,154.64</b>	<b>15,363.46</b>	<b>14,154.64</b>	<b>1,208.82</b>

**Invoice**

January 31, 2013  
Invoice No: 1300098

Mr. Derek Asche  
City of Plymouth  
3400 Plymouth Blvd.  
Plymouth, MN 55447



Wenck Associates, Inc.  
1800 Pioneer Creek Center  
P.O. Box 249  
Maple Plain, MN 55359-0249

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e-mail: [accounting@wenck.com](mailto:accounting@wenck.com)

Project 1756-04 Wetland Monitoring

PO #2010-00000488

**Total Compensation \$16,876.76**

**REMAINING AMOUNT \$1,123.24**

**Total Contract Amount \$18,000.00**

**Professional Services Through January 31, 2013**

Phase 03 2012 Wetland Monitoring

**Professional Personnel**

	Hours	Rate	Amount
Boll, Wesley	3.00	106.00	318.00
Summers, Matthew	16.10	73.00	1,175.30
Totals	19.10		1,493.30
<b>Total Labor</b>			<b>1,493.30</b>

**Unit Billing**

Geographic Information System	20.00
<b>Total Units</b>	<b>20.00 20.00</b>

**Phase Total \$1,513.30**

**Total Invoice Amount \$1,513.30**

**Billing Summary**

	Current	Prior	Total	Received	A/R Balance
Fee	1,493.30	13,761.00	15,254.30		
Expense	0.00	1,587.46	1,587.46		
Unit	20.00	15.00	35.00		
<b>Totals</b>	<b>1,513.30</b>	<b>15,363.46</b>	<b>16,876.76</b>	<b>15,363.46</b>	<b>1,513.30</b>



INVOICE  
February 28, 2013

Invoice #	12-071
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Bill to:
To: Derek Asche Water Resources Manager City of Plymouth 3400 Plymouth Boulevard Plymouth, MN 55447

Project	Description	Rate	Amount Total
City of Plymouth, Plymouth Creek Ponds Monitoring	Wetland/Creek Monitoring and report production per contract on 9/24/2011. AEC Project # 12-007 (Proposal # 11- 942)	Flat	\$900.00

Payment Total

<b>\$900.00</b>
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Please return payment by March 29, 2013 to:

Ben Carlson  
Arrowhead Environmental Consulting  
1545 Minnie Avenue  
Orono, MN 55364

We appreciate your business,

Sincerely

A handwritten signature in black ink that reads "Ben Carlson". The signature is written in a cursive, flowing style.

Ben Carlson, WDC  
Ecologist, Owner  
612-237-5996