



# Bassett Creek Watershed Management Commission

## AGENDA MEMO

Date: July 8, 2021

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: Background Information for 7/15/21 BCWMC Meeting

1. **CALL TO ORDER and ROLL CALL**
2. **PUBLIC FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**
4. **CONSENT AGENDA (10 minutes)**
  - A. Approval of Minutes – June 17, 2021 Commission Meeting- **ACTION ITEM with attachment**
  - B. Acceptance of July Financial Report - **ACTION ITEM with attachment**
  - C. Approval of Payment of Invoices - **ACTION ITEM with attachments (online) – I reviewed the following invoices and recommend approval of payment.**
    - i. Keystone Waters, LLC – June 2021 Administrative Services
    - ii. Keystone Waters, LLC – June 2021 Printing Expenses
    - iii. Barr Engineering – June 2021 Engineering Services
    - iv. We All Need Food and Water – June 2021 Administrative and Education Services
    - v. Kennedy & Graven – May 2021 Legal Services
    - vi. Stantec – June WOMP Services
    - vii. Redpath – May Accounting Services
    - viii. Metro Watershed Partners – 2021 Contribution
    - ix. Metro Blooms – Lawns 2 Legumes Grant Project
  - D. Set Public Hearing on 2022 CIP Projects for September 16, 2021 – **ACTION ITEM no attachment – Before setting the final 2022 levy and officially ordering the CIP projects, the Commission should hold a public hearing on its 2022 CIP at its September meeting. Staff recommends setting the hearing date so that the 45-day notice to member cities can be provided.**
  - E. Direct Staff to Evaluate Clean Water Fund Grant Materials and Apply for Medley Park Stormwater Treatment Facility If Warranted – **ACTION ITEM with attachment (complete document online) – The Board of Water and Soil Resources recently opened the application period for competitive Clean Water Fund grants. Applications are due August 17<sup>th</sup>. Staff requests the ability to carefully review the materials and submit an application for the Medley Park Project if it appears it would be a competitive application.**
  - F. Approval of Special Projects Funding Request from West Metro Water Alliance (WMWA) – **ACTION ITEM no attachment – BCWMC participates as a member of the WMWA and has up to \$13,000 budgeted in 2021 for WMWA activities. As part of that budget, WMWA is requesting \$2,000 for use in developing, printing and producing education materials on chloride reduction and pet waste disposal. These areas were recently identified as gaps or materials in need of redesign to align messaging. Special projects such as this require approval from each of WMWA’s four participating watersheds. Staff recommends approval.**

## 5. BUSINESS

- A. Review Administrative Services Committee Recommendations (10 min) – **INFORMATION ITEM with attachment** – *The committee met on July 7<sup>th</sup> to discuss a variety of topics. The attached meeting notes includes some reminders and recommendations regarding meeting conduct and procedures.*
- B. Receive Presentation on Level II Performance Review of BCWMC (30 min) – **DISCUSSION ITEM with attachment (full document online)** – *The Board of Water and Soil Resources recently completed a performance review of the BCWMC including a survey of internal and external partners, review of progress toward watershed management plan goals and implementation of policies, a review of performance standards, and a review of wetland work, where applicable. BWSR staff will present their findings and recommendations at this meeting.*
- C. Consider Approval of Hollydale Development, Plymouth (30 min) – **ACTION ITEM with attachment** – *At the June meeting, the Commission discussed this large project that includes site demolition and construction of a 229 single-family home development including streets, house pads, utilities, and stormwater management resulting in 112 acres of land disturbance and creates 34.7 acres of new and fully reconstructed impervious surfaces. After a lengthy discussion, the Commission moved to extend the review period by 60 days to allow for additional analyses. The Commission Engineer and the developer have been working through various modeling efforts and analyses. The Commission Engineer will present their recommendations at this meeting.*

### BREAK

- D. Receive Presentation on 2020 Lake Monitoring Results (40 min) – **INFORMATION ITEM with attachments** – *The BCWMC performed its regular monitoring on Sweeney and Twin Lake and partnered with TRPD on monitoring Medicine Lake in 2020. See the attached reports; the Commission Engineer will present the monitoring results at this meeting.*
- E. Discuss Potential MAWD Resolutions (10 min) – **DISCUSSION ITEM with attachment** – *The Commission could consider drafting and submitting policy recommendations to the MN Association of Watershed Districts for consideration in MAWD’s resolutions process. Resolutions would be evaluated by the MAWD membership and voted on at the annual meeting in December. Approved resolutions would become part of MAWD’s 2022 legislative platform. Staff does not have any recommended resolutions at this time.*
- F. Discuss Potential for Fall Watershed Tour (10 min) – **DISCUSSION ITEM no attachment** – *The BCWMC typically holds a watershed tour for commissioners, elected officials, and partners about every other year. The last tour was held in 2019 in conjunction with the 50<sup>th</sup> anniversary celebration. Staff seeks direction on whether or not to plan for a fall 2020 bus or bicycling tour of projects and resources.*
- G. Appoint TAC Meeting Liaison (5 min) – **DISCUSSION ITEM no attachment** – *The next TAC meeting is scheduled for Thursday July 29<sup>th</sup>, 10:30 – 12:00 at Brookview. Discussion topics will include the benefits and timing for recommending adoption of an updated XP-SWMM model, and 2) options and timing for implementing the Four Seasons CIP Project under city ownership. The Commission should appoint a TAC liaison to attend this meeting.*

## 6. COMMUNICATIONS (10 minutes)

- A. Administrator’s Report – **INFORMATION ITEM with attachment**
  - i. Met Council Water Resources Policy Advisory Group
- B. Chair
- C. Commissioners

- i. Report on Outreach Event in Harrison Neighborhood
- D. TAC Members
- E. Committees
- F. Education Consultant
  - i. New Video in Making Connections Series
- G. Legal Counsel
- H. Engineer

## 7. INFORMATION ONLY (Information online only)

- A. BCWMC Administrative Calendar
- B. CIP Project Updates <http://www.bassettcreekwmo.org/projects>
- C. Grant Tracking Summary and Spreadsheet
- D. Chair's Declaration on Meeting Format
- E. WCA Notice of Decision, Plymouth

## 8. ADJOURNMENT

### Upcoming Meetings & Events

- Metro MAWD Meeting (online): Tuesday July 20<sup>th</sup>, 7:00 p.m.
- BCWMC Education Committee Meeting (online): Wednesday, July 21<sup>st</sup>, 12:00 – 1:30 p.m.
- MAWD Summer Meeting (online): Thursday July 22<sup>nd</sup>, 1:00 p.m.
- Bryn Mawr Meadows Park Project Public Open House: (tentative) July 27<sup>th</sup>, 6:00 – 8:00 p.m., Bryn Mawr Meadows Park
- BCWMC TAC Meeting (in person): Thursday July 29<sup>th</sup> 10:30 – 12:00, Wirth Lake Room, Brookview
- Annual Salt Symposium (online): August 3<sup>rd</sup> and 4<sup>th</sup>
- BCWMC Regular Meeting (in person): Thursday August 19<sup>th</sup>, 8:30 a.m. Westwood Hills Nature Center, St. Louis Park