



Bassett Creek Watershed Management Commission

AGENDA MEMO

Date: August 11, 2021

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: **Background Information for 8/19/21 BCWMC Meeting**

1. **CALL TO ORDER and ROLL CALL**
2. **PUBLIC FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**
4. **CONSENT AGENDA (10 minutes)**
 - A. Approval of Minutes – July 15, 2021 Commission Meeting- **ACTION ITEM with attachment**
 - B. Acceptance of August Financial Report - **ACTION ITEM with attachment**
 - C. Approval of Payment of Invoices - **ACTION ITEM with attachments (online)** – *I reviewed the following invoices and recommend approval of payment.*
 - i. Keystone Waters, LLC – July 2021 Administrative Services
 - ii. Keystone Waters, LLC – July 2021 Printing Expenses
 - iii. Barr Engineering – July 2021 Engineering Services
 - iv. We All Need Food and Water – July 2021 Administrative and Education Services
 - v. Kennedy & Graven – June 2021 Legal Services
 - vi. Stantec – July WOMP Services
 - vii. Redpath – June Accounting Services
 - viii. Talbott Promotions – Dog Waste Bag Dispensers
 - D. Approval of West Metro Water Alliance Updated Education and Outreach Plan – **ACTION ITEM with attachment** – *WMWA recently updated its overall education and outreach plan to better define key audiences and align with current activities of the group. I helped with these revisions and I remain an active member of WMWA including attending monthly meetings. (Plymouth and Robbinsdale staff also regularly participate in activities and attend WMWA meetings.) The BCWMC Education Committee was also given an opportunity to review the updated plan; their recommended additions on connecting the impacts of climate change on water resources were included in the plan. Staff recommends approval.*
5. **BUSINESS**
 - A. Receive Presentation on 2020 Lake Monitoring Results (40 min) - **INFORMATION ITEM with attachments (See Item 5D materials from July meeting)** – *The BCWMC performed its regular monitoring on Sweeney and Twin Lake and partnered with TRPD on monitoring Medicine Lake in 2020. See the attached reports (Item 5D from July meeting); the Commission Engineer will present the monitoring results at this meeting.*
 - B. Consider Approval of 90% Design Plans for Parkers Lake Drainage Project and Mt. Olivet Stream Restoration Project (30 min) – **ACTION ITEM with attachment** – *At the June meeting, the Commission approved the 60% designs for these two CIP projects, with comments. Commission comments were addressed with these 90% designs as described in the attached memo. Additional details were added to designs. Staff recommends approval of the 90% designs with minor comments and recommends authorizing the city to prepare bid documents and construct the projects as designed.*

BREAK

- C. Consider Approval of Recommendations from Technical Advisory Committee (20 min) – **ACTION ITEM with attachment** – *The TAC met on July 29th to discuss adoption of a new XP-SWMM model and possible implementation of CIP components by the city of Plymouth at the Four Seasons Mall site, among other minor topics. TAC recommendations are included in the attached memo.*
- D. Consider Approval of 2022 BCWMC Operating Budget (10 min) – **ACTION ITEM with attachment** – *At the June meeting, the Commission approved the proposed BCWMC Operating Budget and city assessments for 2022. The proposed budget and assessments were sent to all member cities at the end of June with requests for comments to be submitted by August 1st. I did not receive comments from any city. Staff recommends approval of the 2022 budget and city assessments as approved in June and attached here.*
- E. Consider Approval of Minor Amendment to Watershed Management Plan (10 min) – **ACTION ITEM with attachment** – *In April, the BCWMC submitted a proposed minor plan amendment to review agencies and held a public hearing in May. The purpose of the amendment is to update the Capital Improvement Program by adding five projects (Beacon Heights has since been removed) and removing one project. There were no comments from review agencies (except to commend the Commission for maintaining an updated CIP) and the Hennepin County Board approved the amendment at its August 10th meeting. At the public hearing in May, the Commission heard comments from a Plymouth resident who had questions about how CIP projects are selected and consideration of the cost benefits of projects. He requested more transparency on the CIP process. I am currently drafting a fact sheet outlining the BCWMC CIP process for use on the website and during future CIP updates and plan amendment procedures. Staff recommends approval of the plan amendment as shown in highlighted (gray) rows in the attached.*
- F. Discuss Potential MAWD Resolutions (10 min) – **DISCUSSION ITEM with attachment (See Item 5E from July meeting)** – *At the July meeting, the Commission was asked if there were any ideas for resolutions that could be considered by the MN Association of Watershed Districts (MAWD) for their annual resolutions process. No new ideas for resolution were brought forward at that time, but commissioners were given a month to consider ideas. Resolutions are due September 1st.*

6. COMMUNICATIONS (10 minutes)

- A. Administrator’s Report – **INFORMATION ITEM with attachment**
 - i. Comments on PRAP
 - ii. Hennepin County Board Levy Decision
 - iii. Clean Water Fund Grant Application – Medley Park
 - iv. Report on Salt Symposium
 - v. Update on BCWMC Bicycle Tour Chair
- B. Commissioners
- C. TAC Members
- D. Committees
 - i. Report on Education Committee Meeting
- E. Education Consultant
- F. Legal Counsel
- G. Engineer
 - i. Report on Work on Hwy 55 Structure

7. INFORMATION ONLY (Information online only)

- A. BCWMC Administrative Calendar
- B. CIP Project Updates <http://www.bassettcreekwmo.org/projects>
- C. Grant Tracking Summary and Spreadsheet
- D. [Public Notices for Reissuances of MS4 Permits for Multiple BCWMC Cities](#)
- E. WCA Notice of Application, Golden Valley
- F. WCA Notices of Application and Decision, Plymouth
- G. 2021 Minnesota Stormwater Research Council Highlights
- H. [MAISRC Research & Management Showcase – Registration Open](#)

8. ADJOURNMENT

Upcoming Meetings & Events

- [Bryn Mawr Meadows Park Project Public Open House](#): September 7th, time and location TBD
- [BCWMC Regular Meeting and Public Hearing](#): Thursday September 16th, 8:30 a.m, Location TBD
- [MAISRC Research & Management Showcase](#): Wednesday September 22nd, online or in person, U of M St. Paul
- [BCWMC Bicycling Tour and Social Gathering](#): Thursday September 30th, approximately 4:00 start, Utepils Brewery, Minneapolis