

**We All Need Food and Water**  
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 weallneedfoodandwater.org

# Invoice

Item 4Cvi.  
 BCWMC 11-17-21



BILL TO
Bassett Creek Watershed Management Commission

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1010	11/04/2021	\$1,124.32	12/04/2021	Net 30	

SERVICE	DESCRIPTION	AMOUNT
<b>BCWMC Outreach and Education 4040</b>	10-25-21 wrote and submitted the October column to the SunSailor RE: Leave the Leaves (3 hrs.)	135.00
<b>BCWMC Outreach and Education 4040</b>	October social media posts: Facebook 5 posts with 1,027 reach and 64 engagements. Instagram 2 posts with 10 engagements. (8.25 hrs. Note: our account had nefarious messages and I had to trouble shoot with Facebook support. This took 3 extra hours.)	371.25
<b>BCWMC Outreach and Education 4040</b>	Watershed Partners and October column posted to website (0.5 hrs.)	22.50
<b>BCWMC Outreach and Education 4040</b>	Leave the Leaves video: write, produce, edit, post (7.75 hours)	348.75
<b>BCWMC Outreach and Education 4040</b>	Facebook Ad for Leave the Leaves video (Note: I had to prematurely stop running this ad due to the messages.)	10.57
		Subtotal: 888.07
<b>BCWMC Administrative Services 3070</b>	Drafted and submitted monthly meeting minutes to Administrator Jester (5.25 hours)	236.25

BALANCE DUE

**\$1,124.32**

Education 4040: \$888.07  
 Admin Services 3070: \$236.25