Item 4Ci. BCWMC 1-20-22

INVOICE

DATE: JANUARY 7, 2022

KEYSTONE WATERS, LLC Laura Jester

16145 Hillcrest Lane ~ Eden Prairie, MN 55346 Phone (952) 270-1990

то:

FOR:

Bassett Creek Watershed Management Commission Catherine Cesnik, Chair

Watershed Administration Services for December 2021

Phone and email correspondence with various Commissioners, TAC members, consultants, residents, developers, Hennepin Co, Met Council, state agencies, and other stakeholders.Coordination of various projects, meetings, and programs including tracking CIP project implementation: updating CIP pages on website; coordinating HCCI including corresponding with MP46 Marketing Firm and hosting marketing project kick off meeting, setting up Google Drive folder and requesting information from HCCI members; discussing Minneapolis development over tunnel entrance with city staff, attorney, developer, and Commission Engineer, drafting and submitting 2022 assessment invoices to each member city; corresponding with TRPD staff re: Medicine Lake items; reviewing letters to residents for SEA School-Wildwood and Medley Park Projects and updating webpages with open house information, participating in Medley Park Project and updating updates on Parkers Lake Chloride Project and Four Seasons Mall; discussing Bryn Mawr agreement with MPLS staff and BCWMC attorney; drafting and submitting grant application for MPCA Climate Resiliency grant; attending MPCA chloride reduction site design meeting; adding captions to city; creesponding with to Pape re: file transfer and passwords, etc.; reviewing Plymouth Street Sweeping report and reimbursement documentation24.75\$72\$1,782.0012/1/21 MAWD Conference and Business Meeting 12/1/21 MAWD Regional Caucus Meeting 12/1/21 Mowth Conference and Business Meeting 12/1/21 Mowth Conference and Business Meeting 12/1/21 Parkers Lake Chloride Project Kick Off Meeting 12/1/21 Parkers Lake Chloride Forkick Kick Off Meeting 12/1/21 Parkers Lake Chloride Revices Committee Meeting 12/1/21 Parkers Lake Chloride Revices Committee Meeting 12/1/21 Parkers Lake Chloride Revices Committee Meeting 12/1/21 Parkers Lake Chloride Reduction Facilit	DESCRIPTION	HOURS	RATE/HR	AMOUNT
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	regular BCWMC meeting; posting materials to website; printing, collating, and mailing			

materials; arranging and participating in pre-meeting call with Chair Cesnik and Commission Engineer; drafting follow-up email with task list; prepping for Admin Committee meeting; drafting TAC memo;			
TOTAL INVOICE	78.75	\$72	\$5,670.00

Administrator: 3010