



Bassett Creek Watershed Management Commission

AGENDA MEMO

Date: August 9, 2022

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: **Background Information for 8/18/22 BCWMC Meeting**

1. **CALL TO ORDER and ROLL CALL**
2. **CITIZEN FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**
4. **CONSENT AGENDA**
 - A. Approval of Minutes – July 21, 2022 Commission Meeting- ACTION ITEM with attachment
 - B. Acceptance of August Financial Report - ACTION ITEM with attachment
 - C. Approval of Payment of Invoices - ACTION ITEM with attachments (online) – I reviewed the following invoices and recommend payment.
 - i. Keystone Waters, LLC – July 2022 Administrative Services
 - ii. Keystone Waters, LLC – July 2022 Meeting Expenses
 - iii. Barr Engineering – July 2022 Engineering Services
 - iv. Kennedy & Graven – June 2022 Legal Services
 - v. Redpath – July 2022 Accounting Services
 - vi. Stantec – WOMP Services
 - vii. Triple D Espresso – Meeting Catering
 - viii. Jan Voit – July Meeting Minutes
 - ix. Metro Blooms – Local Match for Northside Outreach
 - x. Juan Del Valle Lopez – BCWMC Intern
 - D. Approval to Support Renewal of Chloride Limited Liability Legislation Resolution for MAWD – ACTION ITEM no attachment – *At the meeting in July, commissioners were asked if they had ideas or suggestions for possible resolutions to bring forward to the Minnesota Association of Watershed Districts for their consideration on policy matters or legislative initiatives. No new resolution ideas were presented, but I was directed to determine if a different watershed district was requesting a renewal of the sunseting resolution on chloride limited liability legislation. Nine Mile Creek WD will decide on Aug 17th whether to request renewal of that resolution. If they make that request, BCWMC should support it in writing to MAWD's Resolution Committee; if they do not make that request, BCWMC should make the request for resolution renewal.*
5. **BUSINESS**
 - A. Consider Approval of 2023 Operating Budget and City Assessments (10 min) – ACTION ITEM with attachment – *At the meeting in June, the Commission approved a proposed 2023 operating budget of \$795,410 and corresponding city assessments. The proposed budget was sent to each member city at the end of June. Comments from cities were requested by August 1st. Minneapolis is the only city commenting with support of the proposed budget. No other cities had questions or comments on the proposed budget and assessments. Staff recommends approval of the budget and city assessments as approved in June and shown here with meeting materials.*

- B. Consider Approval of Scope and Budget for Additional Analysis of Issues for Watershed Management Plan (20 min) – **ACTION ITEM with attachment** – *At the meeting last month, the Commission reviewed results of the Plan Steering Committee workshop and directed staff to develop a scope and budget for additional analysis of certain challenging or emerging issues as included in Phase 2 of the original Plan development scope. See attached memo outlining the proposed scope for this work and associated budget. Staff recommends approval and direction to begin work.*
- C. Consider Approval to Construct Bryn Mawr Meadows Water Quality Improvement Project and Increase Budget for Engineering Services Related to Project (25 min) – **ACTION ITEM with attachment** - *The Bryn Mawr Meadows Water Quality Improvement Project was designed and will be constructed in conjunction with the redevelopment of Bryn Mawr Meadows Park by the Minneapolis Park and Recreation Board (MPRB). Construction bids were recently received with costs slightly higher than the approved budget. Engineering services for this project are also over budget due to schedule delays and complexity of integrating the design with the park redevelopment design. Please see staff recommendations for next steps in the attached memo.*
- D. Consider Recommendation to Provide Financial Support for Educator Position Shared with Hennepin County (20 min) – **ACTION ITEM with attachment** – *The West Metro Water Alliance partners (which includes BCWMC) and the Watershed Based Implementation Funding convene partners have been working with Hennepin County to create an outreach and education position at Hennepin County to be shared with WMWA and funded primarily through State grants through the Watershed Based Implementation Fund program. Please see the attached memo for more information. Staff recommends additional BCWMC funding of the position up to \$5,000 per year for two years.*

BREAK (at Chair’s discretion)

- E. Consider Approval of Feasibility Study Scopes for 2024 Capital Improvement Projects (CIP) (30 min) – **ACTION ITEM with attachments** – *As per the [Commission’s CIP process](#), two years before the levy request for a particular project, a feasibility study must be started to analyze potential alternatives, cost benefits, and project impacts. In 2024, two new projects are included on the Commission’s CIP table. In coordination with me and respective city staff, the Commission Engineer developed the attached scopes and budgets for feasibility study development. Staff recommends approval and direction for the studies to get underway.*
- i. Bassett Creek Main Stem Restoration Project - Regent Ave to Golden Valley Rd (2024-CRM)
 - ii. Ponderosa Woods Stream Restoration Project (ML-22)
- F. Review and Consider Submitting Comments on MAWD Draft Strategic Plan (20 min) – **DISCUSSION ITEM with attachment** - *The Minnesota Association of Watershed Districts’ Strategic Plan Committee recently completed a draft of a new strategic plan. Boards of MAWD members are asked to review and provide comments on the draft plan by August 31st.*
- G. Receive Report on Salt Symposium and Awards to Minneapolis and Golden Valley (10 min) – **INFORMATION ITEM without attachment** - *Chair Cesnik, Commissioner Harwell, and I attended the recent Salt Symposium. There was a large amount of good information presented and ideas for new chloride reduction practices. We will provide a verbal report on the highlights and takeaways. And - congratulations are in order for the cities of Minneapolis and Golden Valley on their Environmental Leadership Awards for salt reduction efforts!*

6. COMMUNICATIONS (10 minutes)

- A. Administrator's Report - **INFORMATION ITEM with attachment**
- B. BCWMC Intern
 - i. Brief Review of Watershed Plan Public Input Received to Date
- C. Chair
- D. Commissioners
- E. TAC Members
 - i. September 7th Meeting – Need Liaison
- F. Committees
- G. Legal Counsel
- H. Engineer
 - i. Blue Green Algae in Northwood Lake

7. INFORMATION ONLY (Information online only)

- A. BCWMC Administrative Calendar
- B. CIP Project Updates www.bassettcreekwmo.org/projects
- C. Grant Tracking Summary and Spreadsheet
- D. WCA Notices – Golden Valley, Plymouth

8. ADJOURNMENT

Upcoming Meetings & Events

- BCWMC Regular Meeting: Thursday September 15th, 8:30 a.m., Location TBD