



Bassett Creek Watershed Management Commission

AGENDA MEMO

Date: September 7, 2022

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: **Background Information for 9/15/22 BCWMC Meeting**

1. **CALL TO ORDER and ROLL CALL**
2. **CITIZEN FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**
4. **CONSENT AGENDA**
 - A. Approval of Minutes – August 18, 2022 Commission Meeting- ACTION ITEM with attachment
 - B. Acceptance of September Financial Report - ACTION ITEM with attachment
 - C. Approval of Payment of Invoices - ACTION ITEM with attachments (online) – I reviewed the following invoices and recommend payment.
 - i. Keystone Waters, LLC – August 2022 Administrative Services
 - ii. Keystone Waters, LLC – August 2022 Meeting Expenses
 - iii. Barr Engineering – August 2022 Engineering Services
 - iv. Kennedy & Graven – July 2022 Legal Services
 - v. Redpath – August 2022 Accounting Services
 - vi. Triple D Espresso – Meeting Catering
 - vii. Juan Del Valle Lopez – BCWMC Intern
 - viii. MMKR – 2021 Financial Audit
 - ix. Shaun Kennedy – Salt Symposium Registration Reimbursement
 - D. Approval to Submit Comments on MAWD Draft Strategic Plan – ACTION ITEM with attachment –
The Minnesota Association of Watershed Districts’ Strategic Plan Committee recently completed a draft of a new strategic plan ([see item 5F from August meeting materials](#)). Boards of MAWD members are asked to review and provide comments on the draft plan. At the August meeting commissioners indicated they would provide comments to me by email. I was directed to compile comments and include on this month’s consent agenda. Please see the draft comment letter to MAWD attached which includes comments from Chair Cesnik, Commissioner Gwin-Lenth, and me. Staff recommends submitting the comments to MAWD.
 - E. Approval of Amendment to Clean Water Fund Grant Agreement for Bryn Mawr Water Quality Project – ACTION ITEM with attachment – Staff recommends approving an amendment to the grant agreement for the Bryn Mawr Meadows Water Quality Improvement Project to extend the grant deadline to December 31, 2023.
5. **BUSINESS**
 - A. Consider Approval of Scope and Budget for Additional Analysis of Issues for Watershed Management Plan (20 min) – ACTION ITEM with attachment – This item was tabled at the August meeting. At the meeting in July, the Commission reviewed results of the Plan Steering Committee workshop and directed staff to develop a scope and budget for additional analysis of certain challenging or emerging issues as included in Phase 2 of the [original Plan Update scope](#). The attached memo was slightly revised from the August meeting packet to add clarity on proposed committee work and deliverables included in this scope

as opposed to the overall Plan Update scope, and to adjust costs to reflect all in person meetings. Staff recommends approval and direction to begin work.

- B. Receive Report on Salt Symposium and Awards to Minneapolis and Golden Valley (10 min) – **INFORMATION ITEM no attachment** - This item was tabled at the August meeting. Chair Cesnik, Commissioner Harwell, Alternate Commissioner Kennedy and I attended the recent Salt Symposium. There was a large amount of good information presented and ideas for new chloride reduction practices. We will provide a verbal report on the highlights and takeaways. And - congratulations are in order for the cities of Minneapolis and Golden Valley on their Environmental Leadership Awards for salt reduction efforts!
- C. Consider Selection of Contractor and Awarding Contract for Sweeney Lake Alum Treatment (10 min) – **ACTION ITEM with attachment** – The [Sweeney Lake Water Quality Improvement Project](#) includes multiple activities including alum treatments to control phosphorus release from sediments. The second and final alum treatment is scheduled for this fall. Bids for the treatment were recently solicited. Please see documents attached with recommendations on awarding the contract.
- D. Consider Approving Scope and Budget for Study of Chloride Extraction/Dilution from Parkers Lake (20 min) – **ACTION ITEM with attachment** – At their meeting in May 2020, the Commission approved a feasibility study for the [Parkers Lake Chloride Reduction Project](#) and directed the City of Plymouth to develop recommendations on projects to reduce chlorides in Parkers Lake. At the July 2022 Commission meeting, Plymouth staff reviewed more [specific best management practices](#) for reducing chloride in Parkers Lake. The city was directed to bring back a scope of work for the Commission Engineer to perform an initial study of Parkers Lake to determine how practical in-lake removal could be. The attached scope and budget were developed with input and review by Plymouth staff. The CIP budget for chloride reduction in Parkers Lake is approximately \$300,000. Staff recommends approval of the recommendations laid out in the attached document.

BREAK (at Chair’s discretion)

- E. Consider Approval of Resolution 22-08 Certifying Final 2023 Levy to Hennepin County (15 min) – **ACTION ITEM with attachment** – At the meeting in June, the Commission set a maximum 2023 levy of \$2,207,000. Final 2023 levy figures are due to Hennepin County at the beginning of October. Staff recommends certifying a final levy of \$2,207,000 per the attached resolution. The attached memo outlines the expenses and income for the Bryn Mawr Project and shows the recommended levy amount per project through revisions to the CIP table.
- F. Receive Report on One Water Summit (10 min) – **INFORMATION ITEM no attachment** – As approved at the July Commission meeting, I will be attending the One Water Summit as part of the Met Council’s delegation next Tuesday and Wednesday (Sept 13 and 14). I will give a brief overview of the conference and key takeaways at this meeting.

6. COMMUNICATIONS (10 minutes)

- A. Administrator’s Report - **INFORMATION ITEM with attachment**
 - i. Volunteer Events September 25th
- B. Chair
- C. Commissioners

- D. TAC Members
 - i. Blue Green Algae in Winnetka Pond
 - ii. Medley Park Project Bid Results
 - iii. October 5th Meeting
- E. Committees
- F. Legal Counsel
- G. Engineer
 - i. Blue Green Algae in Northwood Lake

7. INFORMATION ONLY (Information online only)

- A. BCWMC Administrative Calendar
- B. CIP Project Updates www.bassettcreekwmo.org/projects
- C. Grant Tracking Summary and Spreadsheet
- D. WCA Notices – Plymouth
- E. [News Story on Winnetka Pond Blue Green Algae](#)

8. ADJOURNMENT

Upcoming Meetings & Events

- Golden Valley Sustainability Fair: Sunday September 25th, 9:00 a.m. – 1:00 p.m., Golden Valley City Hall
- SEA School-Wildwood Flood Reduction Project Public Open House: Thursday, September 29th, 5:00 – 7:30 p.m., Brookview Golden Valley
- BCWMC Regular Meeting: Thursday October 20th, 8:30 a.m., Location TBD