

Kennedy & Graven, Chartered

200 South Sixth Street, Suite 470
Minneapolis, MN 55402

(612) 337-9300

January 15, 2015
Statement No. 124063

Item 4Dvi.
BCWMC 2-19-15

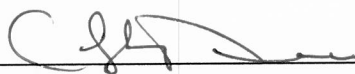
Bassett Creek Water Management
Commission
Sue Virnig
7800 Golden Valley Road
Golden Valley, MN 55427

Through December 31, 2014

BA295-00001	General	2,369.54
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Total Current Billing: 2,369.54

I declare, under penalty of law, that this
account, claim or demand is just and correct
and that no part of it has been paid.



Signature of Claimant

Kennedy & Graven, Chartered200 South Sixth Street, Suite 470
Minneapolis, MN 55402Bassett Creek Water
Sue Virnig

December 31, 2014

BA295-00001 General

Through December 31, 2014

For All Legal Services As Follows:

			Hours	Amount
12/1/2014	CLL	Phone call to L Jester regarding JPA for website; complete and email JPA to L Jester	0.30	59.70
12/10/2014	CLL	Email L Jester regarding JPA on website; review draft agenda; intraoffice conference on review of retention schedule amendments	0.55	109.45
12/15/2014	CLL	Review agenda materials	0.45	89.55
12/16/2014	CLL	Review law on solicitation of proposals and email to A Herbert regarding same	0.45	89.55
12/17/2014	CLL	Review Wenck/WOMP contract; email to L Jester regarding same	0.30	59.70
12/18/2014	CLL	Attend commission meeting	3.70	736.30
12/18/2014	CLL	Letter to S Virnig with LMCIT dividend check	0.15	29.85
12/19/2014	SJS	Review and revise records retention schedule	1.00	199.00
12/23/2014	CLL	Intraoffice conference regarding data practices plan and records retention policy review	0.15	29.85
12/23/2014	SJS	Intraoffice conference with C LeFevere regarding data practices policy; review and revise records retention schedule; legal research regarding record retention requirements	3.25	646.75
12/29/2014	SJS	Revise records retention schedule; legal research regarding determining documents to be archived; email C LeFevere regarding revisions	1.25	248.75
12/30/2014	CLL	Email and phone call to L Jester regarding revised administrator agreement; prepare draft of revised agreement	0.35	69.65

