



Bassett Creek Watershed Management Commission

Regular Meeting
Thursday, February 16, 2023
8:30 – 11:00 a.m.

Council Conference Room
Golden Valley City Hall @ 7800 Golden Valley Rd.

MEETING AGENDA

1. CALL TO ORDER and ROLL CALL

2. **PUBLIC FORUM ON NON-AGENDA ITEMS** – *Members of the public may address the Commission about any item not contained on the regular agenda. A maximum of 15 minutes is allowed for the Forum. If the full 15 minutes are not needed for the Forum, the Commission will continue with the agenda. The Commission will take no official action on items discussed at the Forum, except for referral to staff or a Commissions Committee for a recommendation to be brought back to the Commission for discussion/action.*

3. APPROVAL OF AGENDA

4. CONSENT AGENDA (10 minutes)

- A. Approval of Minutes – January 19, 2023 Commission Meeting
- B. Acceptance of February 2023 Financial Report
- C. Approval of Payment of Invoices
 - i. Keystone Waters, LLC – January 2023 Administrative Services
 - ii. Keystone Waters, LLC – January 2023 Meeting Expenses
 - iii. Barr Engineering – January 2023 Engineering Services
 - iv. Kennedy & Graven – December 2022 Legal Services
 - v. Redpath – January 2023 Accounting Services
 - vi. Triple D Espresso – Meeting Catering
 - vii. Stantec – WOMP Services
- D. Approval of Updated Conflict of Interest Policy
- E. Approval of Letter of Engagement from MMKR for 2022 Financial Audit
- F. Approval of Updated Agreement for Legal Services
- G. Approval of Updated Agreement for Engineering Services
- H. Approval to Submit Comments on MPCA Construction Stormwater Permit
- I. Approval to Designate *Finance and Commerce* as the Official News Publication of the BCWMC
- J. Approval of Resolution 23-01 Designating Depositories for BCWMC Funds
- K. Approval of Resolution 23-02 to Transfer Funds from CIP Account to Administrative Account
- L. Approval of Resolution 23-03 Transferring Funds from TMDL Studies, Next Generation Plan Development and Flood Control Project Long Term Accounts to Administrative Fund
- M. Approval of Resolution 23-04 to Transfer Funds from Administrative Account to Channel Maintenance Fund and Long-Term Maintenance Fund
- N. Approval to Adopt Data Practices Policy

5. ORGANIZATIONAL MEETING (30 minutes)

- A. Elect Officers
- B. Review Roles and Responsibilities Document and Bylaws
- C. Discuss Commissioner Appointments and Attendance Expectations

- D. Review 2023 Commission Calendar and Areas of Work
- E. Appoint Committee Members
 - i. Administrative Services Committee
 - ii. Budget Committee
 - iii. Education Committee
 - iv. Plan Steering Committee
 - v. Technical Advisory Committee Liaison
- F. Review Open Meeting Law
- G. Review Year End Financial Report (Feb 1, 2022 - Jan 31, 2023)

BREAK - Chair's Discretion

6. BUSINESS

- A. Receive Update and Consider Approving Payment Request for Lagoon Dredging Project (10 min)
- B. Consider Providing Direction to Staff on Linear Projects Standards in 2025 Watershed Management Plan (40 min)
- C. Update on Planning for February 28th Public Open House (15 min)

7. COMMUNICATIONS (10 minutes)

- A. Administrator's Report
 - i. Clarification on Interim Administrator Role
- B. Chair
- C. Commissioners
- D. TAC Members
- E. Committees
- F. Legal Counsel
- G. Engineer
 - i. Update on Bryn Mawr Construction

8. INFORMATION ONLY (Information online only)

- A. BCWMC Administrative Calendar
- B. CIP Project Updates www.bassettcreekwmo.org/projects
- C. Grant Tracking Summary and Spreadsheet
- D. WCA Notice of Application, Crystal
- E. [Star Tribune Article: Low Salt No Salt Minnesota Campaign](#)
- F. [CCX News Story: Low Salt No Salt Minnesota Campaign](#)
- G. Correspondence on Proposed Golden Valley Land Use Amendment
- H. Loppet Sustainability Fair

9. ADJOURNMENT

Upcoming Meetings & Events

- [BCWMC Watershed Plan Public Open House](#): Tuesday February 28th 4:00 – 7:00 p.m., GV Library
- [Bassett Creek Restoration Project Public Open House](#): Wed March 1st; 5:30 – 7:00 p.m., Brookview
- [BCWMC Regular Meeting](#): Thursday March 16th, 8:30 a.m., Golden Valley City Hall
- [Metro Watersheds Meeting](#): Tuesday April 18th, 7:00 – 9:00 p.m., Capitol Region Watershed District