



# Bassett Creek Watershed Management Commission

Regular Meeting

8:30 – 11:00 a.m.

Thursday, January 15, 2015

Council Conference Room, Golden Valley City Hall, 7800 Golden Valley Rd., Golden Valley MN

## AGENDA

### 1. CALL TO ORDER and ROLL CALL

2. **CITIZEN FORUM ON NON-AGENDA ITEMS** - *Citizens may address the Commission about any item not contained on the regular agenda. A maximum of 15 minutes is allowed for the Forum. If the full 15 minutes are not needed for the Forum, the Commission will continue with the agenda. The Commission will take no official action on items discussed at the Forum, with the exception of referral to staff or a Commissions Committee for a recommendation to be brought back to the Commission for discussion/action.*

### 3. APPROVAL OF AGENDA

### 4. CONSENT AGENDA

- A. Approval of Minutes - December 18, 2014 Commission Meeting
- B. Approval of Financial Report
- C. Approval of Payment of Invoices
  - i. Keystone Waters, LLC – December 2014 Administrator Services
  - ii. Barr Engineering – December 2014 Engineering Services
  - iii. Amy Herbert – December 2014 Secretarial Services
  - iv. ACE Catering – January 2015 Meeting Refreshments
  - v. Wenck – December 2014 WOMP Monitoring
  - vi. Metropolitan Council – 2014 CAMP Program
  - vii. Plymouth Home Expo – 2015 Registration Fee
  - viii. Finance and Commerce – Official Publication Notice
  - ix. State Register – Official Publication Notice
- D. Approval of Resolution 15-01 Approving Reimbursement to the BCWMC 2.5% of the Tax Levy Request to Hennepin County for Collection in 2014 for Administrative Expenses of the CIP Projects and Approving the Transfer of Those Funds to the BCWMC's FY2014-2015 Administrative Account
- E. Approval of Resolution 15-02 Approving the Transfer of 2014 BCWMC Funds from its Administrative Account to its Erosion/Sediment Account (Channel Maintenance Fund) and Long-term Maintenance Account
- F. Approval of Proposal from MMKR to Perform the FY2014-2015 Financial Audit
- G. Set Public Hearing on Major Plan Amendment for March 19, 2015 Commission Meeting
- H. Approval of Amended Contract with Keystone Waters, LLC (Administrator)
- I. Approval of Annual Flood Control Project Inspection Report and Direction to Submit Report to Appropriate Entities
- J. Approval of Project Plans for I-494 General Purpose Lane (SP 2785-330)

### 5. BUSINESS

- A. Receive Presentation on Master Water Stewards Program from Freshwater Society
- B. Consider Draft Request for Proposals for Website Redesign
- C. Discuss Template for Final Reports on CIP Projects
- D. Discuss Process for Review of Letters of Interest Proposals
- E. Receive Update on Schaper Pond Diversion Project
- F. Receive Update on Draft Watershed Management Plan

## 6. COMMUNICATIONS

- A. Administrator's Report
- B. Chair
- C. Commissioners
  - i. Report on Metro Blue Line Open House
  - ii. Report on 2015 Main Stem Restoration Project Open House
- D. TAC Members
- E. Committees
  - i. Administrative Services Committee
- F. Legal Counsel
- G. Engineer

## 7. INFORMATION ONLY (Information online only)

- A. WCA Notice, Plymouth
- B. Grant Tracking Summary and Spreadsheet

## 8. ADJOURNMENT

### Upcoming Meetings

- TAC Meeting, **TBD** Monday February 9<sup>th</sup> at 1:30 p.m. **OR** Tuesday February 10<sup>th</sup> at 1:30 p.m.
- February Commission Meeting, Thursday February 19<sup>th</sup>, 8:30 a.m., Golden Valley City Hall
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### Future Commission Agenda Items list

- Develop fiscal policies
- Medicine Lake rip-rap issue over sewer pipe
- Presentation on joint City of Minnetonka/ UMN community project on storm water mgmt
- State of the River Presentation
- Presentation on chlorides

### Future TAC Agenda Items List

- Develop guidelines for annualized cost per pound pollutant removal for future CIP projects
- Stream identification signs at road crossings
- Blue Star Award for cities
- Look into implementing "phosphorus-budgeting" in the watershed – allow "x" pounds of TP/acre.