

Phase 3 Plan Development Calendar

1. Updating Physical Environment Inventory

Happening in the background by Barr staff concurrently with other steps below

2. Defining issues and measurable goals

21 issues were identified by PSC and confirmed by Commission.

For EACH issue:

- a) Develop succinct issue statement and narrative explaining why and where the issue occurs in the watershed. **What's the problem?**
- b) Develop measurable goals to address each issue. **What is the quantifiable change** in resource, watershed, or organizational condition you expect after you implement the 10-year plan? (Some issues may not have easily quantifiable goals; metrics will vary among issues.)

Examples:

- 1) Achieve State eutrophication standards in Medicine Lake

- 2) Reduce average chloride concentrations in Bassett Creek by 10% at the Watershed Outlet Monitoring Program (WOMP) station.

3. Revising policies and performance standards

For each goal, determine the strategies, actions, or tasks that will be implemented to achieve each goal. **How will you achieve the goal? What are the implementation actions associated with this goal?** These actions will consist of various tools like policies, requirements, programs, and projects performed by the BCWMC or its member cities.

Examples:

- 1) Assess Medicine Lake TMDL implementation status and existing conditions.
- 2) Perform subwatershed analysis for Northwood Lake.
- 3) Require winter maintenance plans for all applicable projects/locations.

4. Creating a targeted implementation program

Determine **when** actions will be taken, **where** they will be taken, **by whom** will they be taken, and the **estimated cost** of each action. The implementation program can be developed concurrently with activities in #3 above. This is an iterative process to make sure we can implement appropriately during the life of the plan.

5. Compiling the complete draft plan

Pull everything together into one complete document.

Potential Calendar of PSC Planning Activities:

Month and Year	Plan Steering Committee Work	Commission and Plan TAC* meetings
September 2023	<p>Develop issue statements and measurable goals:</p> <ul style="list-style-type: none"> • Impaired Waters • Chloride Loading <p>(Represents 2 of 10 issues in Waterbody and Watershed Quality category)</p>	
October 2023	<p>Consider mission statement, vision statement, and/or guiding principles (NOTE: This activity is not included in plan development scope and budget)</p> <p>Consider adding “desired future condition” to some or all issues (overarching, very long range goals).</p> <p>Example: Water quality in priority waterbodies meets applicable State water quality standards.</p> <p>Discuss plan format and terminology for issues, goals, and actions:</p> <ul style="list-style-type: none"> • Desired future condition • 10-year Goal • Strategy • Action • Task • Policy • Requirement <p>Review the 2025 Plan update planning process calendar/timeline/budget</p> <p>Finalize goals and review possible implementation actions for:</p> <ul style="list-style-type: none"> • Impaired waters • Chloride Loading 	
November 2023	<p>Develop issue statements, measurable goals and possible implementation actions for:</p> <ul style="list-style-type: none"> • Streambank and gully erosion • Lakeshore erosion • Aquatic Invasive Species • Wetland Health and Restoration • Groundwater Surface Water Interaction 	

	<ul style="list-style-type: none"> • Degradation of Riparian Areas • Degradation/Loss of Upland Areas • Groundwater Quality 	
December 2023	<p>Finalize any outstanding issues/goals/action from November.</p> <p>Determine process and format for presenting at January Commission meeting.</p> <p>Review draft Land and Water Resources Inventory (Appendix A).</p> <p>Discuss mechanism for developing land and/or water acknowledgement statements.</p>	Convene Plan TAC to review issues and goals thus far and discuss potential implementation actions
January 2024	<p>Develop issue statements, measurable goals and possible implementation actions for Climate Resiliency category:</p> <ul style="list-style-type: none"> • Impact of climate change on hydrology, water levels, and flood risk • Bassett Creek Valley Stormwater Management • Groundwater Quantity 	Present issue statements and measurable goals for Waterbody and Watershed Quality at Jan 18 th Commission meeting
February 2024	<p>Develop issue statements, measurable goals and possible implementation actions for Education and Outreach category and some issues in Organizational Effectiveness category:</p> <ul style="list-style-type: none"> • Provide outreach to and develop relationships with diverse communities • Protect recreation opportunities • Organizational assessment of capacity and staffing • BCWMC funding mechanisms • Progress assessment • Projects and programs implemented through a DEI lens • Public ditch management • Carbon footprint of BCWMC projects 	
March 2024	<p>Finalize any remaining statements, measurable goals and possible implementation actions</p> <p>Determine process and format for presenting at April Commission meeting.</p>	Convene Plan TAC to complete discussion/input on issues, measurable goals, potential implementation

April 2024	<p>Begin discussing plan implementation: How will the actions be implemented including:</p> <ul style="list-style-type: none"> • Who implements CIP projects? • Are changes needed to BCWMC staff capacity? • What policies are needed to achieve desired outcomes? 	<p>Present issue statements and measurable goals for Climate Resiliency, Education, and Organizational Effectiveness at April 18th Commission meeting</p>
May 2024	<p>Discuss possible revisions to BCWMC development requirements. Possible topics include:</p> <ul style="list-style-type: none"> • Requirements related to winter maintenance and chloride minimization design practices • Changes to linear project standards • Changes to permitted activities in floodplains 	
June 2024	<p>Review updated CIP prioritization metrics to reflect this plan’s priority issues.</p> <p>Review potential CIP projects 2025 – 2035.</p>	
July 2024	<p>Consider policies for addressing various goals. What changes, additions, deletions from 2015 policies are needed?</p>	
August 2024	<p>Discuss implementation of plan including CIP implementation and staff capacity.</p>	<p>Convene Plan TAC to discuss implementation items (projects, programs, and policies)</p>
September 2024	<p>Catch up month for unfinished work from last few months.</p> <p>Determine process and format for presenting at October Commission meeting.</p>	<p>Convene Plan TAC to complete discussion/input on implementation items (projects, programs, and policies)</p>
October 2024	<p>Review complete implementation program.</p>	<p>Present draft implementation program at October 15th Commission meeting</p>
November 2024	<p>Finalize policies and implementation program</p> <p>Review various plan sections</p>	

*Plan TAC = Regular city TAC members plus state and local agencies and other partners