



# Bassett Creek Watershed Management Commission

## AGENDA MEMO

Date: April 11, 2024

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: Background Information for 4/18/24 BCWMC Meeting

1. **CALL TO ORDER and ROLL CALL**
2. **PUBLIC FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**
  
4. **CONSENT AGENDA**
  - A. **Approval of Minutes – March 21, 2024 Commission Meeting- ACTION ITEM with attachment**
  
  - B. **Acceptance of April Financial Report - ACTION ITEMS with attachment**
  
  - C. **Approval of Payment of Invoices - ACTION ITEM with attachments (online) – I reviewed the following invoices and recommend payment.**
    - i. Keystone Waters, LLC – March 2024 Administration
    - ii. Keystone Waters, LLC – March 2024 Administrative Expenses
    - iii. Barr Engineering – March 2024 Engineering Services
    - iv. Triple D Espresso – Meeting Catering
    - v. City of Plymouth – March Accounting Services
    - vi. Kennedy and Graven – Legal Services
    - vii. Stantec – WOMP Services
  
  - D. **Approval of Agreement with Three Rivers Park District for 2024 Medicine Lake Activities – ACTION ITEM with attachment** - *Each year the BWCMC and TRPD enter an agreement to collaborate on activities in Medicine Lake including herbicide treatment of curly-leaf pondweed (CLP) and watercraft inspections at the French Regional Park boat launch. The BWCMC has a DNR permit for CLP treatments and TRPD will contract with a certified herbicide contractor, PLM Land and Lake Management, to treat the lake this year. TRPD will continue performing pre and post plant and turion sampling. The agreement states the BCWMC will share the cost of the herbicide treatment with TRPD and will contribute funds to augment watercraft inspections at the boat launch. The funding needed for these activities will come from the Commission’s Aquatic Plant Management/Aquatic Invasive Species (APM/AIS) budget. Due to the Sweeney Lake EWM Eradication Project, that budget line is slated to be slightly over budget by year’s end. Staff recommends approval.*
  
  - E. **Approval of 2023 Annual Report – ACTION ITEM with attachment (complete document online) - According to MN Rules Chapter 8410, the BCWMC is required to submit an annual report to the MN Board of Water and Soil Resources. Staff recommends approval of the attached report and direction to submit the report and post online.**
  
  - F. **Approval of 2024 Plymouth Boulevard Rehabilitation Project – ACTION ITEM with attachment** - *The proposed linear project is along Plymouth Blvd from Hwy 55 to Rockford Rd within the Plymouth Creek subwatershed. The proposed project includes construction of roundabouts to control traffic, and accompanying drainage, surfacing, lighting, and ADA improvements, resulting in 20.89 acres of grading (disturbance) and a decrease of 2.29 acres of impervious surfaces. Floodplain impacts will be mitigated and water quality will be improved through the reduction of impervious surfaces and*

*construction of two infiltration basins. Staff recommends conditional approval with comments included in the attached memo.*

## 5. BUSINESS

- A. Consider Approval of Agreement for Sochacki Park Water Quality Improvement Project Implementation (10 min) – **ACTION ITEM with attachment** – *At the meeting last month, the Commission received an update on this project and reviewed provisions to be included in an agreement with Three Rivers Park District (TRPD) and the City of Robbinsdale for design, construction, and maintenance of the project. That agreement is attached here and was developed by Commission Attorney Anderson and reviewed by TRPD and Robbinsdale. Staff recommends approval.*
- B. Consider Approval of Updated Joint Powers Agreement for Member City Review (20 min) – **ACTION ITEM with attachments** – *At the meeting last month, commissioners reviewed and discussed the updated JPA. Please see the memo attached with notes on revisions to the document since last month. The document in 5Bi shows the tracked changes since last month. The document in 5Bii is the “clean version” of the proposed JPA with the tracked changes accepted. Staff recommends approval of the proposed JPA and direction to submit to member cities for their review.*
  - i. JPA with Tracked Revisions Since March
  - ii. Proposed JPA Document
- C. Consider Approval of Contract for Gathering Content on Native Communities (10 min) - **ACTION ITEM with attachment** – *The BCWMC Education Committee recommends that the updated watershed map include a large section describing Native culture, history, and land and water care practices in the Haha Wakpandan area. Jim Rock (husband of Alternate Commissioner Gould) is a member of the Dakota community and an educator of Indigenous culture. He indicated willingness to develop content for the watershed map and, upon request, submitted a proposal to complete that work. Commission Attorney Anderson developed the attached agreement. Funding of up to \$2,000 for this activity would come from the Commissions’ Public Outreach and Education budget. Staff recommends approval.*
- D. Review Next Steps in Bassett Creek Valley Discussions (15 min) – **DISCUSSION ITEM with attachment** – *Please see the attached memo which provides some history on the BCWMC’s involvement in Bassett Creek Valley issues along with my recommendations on the next steps.*
- E. Consider Technical Advisory Committee Recommendations (30 min) – **ACTION ITEM with attachments** – *The Technical Advisory Committee met in February, March, and April to discuss a variety of items and develop recommendations on the 5-year Capital Improvement Program and a project to convert and update the Commission’s hydrologic and hydraulic model. Please see the memo and its attachments.*
- F. Receive Update from Plan Steering Committee (10 min) – **INFORMATION ITEM with attachment** – *The Plan Steering Committee continues to develop goals and discuss the process for assessing options for future funding and governance structure. The committee plans to submit a written update on their progress and discussions for review at monthly Commission meetings. The first update is attached here.*
- G. Consider Adoption of Land and Water Acknowledgement Statement (20 min) – **DISCUSSION ITEM with attachment** – *The first draft of the land and water acknowledgement statement was briefly discussed at the March meeting. Chair Cesnik and Alternate Commissioner Gould developed the*

*statement and refined it for the Commission's consideration at this meeting. I recommend adoption by the Commission and a commitment to carry out the statement's call to action to identify and integrate Native wisdom in the stewardship of watershed resources.*

- H. Discuss Study of Creek Co-naming Opportunities (20 min) – **DISCUSSION ITEM with attachment** – *This item was moved from the March meeting due to time constraints. Please see the attached memo with ideas for studying co-naming opportunities.*

## **6. COMMUNICATIONS (15 minutes)**

- A. Administrator's Report – **See attachment**
  - i. Update on Sweeney Lake Eurasian Watermilfoil Eradication Project
- B. Engineer
  - i. Update on Water Monitoring Activities
- C. Legal Counsel
- D. Chair
- E. Commissioners
  - i. Report on Metro Watersheds Meeting
- F. TAC Members
  - i. Need May 1<sup>st</sup> Liaison
- G. Committees
  - i. Education Committee
  - ii. Budget Committee

## **7. INFORMATION ONLY (Information online only)**

- A. Administrative Calendar
- B. CIP Project Updates [www.bassettcreekwmo.org/projects](http://www.bassettcreekwmo.org/projects)
- C. Grant Tracking Summary and Spreadsheet
- D. Minneapolis Stormwater Management Program Public Hearing

## **8. ADJOURNMENT**

### **Upcoming Meetings & Events**

- BCWMC Budget Committee Meeting: Thursday, May 2, 1:30 p.m., Rice Lake Room, Brookview
- BCWMC Plan Steering Committee Meeting: Wednesday, May 1, 8:30 a.m., Wirth Lake Room, Brookview
- BCWMC Technical Advisory Committee Meeting: Wednesday, May 1, 10:30 a.m., Wirth Lake Room, Brookview
- Indigenous Creek Connections: A Joint Meeting of MWMO and BCWMC: Tuesday, June 11, 5:30 p.m., Mississippi Watershed Management Organization Office
- MN Watersheds Summer Tour Event: June 25 – 27, St. Paul [www.mnwatersheds.com/summer-tour](http://www.mnwatersheds.com/summer-tour)