



Bassett Creek Watershed Management Commission

AGENDA MEMO

Date: June 13, 2024

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: Background Information for 6/20/24 BCWMC Meeting

1. **CALL TO ORDER and ROLL CALL**
2. **PUBLIC FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**
4. **CONSENT AGENDA**
 - A. Approval of Minutes – May 16, 2024 Commission Meeting- **ACTION ITEM with attachment**
 - B. Acceptance of June Financial Report - **ACTION ITEMS with attachment**
 - C. Approval of Payment of Invoices - **ACTION ITEM with attachments (online) – I reviewed the following invoices and recommend payment.**
 - i. Keystone Waters, LLC – May 2024 Administration
 - ii. Keystone Waters, LLC – May 2024 Administrative Expenses
 - iii. Barr Engineering – May 2024 Engineering Services
 - iv. Triple D Espresso – Meeting Catering
 - v. City of Plymouth – May Accounting Services
 - vi. Kennedy and Graven – Legal Services
 - vii. Redpath and Company – 2023 Financial Audit Assistance
 - viii. League of MN Cities Insurance Trust P&C – Insurance Renewal
 - ix. Metro Conservation Districts – Metro Children’s Water Festival
 - x. MMKR – 2023 Audit
 - xi. Stantec – Watershed Outlet Monitoring Program (WOMP) Services
 - D. Approval to Reimburse Commissioners and Alternates for Salt Symposium Registration – **ACTION ITEM no attachment** – *The annual Salt Symposium (www.bolton-menk.com/salt-symposium/) will be held virtually August 6-7. Early bird pricing (before July 1) is \$200 for two days and \$100 for one day. (\$250 and \$185, respectively after June 30th) Staff recommends reimbursing commissioners or alternates who would like to attend the symposium. The Commission’s Education Budget has funds intended for commissioner training and registrations.*
 - E. Approval of BNSF Bridge Replacement Project, Minneapolis - **ACTION ITEM with attachment** – *The proposed project is located along the Main Stem of Bassett Creek and includes removing the existing super-structure over the creek and placing precast concrete structures onto the existing piers with an on-track crane, resulting in 0 acres of disturbance and no change in impervious surface from existing to proposed. The project was conditionally approved in April 2023 but has since been revised. Staff recommends approval as outlined in the attached memo.*
 - F. Approval Golden Valley Zane Ave & Lindsay Street Improvement Project, Golden Valley - **ACTION ITEM with attachment** - *The proposed linear project is primarily within the Sweeney Lake*

Subwatershed in the City of Golden Valley. The proposed includes reconstruction of streets and utility improvements, including water main, sanitary sewer, and storm sewer, resulting in 5.63 acres of grading (disturbance). The proposed project creates 4.20 acres of fully reconstructed impervious surfaces. Overall, the project will result in a decrease of 0.31 acres of impervious surfaces, from 4.51 acres to 4.20 acres. Staff recommends approval as outlined in the attached memo.

5. BUSINESS

- A. Review Comments from Member Cities on Proposed Joint Powers Agreement (40 min) – DISCUSSION ITEM with attachments - *At the April 18th Commission meeting, proposed language for an updated JPA was approved. See the final proposed draft attached. The proposed revised JPA and corresponding documents outlining the changes from the current JPA were sent to the member cities on April 19th. Cities were asked to provide comments by June 10th. To date, I have received comments from all cities except Golden Valley and Medicine Lake. These cities hope to provide comments before the Commission meeting which I will send to commissioners as soon as received. The Commission should review and discuss the comments and consider directing staff on next steps.*
- B. Consider Approval of Proposed 2025 Operating Budget and Budget Committee Recommendations (20 min) – ACTION ITEM with attachments - *The Budget Committee met March 22, May 2, and May 20 to discuss the 2025 Operating Budget and related matters such as establishing a maintenance levy and adding staff capacity. Please review the attached memo with committee recommendations and corresponding proposed budget. A proposed budget should be approved at this meeting and sent to member cities for review no later than July 1st.*
- C. Consider Approval of 2025 Maximum Levy Request (15 min) – ACTION ITEM with attachment – *A maximum levy request for 2025 must be set at this meeting and submitted to the County by June 21st. The final levy will be set later this year and can be lower than the maximum amount set at this meeting but cannot be higher. Staff recommends a maximum 2025 levy of \$2,303,500. Please see the attached memo for additional information.*
- D. Receive Update from Plan Steering Committee (5 min) – INFORMATION ITEM with attachment – *The Plan Steering Committee met on June 12th and continued its work. Please see the attached information and plan development progress tracker.*
- E. Consider Moving September Commission Meeting/Public Hearing to Evening (5 min) –DISCUSSION ITEM no attachment – *At the February meeting there was a suggestion to consider holding meetings that incorporate a public hearing in the evening in order to allow easier participation by residents. The September 19th meeting will include a public hearing to officially order the Plymouth Creek Restoration Project. The Commission should discuss how/when to host the hearing.*

6. COMMUNICATIONS (15 minutes)

- A. Administrator's Report
 - i. Update on Sweeney Lake Eurasian Watermilfoil
 - ii. West Metro Water Alliance (WMWA) Educator Position Opening
 - iii. Watershed Based Implementation Funding Convene Meeting #2 – July 8th
- B. Engineer
 - i. Update on SWLRT Construction Project
- C. Legal Counsel
- D. Chair

- E. Commissioners
 - i. Report on Ĥaĥá Wakpádaŋ Event with MWMO
 - ii. Report on Bryn Mawr Meadows Park Tour
 - iii. Report on St. Louis Park Ecotacular Event
- F. TAC Members
 - i. Street Sweeping Prioritization Scope
 - ii. Need August 7th Liaison
- G. Committees
 - i. Education Committee Meeting June 26th

7. INFORMATION ONLY (Information online only)

- A. Administrative Calendar
- B. CIP Project Updates www.bassettcreekwmo.org/projects
- C. Grant Tracking Summary and Spreadsheet
- D. [Sun Post Article on Lake Delisting in WMWA Area](#)
- E. Lakeline Article on 20 Years of Delisting Lakes
- F. WCA Notice, Minnetonka
- G. WCA Notice, Golden Valley

8. ADJOURNMENT

Upcoming Meetings & Events

- BCWMC Plan Steering Committee Meeting: Wednesday, July 10, 8:30 a.m., Wirth Lake Room, Brookview
- BCWMC Technical Advisory Committee Meeting: Wednesday, July 10, 10:30 a.m., Wirth Lake Room, Brookview
- BCWMC Regular Meeting: Thursday, July 18, 8:30 a.m., Golden Valley City Hall
- MN Watersheds Summer Tour Event: June 25 – 27, St. Paul www.mnwatersheds.com/summer-tour
- BCWMC Education Committee Meeting: June 26, 4:00 p.m., Wirth Lake Room, Brookview
- Annual Salt Symposium: August 6 – 7, virtual; www.bolton-menk.com/salt-symposium/