



Real People. Real Solutions.

Item 4D.  
BCWMC 3-20-25

3300 Fernbrook Lane  
Suite 300  
Plymouth, MN 55447

Phone: (763) 544-7129  
Bolton-Menk.com

March 3, 2025

Laura Jester, Administrator  
Bassett Creek Watershed Management Commission

RE: AIS Early Detection Training  
Sweeney Lake

Dear Laura,

Thank you for asking us to provide aquatic invasive species early detection training to the residents of Sweeney Lake. Please sign and return the proposal on the following page to confirm approval.

We appreciate this opportunity. Please contact me at 612-750-2940 or [kathryn.farber@bolton-menk.com](mailto:kathryn.farber@bolton-menk.com) if you have any questions.

Sincerely,  
**Bolton & Menk, Inc.**

**Katie Farber**  
Water Resources Education Specialist

## PROJECT UNDERSTANDING

- **What:** Bolton & Menk will provide AIS Early Detection Training to residents of Sweeney Lake
  - Outdoor classroom portion – 1 hour
  - On-water survey – 1.5 hours
- **When:** Summer of 2025
- **Where:** Location to be determined

## WORK PLAN

- Bolton & Menk will provide approximately 2.5 hours of AIS Early Detection Training to residents of Sweeney Lake
- The training will include approximately 1-hour of “classroom” instruction and approximately 1.5 hours of on-lake hands-on training components
- The training will include information on AIS risks and concerns; AIS identification tips and skills practice; and hands-on AIS survey technique instruction and practice

## KEY PERSONNEL

Katie Farber, or other qualified Bolton & Menk staff

## FEES

AIS Early Detection Training	
Task	Fee
AIS Early Detection Training (1 visit)	\$2,150

These prices are good through December 31, 2025.

## ACCEPTANCE

The undersigned represents that it is the Client or has been authorized to accept this Proposal on behalf of Client. The Client agrees to the Terms and Conditions as stated above and as attached to this Proposal. Unless otherwise replaced or modified by a separately executed, written Agreement, this Proposal shall constitute the full and complete agreement between Bassett Creek Watershed Management Commission and Bolton & Menk, Inc.

Accepted by:

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**Print Name/Title**

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**Signature and Date**