



Bassett Creek Watershed Management Commission

AGENDA MEMO

Date: April 10, 2025

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: Background Information for 4/17/25 BCWMC Meeting

1. **CALL TO ORDER and ROLL CALL**
2. **PUBLIC FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**
4. **CONSENT AGENDA**
 - A. Approval of Minutes – March 20, 2025 Commission Meeting- **ACTION ITEM with attachment**
 - B. Acceptance of April Financial Report - **ACTION ITEM with attachment**
 - C. Approval of Payment of Invoices - **ACTION ITEM attachments available upon request** – *I reviewed the following invoices and recommend payment.*
 - i. Keystone Waters, LLC – March 2025 Administration
 - ii. Keystone Waters, LLC – March 2025 Administrative Expenses
 - iii. Barr Engineering – March 2025 Engineering Services
 - iv. Triple D Espresso – April Meeting Catering
 - v. City of Plymouth – March 2025 Accounting Services
 - vi. Kennedy & Graven – Legal Services
 - vii. Stantec – WOMP Services
 - D. Approval of Reimbursement Request from City of Golden Valley for DeCola Ponds B & C Improvement Project (BC-2,3,8) – **ACTION ITEM with attachment** (full document online) – *This CIP [project](#) was constructed 2019 and 2020 with vegetation restoration continuing through this year including tree replacements due to drought conditions. Construction costs were reimbursed to the City of Golden Valley in 2020. The City is requesting reimbursement for restoration and tree replanting. Staff recommends approval.*
 - E. Approval of 2024 BCWMC Annual Report - **ACTION ITEM with attachment** (full document online) – *The annual report summarizes the work of the Commission in 2024 and is required to be submitted to the MN Board of Water and Soil Resources by the end of April. It will be posted on the BCWMC website as the complete document and with a separate two-page executive summary. I am happy to take feedback and suggested edits.*
 - F. Approval of Agreement with Metropolitan Council for CAMP Monitoring - **ACTION ITEM with attachment** – *Each year, the Commission coordinates this volunteer lake monitoring program in partnership with the Met Council. The program is included in the Commission’s education budget. We have ten volunteers across eight lakes again this year. Staff recommends approval of this agreement which was reviewed by Commission Attorney Anderson.*
 - G. Approval of Resolution 25-07 to Not Waive Monetary Limits on Municipal Tort Liability - **ACTION ITEM with attachment** - *Commission Attorney Anderson recommends the Commission take action (via resolution) to not waive monetary limits on municipal tort liability. This action is taken by annually.*

5. BUSINESS

- A. Receive Report on Medicine Lake Total Maximum Daily Load (TMDL) Status Assessment Project (30 min) – **INFORMATION ITEM with attachment** – *At their meeting in December 2023, the Commission approved a scope and budget for this project using the Commission's Special Projects fund. This project assesses water quality in Medicine Lake and progress towards meeting State water quality standards relative to the 2010 TMDL study. This project also identifies projects or practices recommended for future implementation. The results presented here should be discussed by the Commission and considered for inclusion in the 2026 Watershed Management Plan.*
- B. Consider Approval of Scope and Budget for Work on Lost Lake and Northwood Lake TMDLs (20 min) – **ACTION ITEM with attachments** – *At the request of Commission staff, the MN Pollution Control Agency (MPCA) has agreed to complete TMDL studies for Lost and Northwood Lakes which are impaired due to high nutrients. After several discussions with MPCA staff and Commission Engineers, the attached "agreement" from MPCA was submitted and approved by MPCA leadership. While the MPCA has funding to complete TMDL calculations with existing data, Commission Engineers recommend updating the P8 pollutant model and collecting sediment cores to improve TMDL accuracy. Staff recommends approval of the scope and budget from the Commission Engineer for this work to be funded from the Commission's Special Projects fund and direction to cooperate with MPCA on the TMDL projects, including communication and outreach to affected cities, other MS4s and residents/lake groups.*
- C. Consider Approval of TAC Recommendations on 5-year Capital Improvement Program and Set Public Hearing for June (20 min) – **ACTION ITEM with attachment** – *At their meetings in February and March, the TAC reviewed the 5-year CIP and developed recommendations for the Commission's consideration. If the TAC's recommendation is approved, the Commission should set a public hearing for June 18th to get feedback on the minor plan amendment that would be needed to incorporate a new project into the existing CIP.*
- D. Review Draft Agreement with Minneapolis for Bassett Creek Tunnel Maintenance and Inspections (15 min) – **DISCUSSION ITEM with attachment** – *The Bassett Creek Tunnel is a significant piece of infrastructure with construction completed in 1992. Although the City of Minneapolis owns the tunnel, the BCWMC has performed inspections in cooperation with the city since its construction and is slated to perform maintenance projects such as the upcoming Double Box Culvert Repair Project (2026). Collaboration between the city and the BCWMC on maintenance, inspections, and review of projects impacting the tunnel is common practice but should be formalized through an agreement. Commission staff (including Attorney Anderson, Engineer Herbert, and me) worked with Minneapolis attorneys and staff to develop such an agreement. The attached agreement is still in draft form as multiple exhibits and descriptions are not yet complete. However, now is a good time for commissioners to review and discuss the provisions of the agreement which will be presented by Attorney Anderson at this meeting.*
- E. Consider Conditional Approval of Grant Agreement with MN Board of Water and Soil Resources for Plymouth Creek Restoration Project Dunkirk Ln to 38th Ave N. and Approval of Sub-Grant Agreement with City of Plymouth (10 min) – **ACTION ITEM with attachments** – *At their meeting in September, the Commission approved an agreement with the City of Plymouth to design, construct, and maintain this CIP project. In December the Commission was notified that a \$400,000 Clean Water Fund grant was awarded for this project. A grant agreement with the BWSR is attached here and was reviewed by Commission Attorney Anderson. Attorney Anderson also drafted the attached sub-grant agreement with the City of Plymouth to ensure the city adheres to the provisions of the grant agreement. Staff recommends approval*

of the sub-grant agreement with Plymouth and approval of the grant agreement with BWSR conditioned on the city's approval of the sub-grant agreement (which is slated for city council consideration later this month).

- F. Receive Update on Watershed Plan Development (5 min) – **INFORMATION ITEM with attachments** – *The Plan Steering Committee (PSC) continues to review and discuss various sections of the draft plan. Please note the next Commission Workshop on plan development is scheduled for your May meeting and feedback from communities on the draft plan will be sought in June. The attached plan progress tracker shows progress to date and upcoming items for the PSC. Additionally, the PSC recommends minor revisions to some goals in the Organizational Effectiveness category resulting from input received from the Plan TAC group – see tracked changes attached.*
 - i. Minor Revisions to 10-year Goals
 - ii. Plan Progress Tracker
- G. Consider Resolutions for Minnesota Watershed 2026 Legislative Session (5 min) – **INFORMATION ITEM with attachment** (complete document online) – *With the change to the Minnesota Watershed's legislative process, proposed resolutions for the 2026 legislative session are due June 2, 2025. Commissioners or alternates are welcome to bring ideas for resolutions to the Commission for discussion at this meeting or the May meeting. See attached for more information or contact me to discuss further.*

6. COMMUNICATIONS (15 minutes)

- A. Administrator's Report
 - i. June Meeting Date and Location
 - ii. Update on Watershed Based Implementation Funding
- B. Engineer
- C. Legal Counsel
- D. Chair
- E. Minnesota Watersheds
- F. Commissioners
 - i. Report on Discover Plymouth Event
- G. TAC Members
- H. Committees
 - i. Report on Budget Committee Meeting

7. INFORMATION ONLY (Information online only)

- A. Administrative Calendar
- B. CIP Project Updates www.bassettcreekwmo.org/projects
- C. Grant Tracking Summary and Spreadsheet
- D. WCA Notice, Minneapolis
- E. [BWSR Snap Shots Article on Medley Park Stormwater Improvement Project](#)
- F. [Hennepin County 2024 AIS Accomplishments Report](#)
- G. Applications Open for [Task Force on Future of Minnesota's Water](#)
- H. Public Hearing on Minneapolis Stormwater Management Program
- I. [Dakota Plant Relatives: Discussion with Tanağidan To Win and Family, April 26](#)
- J. [Restoration Projects in Golden Valley Featured on CCX](#)

8. ADJOURNMENT

Upcoming Meetings & Events

- BCWMC Budget Committee Meeting: Tuesday, April 15th, 9:00 a.m., Brookview
- Metro Watersheds Quarterly Meeting: Tuesday, April 15th, 7:00 p.m., Capitol Region Watershed, St. Paul
- ǺǺǺ Wakpádan / Bassett Creek Clean Up Event: Saturday, April 19th, 10:00 a.m. – 1:00 p.m., meet at Golden Valley City Hall
- BCWMC Education Committee Meeting: Wednesday, April 23rd, 4:00 p.m., Brookview
- BCWMC Technical Advisory Committee Meeting: Friday, May 2nd, 12:30 – 2:00 p.m., location TBD
- BCWMC Plan Steering Committee Meeting: Wednesday, May 7th, 8:30 a.m., Brookview
- BCWMC Regular Meeting and Plan Development Workshop: Thursday, May 15th, 8:30 a.m., Golden Valley City Hall